

**OFFICIAL MINUTES OF MAYVILLE
VILLAGE COUNCIL MEETING
November 20, 2018
(Official Minutes)**

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on November 20, 2018. The meeting was called to order at 7:02 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Susan Atkinson, William Barkowska, and Sue Marlow.

Absent – Steve Charette

Employees Present – Treasurer/ Deputy Clerk Kayla Reed, D.P.W Director Mike Glasgow, Police Chief Louis Cook

Guests – 8

Special Presentation - Steve Rutkowski with Spicer Engineering -

- a) SAW Grant Completion -
Detailed powerpoint is available in the Village Office.
- b) Lagoon Project Update - Discussion of Wetlands Discovery and the options of purchasing additional property or mitigation of the land.

Communication – None.

Consent Agenda –

- a) Approval of Regular Council Meeting Minutes - October 16, 2018
- b) Approval of Committee of the Whole Meeting Minutes - November 6, 2018
 - 1. Approval of Special Meeting Minutes (Ordinance Amendment) - November 6, 2018
- c) Approval of Bills as Presented

Moved by Atkinson 2nd by Marlow to approve October 16th and November 6th Meeting Minutes along with Bills as presented.

Roll Call - Barkowska - Y Charette - Abs Marlow - Y Atkinson - Y Valentine - Y
Yes - 4 No - 0 Motion Carried.

Action Items -

- a) Village Office Lease - Landlord Al Kennedy was present and needs to further discuss lease options with business partners. Will be in touch next week. No Action taken at this time.
- b) Application for Appointment to Village Boards/and Commissions -
Moved by Marlow 2nd by Atkinson to Approve and Adopt Application for Appointment to Village Boards/and Commissions.
Yes - 4 No - 0 Motion Carried

- c) Approval of 2019 Planning Commission Meeting Schedule -
Moved by Atkinson 2nd by Marlow to approve 2019 Planning Commission Meeting Schedule with changes of June, July, and August Meetings be held at Fire Hall.

Yes- 4 No- 0 Motion Carried

- d) Approval of 2019 Council Meeting Schedule -
Moved by Marlow 2nd by Barkowska to approve 2019 Council Meeting Schedule with April 16th Meeting being held at Fire Hall.

Yes - 4 No - 0 Motion Carried.

- e) Adoption of Michigan Local Agency Pavement Warranty Program Resolution.



Village of Mayville
6043 Fulton Street PO Box 219
Mayville, MI 48744
989.843.6423 Phone
989.843.0123 Fax
www.Villageofmayville.org

RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM

WHEREAS, the Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Village of Mayville hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.663;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of Village of Mayville Council meeting on November 20, 2018.

Approved on Tuesday, November 20, 2018 by:

Barbara Valentine, Village President

Joanna Cranick, Village Clerk

Moved by Barkowska 2nd by Atkinson to adopt Michigan Local Agency Pavement
Warranty Program Resolution.
Yes - 4 No - 0 Motion Carried

- f) Early Fire Truck Payoff -
Scheduled Payoff is February 2019; Motion to pay off early to avoid further interest.
Moved by Atkinson 2nd by Marlow to approve early Fire Truck Payoff

Upcoming Training Opportunities

- a) MML Marijuana Legalization Training - November 29th 2018
- b) Newly Elected Officials Training: Core and Weekender - Frankenmuth, February 22-23, 2019

Department Reports

D.P.W - Monthly report presented by Director of Public Works Mike Glasgow. The leaf vac was down again, and there is a problem with the orange dump now, and that is the truck that carries the leaf vac and brine tank. We have calls in to Caterpillar.

Police Department Report – Monthly report presented by Police Chief Louis Cook
President Valentine suggested the purchase of a new, more economical, Printer with more cost efficient toner rather ink cartridges. A Cannon Color Imageclass MF634CDW bundle (up to 1400 pages per toner) is available at Staples.

Motion made by Atkinson 2nd by Marlow to purchase the Cannon Color Imageclass MF634CDW.

Yes- 4 No - 0 Motion Carried

Fire Department Report – Monthly report presented by Fire Chief Robert Hiiter
Chief Hiiter asked for approval to purchase a new 5 Gas Meter as the old one has gone bad. Would cost approximately \$600.00 to repair and could purchase new with a 5 year Warranty for \$900.00.

Motion made by Marlow 2nd by Atkinson to Purchase a New 5 Gas Meter with 5 Year Warranty for \$900.00.

Roll Call - Atkinson - Y Charette- Abs Marlow - Y Barkowska - Y Valentine - Y
Yes - 4 No - 0 Motion Carried

Zoning Report – Verbal Report by Zoning Administrator John Welke

Planning Commission - Verbal Report by Randy Valentine

President Updates

- a) FDCTV Grant Applications - President Valentine has applications completed for two separate grants, one in the amount of \$125,000 for Smart Meter Upgrade, second in the amount of \$325,000 to Complete the (Water Main) Loop on Lobdell Rd - need a motion to submit.

Motion made by Marlow 2nd by Barkowska to submit FDCTV Applications.

Yes -4 No- 0 Motion Carried.

- b) BS&A Training - Mon. November 19th & Tues. November 20th, Worked on General Ledger with some Budgeting and Manual Journal Entries.
- c) Solar Park Update - It is Real, not a rumor! Energy Conservation Source, LLC estimates the project will be completed within 9 months. They need to apply for a S.L.U.P (Special Land Use Permit).
- d) Downtown Zoning Update - RRC Recommendations to Planning Commission.
- e) DNR Grant Update - Application came back with a score of 355, much higher than anticipated. Should know more in December.
- f) Lagoon Property Purchase Update - Was discussed during the Special Presentation with Steve Rutkowski from Spicer Engineering.

Upcoming Meetings

December 4th, 2018 Mayville Fire Hall 7:00pm - Committee of the Whole/ Joint with Planning Commission

December 18th, 2018 Mayville District Library 7:00pm - Regular Council Meeting

Adjournment - Moved by Marlow, 2nd by Atkinson to adjourn at 9:13 p.m.

Yes - 4 No - 0. Motion Carried.

Kayla Reed
Village Deputy Clerk / Treasurer

Barbara Valentine
Village President