

**Village of Mayville Council
Official Committee of the Whole Meeting Minutes
April 3, 2018**

Present: Steve Charette, Sue Marlow, Sue Atkinson, Bill Barkowska, Barbara Valentine

Absent: Roxann Hiiter

Employees: Kayla Reed (Treasurer)

Guests: 2

Next Meeting: April 17, 2018

*** Official Minutes***

1. The Village of Mayville Planning Commission held a Committee of the Whole meeting at the Mayville Fire Hall. Village President Valentine called the meeting to order at, 7:27pm
2. Workman's Comp Insurance Update.

Workman's comp suggests we have more training available. Gave information on tutorials and video training to utilize. Should have more specific risk guidelines to follow. We will work on getting them things in order and available to employees in the near future.

3. Clerk and Treasurer Updates.

Donna Coleman (Clerk) and Kayla Reed (Treasurer) will receive BS&A on site training for 3 days. With 2 days being Monday April 9th and Tuesday April 10th, the final will be June 28th for utility billing.

4. Kingston Police Contract.

Discussion: Chief Tony Coln is currently Salary at 45 hours per week in village of Mayville: If he would work 37 hours in Mayville & 8 hours in Kingston weekly, it would save Mayville approximately \$10,000 –\$11,000 per year on the Kingston Police Contract.

5. May Day Cleanup?

No comments as Roxann was not present. Will discuss further at next meeting.

6. Motion to adjourn Committee of the Whole meeting moved by Charette 2nd by Atkinson

Yeas -5 Nays - 0

Motion Carried.

Adjourned at 8:07pm

Submitted by Kayla Reed

VILLAGE OF MAYVILLE
Tuscola County, Michigan

Resolution to Tentatively Declare Intention to Purchase Police and Fire Equipment, to Tentatively Designate Special Assessment District, and to Set Hearing Date

At a regular meeting of the Mayville Village Council, Tuscola County, Michigan, held at the Mayville Fire Hall on the 3rd day of April, 2018, at 7:00 o'clock p.m. Michigan Time.

PRESENT: Valentine, Barkowska, Charette, Marlow, Atkinson

ABSENT: Hiiter

The Village President reported to the Council that the Village Fire Department is interested in purchasing new fire protection equipment and that the Village Police Department is interested in purchasing new police protection equipment. The Village has received a price estimate of \$450,000.00 for the new fire protection equipment and \$35,000 for the new police protection equipment. The Village is authorized under Public Act No. 33 of 1951 to purchase fire and police protection equipment and to create a special assessment district to pay for the costs of the equipment.

The Village President also reviewed with the Council the proposed boundaries for the special assessment district, which includes the entire Village.

The following resolution was offered by **Charette** and seconded by **Atkinson**:

BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF MAYVILLE, TUSCOLA COUNTY, MICHIGAN, as follows:

1. This Council hereby tentatively declares its intention to purchase the new fire protection equipment at an estimated price of \$450,000.00 and the new police protection equipment at an estimated price of \$35,000.

2. This Council tentatively designates the following lands as the special assessment district

against which the cost of the improvements is to be assessed:

Each of the real properties located within the boundaries of the Village of Mayville.

3. The fire protection equipment and police protection equipment specifications and the cost estimate for the purchase of the fire protection equipment and the police protection equipment shall be filed with the Village Clerk.

4. The Village Council shall meet in the Mayville District Public Library Community Room, 6090 Fulton St., Mayville, Michigan, 48744 on the **24th day of April, 2018, at 7:00 o'clock p.m.** Michigan Time, for a public hearing to hear and consider any objections to the improvements and to the special assessment district. Notice of the hearing shall be given by publishing it once prior to the hearing in the Mayville Monitor, a newspaper circulated in the Village, and also by mailing the notices, as required by Act No. 162, Michigan Public Acts of 1962, by first-class mail, postage fully prepaid, to each owner of or party in interest of the property to be assessed for the improvements in the special assessment district which has been tentatively established, whose name appears on the last local tax assessment records of the Village, addressed as shown on the tax records. The mailing and publication shall be at least ten (10) days before the date of the hearing.

ADOPTED: YEAS: Charette, Valentine, Marlow, Barkowska, Atkinson

NAYS: None

ABSENT: Hiiter

STATE OF MICHIGAN)

COUNTY OF TUSCOLA) ss.

I, the undersigned, the fully qualified and acting Clerk of the Village of Mayville, Tuscola County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Village Council of the Village of Mayville, Michigan, held on April 3, 2018, the original of which proceedings is on file in my office and is available to the Public. Public notice of the meeting was given to and in compliance with Act 267, Public Acts of Michigan, 1976.

IN WITNESS, I have fixed my official signature on APRIL 3, 2018.

A handwritten signature in cursive script that reads "Donna Coleman". The signature is written in black ink and is positioned above a horizontal line.

Donna Coleman
Clerk, Village of Mayville

**RESOLUTION TO APPROVE SALARIES, WAGES, AND PERSONNEL HANDBOOK FOR
THE VILLAGE OF MAYVILLE FOR THE FISCAL YEAR
APRIL 1, 2018 TO MARCH 31, 2019**

At a meeting of the village of Mayville Village Council on Tuesday, April 3, 2018, at 7:00 P.m. in the Mayville Fire Hall, 6044 Trend St. Mayville MI, the following resolution was presented by Barbara Valentine, Village President:

WHEREAS, the Village of Mayville employs a Clerk, Treasurer, DPW Director, Chief of Police, and 2 DPW Workers on a salaried, full time, part time, or irregular part time basis, and

WHEREAS, the Village Council has approved the following Salaries and Wages for the 2018 – 2019 fiscal year:

1. Chief of Police, \$56,350 Annual Salary, 45 hours per week
2. DPW Director, \$47,000 Annual Salary, 45 hours per week
3. Clerk, \$13.00 per hour to start, ending at \$15.00 April 1, 2019, 18 hours per week
4. Treasurer, \$11.00 per hour to start, ending at \$13.00 April 1, 2019, 18 hours per week
 - a. Clerk and Treasurer will receive Trimester Raises of \$.67 per hour with successful completion of Training milestones
5. DPW Worker #1, \$16.45 per hour, 40 hours per week
6. DPW Irregular Part-Time Workers, \$13.00 per hour, 24 hours per week

WHEREAS, the Village of Mayville has also updated the Personnel Handbook for 2018,

NOW, THEREFORE, BE IT RESOLVED that the Council of the Village of Mayville does resolve to adopt these salaries and wages and the 2018 Personnel Handbook for the fiscal year of April 1, 2018 to March 31, 2019.


CERTIFICATION: I hereby certify that the foregoing is a true and complete resolution adopted by Village Council for the Village of Mayville at a meeting held this 3rd day of April, 2018.

YEAS: Barkowska, Marlow, Atkinson, Charette, Valentine

NAYS: None

ABSTAIN: None

ABSENT: Hiiter


Barbara Valentine
President, Village of Mayville