

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING April 18, 2017

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on April 18, 2017. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – None

Employees Present – Tony Coln, Gary Fini, Lisa Haubenstricker, Robert Hiiter, Mike Glasgow and John Welke.

Guests - 7

Invocation – Barbara Valentine did the invocation.

Approval of Agenda - Moved by Charette, supported by Barkowska to approve the agenda. Yes 6 No 0. Motion Carried.

Communications – None

Public Comments – None

Consent Agenda – Moved by Marlow, supported by Atkinson that the following items contained in the consent agenda be approved and adopted: a) Approval of Minutes, March 21, 2017 b) Approval of Bills, April 18, 2017. Yes 6 No 0. Motion Carried.

Action Items

2017 Personnel Policy Handbook – Moved by Atkinson, supported by Marlow to approve the 2017 Personnel Policy Handbook as presented. Yes 5 No 1. Motion Carried.

Administrative Appeal Process – Moved by Marlow, supported by Atkinson to allow President Valentine to work on an administrative appeal process and bring back to council in 90 days. Yes 6 No 0. Motion Carried.

Cecilia Kapcia Planning Commission Term – Moved by Charette, supported by Barkowska to change Kapcia's term from March 31, 2021 to March 31, 2018. Yes 6 No 0. Motion Carried.

Mike Glasgow Employment Contract – Moved by Marlow, supported by Atkinson to approve the employment contract for Mike Glasgow, Director of Public Works for one (1) year beginning April 1, 2017- March 31, 2018 with the following changes: \$45,000 annual salary, ten (10) vacation days. Yes 6 No 0. Motion Carried.

RRC Certification – Moved by Charette, supported by Marlow to approve the following resolution. Yes 6 No 0. Motion Carried.

**RESOLUTION OF SUPPORT
PARTICIPATION IN THE REDEVELOPMENT READY COMMUNITIES (RRC) PROGRAM**

WHEREAS, the Village of Mayville will be adopting a new Master Plan in 2017 which will guide the future development and redevelopment of the Village; and

WHEREAS, opportunities for the redevelopment of existing parcels and buildings will be a significant source of future growth and investment in the Village given the limited opportunities for greenfield development within the village limits; and

WHEREAS, the Village continues to strive to create a climate which encourages investment which is a cause which will be furthered by participation in the RRC program through the streamlining of our planning and development process; and

WHEREAS, the RRC program was created by the Michigan Economic Development Corporation (MEDC) to assist communities in identifying and strengthening weak areas in a community's development process thereby reducing procedural uncertainties which discourage investment; and

WHEREAS, the Village of Mayville wishes to join the program as a means to assess our own internal processes with the eye toward making the most out of future development opportunities; and

THEREFORE BE IT RESOLVED, that the Village Council of the Village of Mayville, Michigan is supportive of the efforts initiated by Staff in the self-evaluation process of the RRC program and looks forward to the MEDC's feedback on how the Village's procedures may be improved to the benefit of all.

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Mayville, County of Tuscola, State of Michigan, at a regular meeting held on April 18, 2017, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Adopted this 18th day of April, 2017

By a vote of: 6 in favor, 0 against, and 0 abstain

Lisa Haubenstricker
Mayville Village Clerk

IN WITNESS WHEREOF, I do hereby set my hand and cause this resolution to be adopted this 18th day of April, 2017.

Barbara Valentine
Mayville Village President

Department Reports

DPW - The DPW Activity Report for April 2017 was presented to the council by Director Of Public Works Mike Glasgow.

Manway Gaskets - Moved by Charette, supported by Marlow to approve the proposal from Northern Pump & Well to replace 16 Manway gaskets for the water treatment plant in the amount of \$4620. Roll Call Vote. Yes – Marlow, Hiiter, Barkowska, Charette, Atkinson and Valentine. No – None. Motion Carried.

Dissolved Oxygen Meter Probe - Moved by Charette, supported by Atkinson to purchase a new dissolved oxygen meter probe in the amount of \$1900. Roll Call Vote. Yes – Barkowska, Charette, Atkinson, Marlow, Hiiter and Valentine. No – None. Motion Carried

American Flags – Moved by Charette, supported by Marlow to purchase fifteen (15) 3x5 American Flags up to \$375. Roll Call Vote. Yes – Hiiter, Barkowska, Charette, Atkinson, Marlow and Valentine. No – None. Motion Carried

Fire Department Report - The monthly report was presented to the council by Fire Chief Robert Hiiter.

Police Department Report – The March 2017 report was presented to the council by Police Chief Coln.

Risk Reduction Grant Program Resolution - Moved by Charette, supported by Marlow to approve the following resolution. Yes 6 No 0. Motion Carried.

RESOLUTION FOR THE AUTHORIZATION TO SUBMIT A RISK REDUCTION GRANT PROGRAM APPLICATION FOR AN IN CAR CAMERA SYSTEM

A RESOLUTION authorizing the submittal of a grant application by the Chief of Police and the subsequent appropriation of Village of Mayville funds for a Risk Reduction Grant Program.

WHEREAS the Village of Mayville believes itself to be qualified, and is willing and able to carry out all activities described in the state grant application; and,

WHEREAS in this action the Village of Mayville Council has declared its intent to conduct the Risk Reduction Grant Program described in the application; and,

WHEREAS in this action the Village of Mayville Council will, upon an award and acceptance of the grant, agree to the terms of the grant;

IT IS THEREFORE RESOLVED THAT: The Village of Mayville Council requests the funds and assistance available from the Michigan Township Participating Plan under the Risk Reduction Grant Program and will comply with all rules for the program, and,

HEREBY AUTHORIZES the Chief of Police to act on behalf of the Village of Mayville to submit and sign an application to the Michigan Township Participating Plan for financial aid for Risk Reduction Grant Program purposes, sign related documents, and

HEREBY AUTHORIZES the Chief of Police to act on behalf of the Village of Mayville to sign the grant agreement if the grant funds are awarded.

Adopted this 18th day of April, 2017

By a vote of : 6 in favor, 0 against, and 0 abstain

Attest: _____
Lisa Haubenstricker, Village Clerk

IN WITNESS WHEREOF, I do hereby set my hand and cause this resolution to be adopted this the 18th day of April, 2017.

Barbara Valentine, Village President

Zoning Report - The Zoning report was given by Administrator John Welke. No permits were issued.

Planning Commission – Judy Chesney reported that they meet two times this month. They discussed the RRC training, working on the masterplan and the need for volunteers for the CIP (Capital Improvement Plan). They held a Variance hearing on April 13, 2017 and granted the variance for Neal & Jan Wiley, 233 W Main Street for a 28x32 accessory building.

Public Comments – None

Adjournment - Moved by Charette, supported by Marlow to adjourn at 8:30 p.m. Yes 6 No 0. Motion Carried.

Barbara Valentine
Village President

Lisa Haubenstricker
Village Clerk