

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

November 15, 2016

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Fire Hall on November 15, 2016. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – Tony Windham

Employees Present – Terry Blackmer, Tony Coln, Gary Fini, Lisa Haubenstricker, Robert Hiiter and Matt Iseler.

Guests - 8

Approval of Agenda - Moved by Charette, supported by Barkowska to approve the agenda. Yes 6 No 0

Approval of Minutes - Moved Charette, supported by Barkowska to approve the minutes of the Regular Meeting October 18, 2016. Yes 6 No 0

Acknowledgement of Visitors and/or Special Presentations - President Valentine thanked Pastor Sam Reece for coming and doing the invocation.

Public Comments – Cecilia Kapcia stated that they are in need of members for the Mayville Planning Commission Board.

Approval of Bills - Moved by Charette, supported by Barkowska to approve the payment of the bills as presented. Yes 6 No 0

Action Items

Village Council Rules of Procedures – Moved by Charette, supported by Hiiter to approve the adoption of the Rules of Procedures for the Village Council. Yes 6 No 0

President Pro-Tempore – Moved by Charette, supported by Hiiter to appoint Trustee William Barkowska President Pro Tempore for a one year term. Yes 6 No 0

Village Parliamentarian – Moved by Hiiter, supported by Atkinson to appoint Trustee Steve Charette Village Parliamentarian for a one year term. Yes 6 No 0

Zoning Administrator – Moved by Barkowska, supported by Charette to appoint Clare Fryers as Zoning Administrator for a one year term. Yes 6 No 0

Mayville Planning Commission Board – Moved by Hiiter, supported by Atkinson to appoint Randy Valentine to the Mayville Planning Commission Board with terms ending March 31, 2017. Yes 6 No 0. Moved by Charette, supported by Hiiter to appoint Matthew McMullen to the Mayville Planning Commission Board with terms ending March 31, 2017. Yes 6 No 0

Signature Cards – Moved by Charette, supported by Atkinson to add Barbara Valentine and William Barkowska to the signature card for the bank accounts at Mayville State Bank and remove Michelle Barnes and Clare Fryers. Yes 6 No 0

Committee of the Whole – President Valentine set Committee of the Whole meetings for a one year term starting December 2016 going thru November 2017 on the second Tuesday of each month at 7:00 p.m.

Office Assistant – Moved by Charette, supported by Hiiter to post for an office assistant for up to 20 hours a week with pay between \$10-\$12 hr. Yes 6 No 0

Mayville Downtown Development Authority – Moved by Charette, supported by Atkinson to accept the resignation of Lorrie Hamilton from the Mayville Downtown Development Authority effective immediately. Yes 6 No 0

Mayville Downtown Development Authority – Moved by Charette, supported by Barkowska to appoint Clare Fryers to the Mayville Downtown Development Authority. Yes 6 No 0

Tony Windham Resignation – Tony Windham resignation was tabled until December meeting.

Department Reports

DPW - The DPW Activity Report for November 2016 was presented to the council by DPW Supervisor Matt Iseler.

Fire Department Report - The monthly report was presented to the council by Fire Chief Hiiter.

Police Department Report – The October 2016 report was presented to the council by Police Chief Coln.

Police Car Tires – Moved by Barkowska, supported by Charette to approve up to \$600 for new tires for the caprice. Yes 6 No 0

Zoning Report- The zoning report was given by Zoning Administrator, Clare Fryers. One permit was issued to Village of Mayville, 6044 Trend Street. He also has been in contact with the owner of 6132 Pine Street.

Planning Commission – Judy Chesney reported that they have missed 6 out of 11 meetings due to no quorum.

Committee Reports - None

Public Comments – None

Adjournment - Moved by Barkowska, supported by Charette to adjourn at 8:11 p.m. Yes 6 No 0

Barbara Valentine
Village President

Lisa Haubenstricker
Village Clerk