

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

July 17, 2018

(Official Minutes)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on July 17, 2018. The meeting was called to order at 7:02 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, Steve Charette, Roxann Hiiter and Sue Marlow.

Absent – William Barkowska

Employees Present – Police Chief Louis Cook, Treasurer/ Deputy Clerk Kayla Reed, Fire Chief Robert Hiiter and Mike Glasgow.

Guests – 6

Pledge of Allegiance

Invocation lead by Police Chief Louis Cook

Communication– Mayville Softball League has been working to get some light repair done on the ball field at Ohmer Park and hopes to get some field work done as well. In thanks for the effort of incurring labor and majority of expense Council discussed waiving park fees for the 2018 season with hopes of more people being willing to commit time and labor into the park.

Motion: Waive fees for ball tournaments and use for 2018, to review in 2019, with commitment of leagues to work on ball field improvements.

Moved by Marlow, 2nd by Atkinson. Yes - 5 No - 0 Motion carried

Consent Agenda – a) Approval of Regular Council Meeting Minutes June 19th, 2018

b) Approval of Act 33 of 1951 Assessment Special Meeting Minutes June 12th, 2018

c) Approval of Bills as Presented

Moved by Charette 2nd by Marlow to approve June 19th and June 12th Meeting Minutes along with Bills as presented

Yes - 5 No - 0 Motion Carried

Action Items - Moved by Charette, 2nd by Marlow to

a) Set dates for Spicer Sewer and Lagoon Informational Meetings.

Regular Council Meeting dates, Tues Aug 21st and Tues Sept 18th 6:30 pm with Council Meeting after Spicer Presentation.

b) Motion: Offer Short Term Rental of 25 E Turner to Bill and Donna Coleman for 90 days at \$500.00 per month and revisit if still needed after 90 days, beginning July 18th.

Moved by Charette, 2nd by Marlow. Yes-5 No-0 Motion Carried.

Upcoming Training Opportunities – MML training – Parliamentary Procedures in Ubyly MI August 1st 6-9pm. Charette, Valentine, Reed, Cook, and Coleman will be attending.

Department Reports

D.P.W - Monthly report presented by Director of Public Works Mike Glasgow

Police Department Report – Monthly report presented by Police Chief Louis Cook

Fire Department Report – Monthly report presented by Fire Chief Robert Hiiter

Zoning Report – No report.

Planning Commission - Randy Valentine gave a verbal reported:

Ordinance changes will be put on hold until September, as it would add to the RRC checklist and that needs to take precedence at this time.

President Updates -Sewer and Lagoon- Need to start a letter writing campaign to include with Grant applications. Meeting with a Grant Writer for some insight and assistance of finding other Grant options on July 28th. Currently working on the Rural Development Funding Application. Rate Increases will have to start and take effect in September 2018.

Letter of Engagement received from Auditor -

Motion: To accept letter of Engagement.

Moved by Marlow, 2nd by Atkinson. Yes - 5 No - 0 Motion Carried

Auditor Memo - Matter in Question; Act 33 of 1951 Funds -” The Village is looking for guidance on how to record and maintain these funds in order to make sure they are used ONLY on police and fire equipment and maintenance.”

Motion to accept Auditor Recommendation: “A special revenue fund can be set up to maintain the funds and track the expenditures. Per uniform chart of accounts from the Michigan Department of Treasury, an appropriate fund number and name for the new special revenue fund would be fund 205 - Public Safety Fund.”

Moved by Charette, 2nd by Marlow.

Roll Call Vote - Hiiter Y, Charette Y, Atkinson Y, Marlow Y, Valentine Y, Barkowska Absent
Motion Carried

Adjournment - Moved by Charette, supported by Marlow to adjourn at 8:02 p.m. Yes 5 No 0.
Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Deputy Clerk/ Treasurer