

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING December 19, 2017

(minutes unapproved until next council meeting)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on December 19, 2017. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and trustees present: Susan Atkinson, William Barkowska, Roxann Hiiter and Sue Marlow.

Absent – Steve Charette

Employees Present – Tony Coln, Gary Fini, Lisa Haubenstricker and Mike Glasgow.

Guests – 8 including Planning Commission Members Judy Chesney, Richard Dotson, Cecilia Kapcia and Randy Valentine.

Pledge of Allegiance

Cammie Asmus – Sunflower Festival - Moved by Marlow, supported by Atkinson to allow the Mayville Sunflower Festival to be a subcommittee of the Village of Mayville and to hold a Golf Cart Raffle. Yes 5 No 0. Motion carried.

Communication

President Valentine reviewed with the council information from the meeting that they had with Spicer Engineering regarding the lagoon improvements.

USDA Rural Development Application – Moved by Barkowska, supported by Atkinson to hire Spicer Engineering to complete the USDA Rural Development application not to exceed \$15,000. Roll Call Vote. Yes - Atkinson, Marlow, Hiiter, Barkowska and Valentine. No – None. Motion carried.

Clare Roller Letter – Received letter from Clare Roller per village attorney was advised to not read letter due to the matter being a subject of a lawsuit between the parties and is still in litigation because of Autumn Acres' post-judgment motions.

Consent Agenda – Moved by Marlow, supported by Atkinson that that the following items contained in the consent agenda be approved and adopted a) Approval of Minutes, November 21, 2017 b) Approval of Special Minutes, December 7, 2017 c) Approval of Bills, December 19, 2017. Yes 5 No 0. Motion carried.

Action Items

Appointment of Fire Chief - Moved by Barkowska, supported by Hiiter to appoint Robert Hiiter as Fire Chief for a one-year term ending December 31, 2018. Yes 5 No 0. Motion carried.

2018 Council and Committee of the Whole Meeting Schedule- Moved by Hiiter, supported by Atkinson to approve the following schedule for the Council Meetings and Committee of the Whole Meetings for 2018. Yes 5 No 0. Motion carried.

Regular Village Council Meetings

Tuesday, January 16, 2018
Tuesday, February 20, 2018
Tuesday, March 20, 2018
Tuesday, April 17, 2018
Tuesday, May 15, 2018
Tuesday, June 19, 2018
Tuesday, July 18, 2018
Tuesday, August 21, 2018
Tuesday, September 18, 2018
Tuesday, October 16, 2018
Tuesday, November 20, 2018
Tuesday, December 18, 2018

Committee of The Whole Schedule

Tuesday, January 9, 2018
Tuesday, February 13, 2018
Tuesday, March 6, 2018
Tuesday, April 3, 2018
Tuesday, May 1, 2018
Tuesday, June 5, 2018
Tuesday, July 10, 2018
Tuesday, August 7, 2018
Tuesday, September 4, 2018
Tuesday, October 2, 2018
Tuesday, November 6, 2018
Tuesday, December 4, 2018

2018 Planning Commission and Committee Meeting Schedule- Moved by Marlow, supported by Atkinson to approve the following schedule for the Planning Commission Meetings and Committee Meetings for 2018. Yes 5 No 0. Motion carried.

Planning Commission Meetings

Wednesday, January 3, 2018
Wednesday, February 7, 2018
Wednesday, March 7, 2018
Wednesday, April 4, 2018
Wednesday, May 2, 2018
Wednesday, June 6, 2018
Wednesday, July 11, 2018
Wednesday, August 8, 2018
Wednesday, September 5, 2018
Wednesday, October 3, 2018
Wednesday, November 7, 2018
Wednesday, December 5, 2018

Planning Commission Committee Meetings

Wednesday, January 17, 2018
Wednesday, February 21, 2018
Wednesday, March 21, 2018
Wednesday, April 18, 2018
Wednesday, May 16, 2018
Wednesday, June 20, 2018
Wednesday, July 18, 2018
Wednesday, August 15, 2018
Wednesday, September 19, 2018
Wednesday, October 17, 2018
Wednesday, November 21, 2018
Wednesday, December 19, 2018

2018 DDA Meeting Schedule – Moved by Marlow, supported by Atkinson to send back 2018 DDA meeting schedule to DDA to rework and change their meetings from every Odd month to every month and to change their meeting time from 5:00 p.m. to 6:30 p.m. Yes 5 No 0. Motion carried.

2017-2018 Budget Amendments – Moved by Barkowska, supported by Marlow to approve the budget amendments that were presented to the council by Clerk Haubenstricker. Yes 5 No 0. Motion carried.

Water Base Fee/Fire Protection Charge - Moved by Atkinson, supported by Barkowska to combine water base fee and fire protection fee as one item starting with January 1, 2018 billing. Yes 5 No 0. Motion carried.

Appointment to the Mayville State Bank Plan Review Subcommittee – Moved by Barkowska, supported by Valentine to appoint the following to the Mayville State Bank Plan Review

Subcommittee with the Planning Commission to review the appeal to the Mayville State Bank Plan on January 3, 2018 at 6:30 p.m. Atkinson, Marlow, Hiiter and Charette. Yes 5 No 0. Motion carried.

Upcoming Training Opportunities – None

President Updates - None

Department Reports

DPW - The DPW Activity Report for December 2017 was reviewed by the council.

Police Department Report – The November 2017 report was reviewed by the council.

Mayville and Kingston Police Protection Agreement – Moved by Barkowska, supported by Atkinson to renew the one-year police contract with the Village of Kingston in the amount of \$39,801.50 for the period of March 1, 2018 – February 28, 2019. Yes 5 No 0. Motion carried.

Traffic Control Order 17-001 – Moved by Marlow, supported by Atkinson to approve the following Traffic Control Order 17-001. Yes 5 No 0. Motion carried.

**VILLAGE OF MAYVILLE, MICHIGAN
TRAFFIC CONTROL ORDER**

ORDER NO. 17-001

DATE OF FILING: DECEMBER 19, 2017

As directed by the Village of Mayville Village Council, I have made an investigation of traffic conditions on the below listed streets and as a result of said investigation and in the best interest of public safety, do here by direct that:

One parking space be marked “Handicap” to be created on the East side of Fulton Street, North of Main Street.

This order shall go into effect upon the installation of the required street markings and handicap Parking Sign.

All previous Traffic Control Order(s) in conflict with this order are hereby rescinded.

This order shall expire in 90 days from the date of filing except that upon its approval by the **Village of Mayville Council**, it shall not so expire.

Chief of Police

Clerk

Date Filed

Date Filed

This traffic control order approved by the Village Council on _____

Clerk

Village President

Date

Date

NOTICE: After approval by the Village Council, a copy is to be given to the Chief of Police and the Superintendent of Public Works. The Superintendent of Public Works is then responsible for installation of the appropriate signs.

Fire Department Report – The December 2017 report was reviewed by the council.

Zoning Report –No permits were issued per Zoning Administrator, John Welke.

Planning Commission – Planning Commission yearly report will be reviewed at the January council meeting.

Adjournment - Moved by Marlow, supported by Barkowska to adjourn at 8:20 p.m. Yes 5 No 0. Motion carried.

Barbara Valentine
Village President

Lisa Haubenstricker
Village Clerk