

# OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

**November 21, 2017**

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on November 21, 2017. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – None

Employees Present – Tony Coln, Lisa Haubenstricker and Mike Glasgow.

Guests – 4

Pledge of Allegiance

**Communication**– Trustee Charette had a resident inquire about rental inspections.

Moved by Marlow, supported by Atkinson to rescind the motion to quick claim deed over the 6105 Fulton Street lot to Spring of Life Church with the church paying all fees associated with the transfer. Yes 6 No 0.

**Consent Agenda** –a) Moved by Charette, supported by Atkinson to approve the minutes of October 17, 2017. Yes 6 No 0. b) Moved by Charette, supported by Marlow to approve the special minutes of November 7, 2017. Yes 6 No 0. c) Moved by Charette, supported by Barkowska to approve the bills for November 21, 2017. Yes 6 No 0.

Parks & Recreation Plan – Moved by Charette, supported by Marlow to approve the 2018-2023 Village of Mayville Parks and Recreation Plan. Roll Call Vote. Yes – Atkinson, Marlow, Hiiter, Barkowska, Charette and Valentine. No 0. Motion Carried.

## MAYVILLE PARKS AND RECREATION PLAN RESOLUTION OF ADOPTION BY THE MAYVILLE VILLAGE COUNCIL

WHEREAS, the Village of Mayville, and the Mayville Community School District, operate cooperatively to provide recreation in the Mayville area; and

WHEREAS, the Mayville Parks & Recreation Committee, in conjunction with the Mayville Community School Board, have undertaken a multi-jurisdictional five-year Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2018 and 2022; and

WHEREAS, the plan has been developed in accordance with the Michigan Department of

Natural Resources requirements for a Community Recreation Plan; and

WHEREAS, public input was received via a community input survey that was available from June of 2017 to August of 2017, to provide an opportunity for citizens to share ideas and express opinions regarding the future of parks and recreation in the Mayville area; and

WHEREAS, the draft plan was made available for review from October 18, 2017 through November 21, 2017 at the Village Offices and online at [villageofmayville.org](http://villageofmayville.org); and

WHEREAS, a public hearing was held on November 21, 2017, at 6:00 p.m. at the Mayville District Public Library, 6090 Fulton Street, Mayville, MI 48744 to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan; and

WHEREAS the Mayville Parks & Recreation Committee, and the Mayville Community School District have developed the Recreation Plan for the benefit of the entire community and plan to use the document to assist in meeting the recreation needs of the community;

BE IT RESOLVED BY THE VILLAGE COUNCIL OF MAYVILLE THAT: The Mayville Parks and Recreation Plan is hereby accepted and adopted as a guideline for recreation improvements for the Mayville Area.

### **Action Items**

J. Brief Administrative Review - Moved by Charette, supported by Atkinson to deny J. Brief's administrative review request for refund of excessive water meter usage. Roll Call Vote. Yes – Atkinson, Marlow, Hiiter, Barkowska, Charette and Valentine. No 0. Motion Carried.

Ordinance 175 Amendment - Moved by Charette, supported by Marlow to approve changes to Chapter 2 Administration Article 2-164 Procedure for Sale of Surplus Real Estate to **Procedure for sale of Surplus Public Real Estate and Add Sec 2-165 Procedure for sale of Surplus Private Real Estate.**

Ordinance 175  
Village of Mayville  
Tuscola County MI

An Ordinance to amend the Village of Mayville Chapter 2 Administration Article V Sale of Village Real Property, Section 2-164

The Village of Mayville hereby ordains:

The following sections of the Administration Ordinance are revised:

Change Sec. 2-164. - Procedure for sale of surplus real estate to **Procedure for Sale of Surplus Public Real Estate**

Add Sec. 2-165. – Procedure for sale of Surplus Private Real Estate

Whenever the Village desires to sell at private sale any of its public grounds or buildings, the procedure for the sale shall be as follows:

- 1) The Village council shall declare by resolution its intent to sell certain grounds or buildings of the Village at private sale and shall cause such property to be appraised.
- 2) The Village council shall secure two appraisals, for the fair cash value of the property from at least two competent real estate appraisers who are real estate brokers licensed by the state.
- 3) The Village council may sell the property at private sale for not less than the average price of the two appraisals after it has so established the minimum sale price by resolution. No sale shall take place more than 18 months from the date of the resolution establishing the minimum price unless at least two more new appraisals are secured.
- 4) A private sale may be negotiated privately without public bidding or advertisement, but it must be for at least the minimum price established exclusive of any real estate commissions.
- 5) Any sale must be for cash and pursuant to a written offer to purchase signed by all purchasers. The sale must be confirmed by resolution of a majority of the members-elect of the Village council at any regular or special meeting called for that purpose.
- 6) The Village president and clerk are authorized to execute any conveyance on behalf of the Village for a private sale, and the revenue stamps shall be paid for by the Village from its general fund. Before consummating any sale, the Village clerk is authorized to secure at the expense of the Village the updating of any abstract to the property to be sold, or to secure an owner's policy of title insurance to the property. Taxes, if any, shall be prorated on a due-date basis at time of closing, and rents and utility bills, if any, shall also be prorated at time of closing to the date of surrender of possession.
- 7) Payment of the purchase price to the Village shall be by cash, cashier's check or certified check, unless in the opinion of the Village clerk it is safe to accept a personal check or bank money order. All checks shall be made payable to the Village of Mayville.

This ordinance shall take effect 30 days from the date of its adoption and publication and all ordinances or any part of any ordinance in conflict with this ordinance shall be repealed.

Made and passed by the Village of Mayville, County of Tuscola, State of Michigan at a regular held meeting on the 21<sup>st</sup> day of November 2017 and ordered to be given and publication in the manner described by law.

VILLAGE OF MAYVILLE

By: \_\_\_\_\_  
Barbara Valentine, Village President

By: \_\_\_\_\_  
Lisa Haubenstricker, Village Clerk

CERTIFICATION

ADOPTED

YEAS: Atkinson, Marlow, Hiiter, Barkowska, Charette, Valentine.

NAYS: None

STATE OF MICHIGAN        )  
                                  )SS.  
COUNTY OF TUSCOLA        )

I, the undersigned, Village Clerk for the Village of Mayville, Tuscola County, Michigan, do hereby certify that Ordinance No. 175, adopted by the Village of Mayville Council on the 21<sup>st</sup> of November, 2017, was recorded in-full in the minutes of meeting of said Village Council Meeting on said date, and was signed by the Clerk of the Village of Mayville.

By: \_\_\_\_\_ Date of Publication: 11-29-17  
Lisa Haubenstricker, Village Clerk Newspaper: Mayville Monitor

Parliamentarian - Moved by Marlow, supported by Barkowska to appoint Trustee Steve Charette as Parliamentarian for a one-year term. Yes 6 No 0. Motion carried.

President Pro Tem - Moved by Marlow, supported by Charette to appoint Trustee Susan Atkinson as President Pro Tem for a one-year term. Yes 6 No 0. Motion carried.

Job Titles - Moved by Charette, supported by Barkowska to table the change of the Clerk’s title to Clerk/Treasurer and to change Administrative Assistant to Administrative Assistant/Deputy Clerk until next Council meeting.

Office Printer - Moved by Hiiter, supported by Charette to approve the lease of a Copystar CS 306ci for the amount of \$108.50/month from Boss Business Solutions. Roll Call Vote. Yes – Hiiter, Barkowska, Charette and Valentine. No Atkinson and Marlow. Motion Carried.

Upcoming Training Opportunities – MML training – Newly Elected Officials Training. Council reviewed the dates and locations of available training.

**Department Reports**

DPW - The DPW Activity Report for November 2017 was reviewed by the council.

Police Department Report – The October 2017 report was reviewed by the council.

Fire Department Report – The October 2017 report was reviewed by the council.

Zoning Report – No report.

New Building for Mayville State Bank - Council reviewed new building for Mayville State Bank plans and discussed driveway off of Fulton Street. Moved by Charette, supported by Atkinson to offer the Mayville State Bank an easement as an option for a second driveway at their cost to Ohmer Park Property. Yes 6 No 0. Motion Carried.

Adjournment - Moved by Charette, supported by Marlow to adjourn at 7:58 p.m. Yes 6 No 0. Motion Carried.

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Barbara Valentine  
Village President

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Lisa Haubenstricker  
Village Clerk