

# OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

**February 21, 2017**

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on February 21, 2017. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – None

Employees Present – Tony Coln, Gary Fini, Lisa Haubenstricker, Robert Hiiter and Mike Glasgow

Guests - 15

**Invocation** – Meghan Essington did the invocation.

**Approval of Agenda** - Moved by Charette, supported by Hiiter to approve the agenda. Yes 6 No 0. Motion Carried.

**Communications** – None

**Public Comments** – None

**Consent Agenda** – Moved by Charette, supported by Marlow that the following items contained in the consent agenda be approved and adopted: a) Approval of Minutes, January 17, 2017 b) Approval of Bills, February 21, 2017. Yes 6 No 0. Motion Carried.

## **Action Items**

Manufactured Housing Ordinance – Moved by Charette, supported by Hiiter to approve the Ordinance to Amend Village of Mayville Zoning Ordinance Amendment to Section 21 Regulation of Manufactured Housing.

## **VILLAGE OF MAYVILLE, TUSCOLA COUNTY MICHIGAN Ordinance to Amend Village of Mayville Zoning Ordinance**

An Ordinance to amend the Village of Mayville Zoning Ordinance, Section 21, Ordinance for the Regulation of Manufactured Housing, to provide for enforcement of the Ordinance.

It is hereby ordained by the Village of Mayville as follows:

This ordinance is to make clear the requirements for bringing new or used (no older than three (3) years) manufactured homes into the Village of Mayville.

Moving of Buildings, Manufactured Homes and Other Structures

**Change #1 to read as follows:**

No building, manufactured home, or other structure shall be moved into or within the Village unless a Zoning Compliance Permit has been issued by the Zoning Administrator and all requirements have been met per manufactured housing ordinance.

**SECTION 2. EFFECTIVE DATE.** This ordinance shall take effect and be enforced 30 days after its adoption and publication.

Made and passed by the Village of Mayville Council this **21<sup>st</sup> day of February, 2017.**

Village of Mayville.

By: \_\_\_\_\_  
Barbara Valentine  
Its: Village President

By: \_\_\_\_\_  
Lisa Haubenstricker  
Its: Village Clerk

ADOPTED:

YEAS: Atkinson, Barkowska, Charette, Hiiter, Marlow and Valentine

NAYS: None

STATE OF MICHIGAN     )  
  )SS.  
COUNTY OF TUSCOLA    )

I, the undersigned, Village Clerk for the Village of Mayville, Tuscola County, Michigan, do hereby certify that amendment to the Mayville Zoning Ordinance, adopted by the Village of Mayville by the Village of Mayville Council on the 21<sup>st</sup> day of February, 2017, was recorded in full in the Minutes of Meeting of said Village Council Meeting on said date, and was signed by the Clerk of the Village of Mayville.

Dated: February 21, 2017

Date of Publication: March 1, 2017  
Newspaper: Mayville Monitor

\_\_\_\_\_  
Lisa Haubenstricker  
Village Clerk

Ordinance #142 Planning Commission Reduction from 7 to 5 – Moved by Charette, supported by Marlow to approve Ordinance #142 Ordinance to Amend the Village of Mayville Chapter 2 Administration, Division 2 Planning Commission ,Section 2-102

**Ordinance No. 142  
Village of Mayville  
Tuscola County Michigan**

An Ordinance to amend the Village of Mayville Chapter 2 Administration, Division 2 Planning Commission, Section 2-102

The Village of Mayville hereby ordains:

The following sections of the Administration Ordinance are hereby revised:

**Division 2 Planning Commission**

**Change Sec 2-102 Commission established: membership: compensation of members to read**

There is hereby created a village planning commission which shall consist of five (5) members. The members shall represent, as far as is possible, different professions or occupations, and shall be appointed by the president subject to approval by a majority vote of the members-elect of the council. All members of the commission shall be compensated in an amount that shall be established by resolution of the village council. Members of the commission shall hold no other municipal office, except that one of the members may be a member of the zoning board of appeals. The term of each member shall be three years. All members shall hold office until their successors are appointed, and terms shall expire on March 31. Members may, after a public hearing, be removed by the council for inefficiency, neglect of duty or malfeasance in office. A member of the council, to be selected by the council, shall serve as an ex officio member of the commission. Vacancies occurring otherwise than through expiration of term shall be filled for the unexpired term by the council.

This ordinance shall take effect 30 days from the date of its adoption and publication and all ordinances or any part of any ordinance in conflict with this ordinance shall be repealed.

Made and passed by the Village of Mayville, County of Tuscola, State of Michigan, at a regular held meeting on the 21<sup>st</sup> day of February, 2017 and ordered to be given in publication in the manner described by law.

VILLAGE OF MAYVILLE

By : \_\_\_\_\_  
Barbara Valentine, Village President

By : \_\_\_\_\_  
Lisa Haubenstricker, Village Clerk

CERTIFICATION

ADOPTED

YEAS: Hiiter, Barkowska, Charette, Atkinson, Marlow and Valentine

NAYS: None

STATE OF MICHIGAN     )  
  )SS.

COUNTY OF TUSCOLA     )

I, the undersigned, Village Clerk for the Village of Mayville, Tuscola County, Michigan, do hereby certify that Ordinance No. 142, adopted by the Village of Mayville Council on the 21<sup>st</sup> day of February, 2017, was recorded in full in the Minutes of Meeting of said Village Council Meeting on said date, and was signed by the Clerk of the Village of Mayville.

Dated : \_\_\_\_\_, 2017  
Lisa Haubenstricker, Village Clerk

Date of Publication: 03-01-17  
Newspaper: Mayville Monitor

Planning Commission Bylaws – Moved by Charette, supported by Atkinson to approve the Village of Mayville Planning Commission Bylaws. Yes 6 No 0.

Ordinance #174 Junk Vehicle - Moved by Charette, supported by Marlow to approve Ordinance No. 174 Ordinance to amend the Village of Mayville Chapter 30 Environment Article VI Junk Vehicle

**Ordinance No. 174  
Village of Mayville  
Tuscola County Michigan**

An Ordinance to amend the Village of Mayville Chapter 30 Environment Article VI Junk Vehicle

The Village of Mayville hereby ordains:

The following sections of the Junk Vehicle Ordinance are hereby revised:

**Sec 30-122 Definitions:**

*Enforcement Officer.* (**DELETE**) The Village of Mayville Zoning Administrator, Village Manager or his/her designee, or any Village of Mayville Police Officer.

**(INSERT) The Chief of Police or his/her designee.**

**Change Sec. 30-127. - Enforcement. Paragraph 1 to read:**

Before commencing prosecution under this article, the enforcement officer shall give, notice to the person or persons charged with violating this article. Such notice shall be in

writing, and shall be served upon said person or persons or, at the option of the enforcement officer, by posting a copy of this notice on the land or attaching a copy of the notice to the building. The notice shall specify that failure to remedy the violation within three days of the date of personal service or five days from the date of mailing shall result in the issuance of a municipal civil infraction violation notice.

**Change Sec. 30-127 Delete Paragraph 2**

This ordinance shall take effect 30 days from the date of its adoption and publication and all ordinances or any part of any ordinance in conflict with his ordinance shall be repealed.

Made and passed by the Village of Mayville, County of Tuscola, State of Michigan, at a regular held meeting on the 21<sup>st</sup> day of February, 2017 and ordered to be given in publication in the manner described by law.

VILLAGE OF MAYVILLE

By : \_\_\_\_\_  
Barbara Valentine, Village President

By : \_\_\_\_\_  
Lisa Haubenstricker, Village Clerk

CERTIFICATION

ADOPTED

YEAS: Hiiter, Barkowska, Charette, Atkinson, Marlow and Valentine

NAYS: None

STATE OF MICHIGAN )

)SS.

COUNTY OF TUSCOLA )

I, the undersigned, Village Clerk for the Village of Mayville, Tuscola County, Michigan, do hereby certify that Ordinance No. 174, adopted by the Village of Mayville Council on the 21<sup>st</sup> day of February, 2017, was recorded in full in the Minutes of Meeting of said Village Council Meeting on said date, and was signed by the Clerk of the Village of Mayville.

Dated : \_\_\_\_\_, 2017  
Lisa Haubenstricker, Village Clerk

Date of Publication: 03-01-17  
Newspaper: Mayville Monitor

Village of Mayville Audit Contract – Moved by Hiiter, supported by Marlow to accept the engagement letter from Gardner, Provenzano, Thomas and Luplow for the audit for fiscal year ending March 31, 2017 in the amount of \$7,200 for the audit and \$500 for the P.A. 298 of 2012 compliance audit. Roll Call Vote. Yes – Barkowska, Charette, Atkinson, Marlow, Hiiter and Valentine. No – None.

**Department Reports**

DPW - The DPW Activity Report for February 2017 was presented to the council by Director of Public Works Mike Glasgow.

York Rake – Moved by Marlow, supported by Charette to allow the DPW to purchase a york rake for the Kubota tractor for up to \$500. Roll Call Vote. Yes – Charette, Atkinson, Marlow, Hiiter, Barkowska and Valentine. No – None.

Fire Department Report - The monthly report was presented to the council by Fire Chief Robert Hiiter.

Police Department Report – The January 2017 report was presented to the council by Police Chief Coln. Officer Coln will be have a neighborhood watch meet and greet on Wednesday, March 22, 2016 at 6 p.m. at the Mayville District Library Community Room.

Barry Markwardt – Mayville Community Schools Superintendent - gave the council an overview of the Mayville Community Schools and outlined the importance of the Village and the school working together and supports Police Chief Coln’s proposed youth programs.

Jim McCloskey - Senator Mike Green’s Aide - delivered a speech in support of Police Chief Coln’s proposed youth programs and an outline on various youth programs.

Ken Lind – Ken Lind from Lind and Lind Insurance Agency, Inc. presented an overview of his insurance policies and coverage to the Village Council.

Bullet Proof Vest – Moved by Charette, supported by Hiiter to allow the police department to purchase a bullet proof vest for up to \$850 with half being paid by a matching grant. Roll Call Vote. Yes – Atkinson, Marlow, Hiiter, Barkowska, Charette and Valentine. No – None.

Zoning Report- No reports

Planning Commission – Randy Valentine reported that they have completed their bylaws and are going to be working on the master plan.

Budget- Group discussed budgeting options and will discuss at the Committee of the Whole on March 7, 2017 at 7:00 p.m. at the Mayville Fire Hall.

**Public Comments** – Tony Lopez asked council if they have a different legal counsel epresenting the Village. President Valentine responded.

Adjournment - Moved by Charette, supported by Marlow to adjourn at 9:26 p.m. Yes 5 No 0

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Barbara Valentine  
Village President

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Lisa Haubenstricker  
Village Clerk