

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

December 20, 2016

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Fire Hall on December 20, 2016. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – Tony Windham

Employees Present – Tony Coln, Gary Fini, Lisa Haubenstricker, and Matt Iseler.

Guests - 10

Invocation – Pastor Carole Brown from Mayville United Methodist Church did the invocation.

Closed Session – Moved by Charette, supported by Marlow to go into closed session at 7:04 p.m. to discuss staffing. Yes 6 No 0. Motion Carried.

Moved by Charette, supported by Marlow to come out of closed session at 7:41 p.m. Yes 6 No 0

Director of Public Works – Moved by Charette, supported by Marlow to hire Mike Glasgow as Full Time Director of Public Works starting Jan 3, 2017 for a 90 day probationary period with a starting salary of \$38,600 for 45 hours per week with no benefits. Yes 6 No 0. Motion Carried.

1st Tier DPW Employee – Moved by Charette, supported by Marlow to continue employment for Matt Iseler as 1st Tier DPW Employee due to the elimination of the DPW Supervisor Position effective January 1, 2017 at a rate of \$16.54 per hour for 40 hours a week with the following benefits. Retirement at 6% of earnings per quarter, \$500 per month Health care Stipend, Vacation and Personal days. Yes 6 No 0. Motion Carried.

Anthony Windham Resignation – Moved by Charette, supported by Hiiter to accept the letter of resignation from Village Trustee Anthony Windham effective immediately. Roll Call Vote. Yes – Charette, Barkowska, Hiiter, Marlow and Atkinson No – None Abstain – Valentine. Motion Carried.

Resolution honoring President Clare Fryers

RESOLUTION HONORING VILLAGE OF MAYVILLE COUNCIL PRESIDENT CLARE FRYERS UPON HIS RETIREMENT ON NOVEMBER 8, 2016

WHEREAS, Mr. Fryers began his public service career over 15 years ago when he was elected to the Village of Mayville Council on March 12, 2001; and

WHEREAS, Mr. Fryers was appointed as Village of Mayville Zoning Administrator on November 1, 2001; and

WHEREAS, Mr. Fryers was elected as President of the Village of Mayville Council on March 16, 2004; and

WHEREAS, Mr. Fryers served as President of the Village of Mayville Council until November 8, 2016

WHEREAS, Mr. Fryers has always demonstrated a strong commitment to the Village of Mayville and a deep desire to help improve the lives of the citizens by being an active member of the Downtown Development Authority and Sunflower Festival Committee; and

WHEREAS, Mr. Fryer's dedication is his trademark and will forever be fondly remembered by the citizens, officials and employees in the Village of Mayville

NOW, THEREFORE, I, President Barbara Valentine, on behalf of the Village Council, Citizens and Employees of the Village of Mayville, do hereby issue this Proclamation to Clare Fryers in recognition of his many achievements, and we extend our gratitude and appreciation to Mr. Fryers for his many years of dedicated service to the Village of Mayville. We congratulate him for a job well done and wish him continued success and happiness as he retires.

IN WITNESS WHEREOF, I do hereby set my hand and cause this resolution to be adopted this the 20th day of December, 2016.

Barbara Valentine, Village President

Approval of Agenda - Moved by Charette, supported by Hiiter to approve the agenda. Yes 6 No 0. Motion Carried.

Communications – President Valentine stated that she received a letter regarding a former council member and she has responded and is turning it over to the Police Chief.

Public Comments – None

Human Resource Internship – Moved by Marlow, supported by Atkinson to hire Jean Horton for a 1 year term as an unpaid Human Resource Internship from December 1, 2016- November 30, 2017. Yes 5 No 0 Abstain 1. Motion Carried.

Consent Agenda – Moved by Charette, supported by Hiiter that the following items contained in the consent agenda be approved and adopted: a) Approval of Minutes, November 15, 2016, b) Approval of Bills, December 20, 2016, c) Trustee Handbook, d) Electronic Mail Retention Policy, e) Gmail Accounts, f) Media Policy, g) Hirschman Gas Tank Leasing and h) Equipment Rental pricing reduction by 50%. Yes 6 No 0. Motion Carried.

Action Items

Appointment to Library Board – Moved by Charette, supported by Atkinson to appoint Karen Welke as a Board Member to the Mayville District Public Library for a 4 year term ending December 31, 2020. Yes 6 No 0 Motion Carried.

Appointment to Ambulance Board – Moved by Charette, supported by Hiiter to appoint Janis Wickham to the Mayville Area Ambulance Board of Directors for a 3 year term ending December 31, 2019. Yes 6 No 0. Motion Carried.

Appointment of Fire Chief – Moved by Charette supported by Marlow to appoint Robert Hiiter as Fire Chief until December 31, 2017. Yes 6 No 0. Motion Carried.

2017 Council Meeting Schedule – Moved by Barkowska, supported by Charette to approve the 2017 council meeting schedule for the 3rd Tuesday of each month at 7:00 p.m. meetings to be held at the Mayville District Library. Yes 6 No 0. Motion Carried.

2017 Planning Commission Meeting Schedule – Moved by Barkowska, supported by Charette to approve the 2017 Planning Commission Meeting for the 2nd Wednesday of each month at 7:00 p.m. at the Mayville Fire Hall. Yes 6 No 0 Motion Carried.

2017 Committee of the Whole Meeting Schedule – Moved by Charette, moved by Marlow to approve the 2017 Committee of the Whole Meeting schedule for the 1st Tuesday of each month at 7:00 p.m. at the Mayville Fire Hall. Yes 6 No 0 Motion Carried.

Street/Sidewalk Cleaning Equipment – Moved by Hiiter, supported by Atkinson to allow the DPW to purchase a broom for the bobcat up to \$10,000. Roll Call Vote. Barkowska, Hiiter, Atkinson, Marlow, Charette and Valentine. No – None. Motion Carried.

Ethic Policy – Moved by Charette, supported by Hiiter to make the ethic policy an ordinance. Yes 6 No 0. Motion Carried.

Robinson Building Negotiations – Moved by Charette, supported by Barkowska to allow President Barbara Valentine to enter into negotiations. Yes 6 No 0 Motion Carried.

AV Equipment – Group discussed some options will look into further and bring back to the January meeting.

Bill Payment Resolution – Moved until January meeting.

Department Reports

DPW - The DPW Activity Report for December 2016 was presented to the council by DPW Supervisor Matt Iseler.

Fire Department Report - The monthly report was reviewed by the council.

Police Department Report – The November 2016 report was presented to the council by Police Chief Coln.

Mayville and Kingston Police Protection Agreement - Moved by Hiiter, supported by Charette to renew the one year police contract with the Village of Kingston in the amount of \$39,801.51 for the period of March 1, 2017 – February 28, 2018. Yes 6 No 0. Motion Carried.

Zoning Report- The zoning report was given by Zoning Administrator, Clare Fryers. No permits were issued. Has been in contact with the owner of 6049 Fulton Street. General Dollar is on schedule.

Planning Commission – No report

Public Comments – None

Adjournment - Moved by Charette, supported by Hiiter to adjourn at 8:43 p.m. Yes 6 No 0

Barbara Valentine
Village President

Lisa Haubenstricker
Village Clerk