

**OFFICIAL MINUTES OF MAYVILLE
SPECIAL VILLAGE COUNCIL MEETING**

March 8, 2022

(unofficial Minutes)

The Village Council of Mayville, Michigan held a Special Meeting at the Mayville District Public Library Community Room on March 8, 2022. The meeting was called to order at 7:00p.m. by President Barbara Valentine, with the following Officers and Trustees present: Susan Shaver, Kelly Torry, Steve Charette and Sue Marlow.

Absent – None

Employees Present – Treasurer Kayla Reed & Clerk Diana Vendittelli

Guests – 0

Pledge of Allegiance - Invocation led by Village President, Barbara Valentine

Employee Responsibilities

Council reviewed MCL job descriptions/duties for the Village office staff. Clerk, Treasurer, and Admin. to provide all Council members a copy of the Annual schedule of to do's .

Adjournment - Moved by Marlow, 2nd by Torrey to adjourn at 8:25 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Diana Vendittelli
Village Clerk