

**Village of Mayville Council
Ordinance Amendment - Special Meeting**

November 6th , 2018

Present: Sue Atkinson, Bill Barkowska, Steve Charette, Sue Marlow,
Barbara Valentine

Absent: None

Employees: Kayla Reed - Treasurer

Guests: 3

*** Official Minutes***

1. The Village of Mayville Council held a Special Meeting for an Ordinance Amendment at the Mayville Fire Hall. Village President Valentine called the meeting to order at 7:08 pm
2. Pledge of Allegiance
3. Discussion - Council rescinded the 30ft rule in the following ordinance at the Council Meeting on August 21st 2018. Council needs to adopt the language in Ordinance Code Chapter 18, Section 18-43.

Motion made by Charette, 2nd by Marlow to Accept the changes to the Ordinance as written and implemented on August 21, 2018.

Roll Call Vote - Barkowska - N Charette - Y Atkinson - Y Marlow - Y Valentine - Y

Yeas - 4 Nays - 1

Motion Carried

Since then (8/21/18); the Village has had correspondence with a building owner that purchased a building in June in which had a 1st floor apartment & has renovated the building with the understanding (from previous owner) the 1st floor was available to use as mixed use (work/living) space. Owner is intending to request a variance with Planning Commission tomorrow at the Planning Meeting, with said plans of using as work\living space. Council will hear Planning Commission recommendations with further discussion at a later date. Tentatively Dec 4th Committee of the Whole Meeting will include a Special Joint Council/Planning Meeting.

Prior Ordinance (Before 8/21/18)

• Sec. 18-43. - Registration and inspection of rental dwellings and units. The owner of any rental dwelling or rental unit shall register each rental dwelling and all rental units contained within the rental dwelling with the Village of Mayville before September 1 of each year at no cost to the owner. Failure to do so will result in a \$100.00 fine per unit, per infraction. The owner shall have ten working days to remedy the infraction. Once the rental unit is registered, the owner has 30 days to pay for and schedule a general inspection. The owner shall provide access to such premises for making the inspections necessary to insure compliance with the terms of this ordinance and Code. All rental units must be inspected annually and when there is a change of ownership. A certificate of compliance shall not be issued if the registration provisions of this ordinance are not complied with. Inspection fee is \$55.00 per rental unit. Return inspection to check remedy of noncompliant inspection fee is \$25.00 per unit, which will be returned if non compliant matters are corrected. If failure to comply, the fee will not be returned. In addition to rental inspection, an annual building fire safety inspection fee will be \$50.00 per building not unit. This fee will not be refunded. All fees can be changed by resolution of the Mayville Village Council at any time. Street level apartments are allowed by land use permit in the Central Business District or Local Commercial District as their districts are described under the Mayville Zoning Map, Zoning and Planning Regulations (Previously zoned Business A, Business B, and Neighborhood Commercial) under the following regulations: 1) Street level apartments may not be located or occupy space within 30 feet of any exterior wall facing Main Street or Fulton Street, 2) The 30 feet minimum facing Main Street or Fulton Street shall only be used as permitted under the Mayville Zoning Ordinance, 3) Street level apartments must adhere to off-street parking requirements as outlined in the Mayville Zoning Ordinance and Chapter 66 Traffic and Vehicles of the Mayville Municipal Code as amended, and 4) Street level apartments shall adhere to all federal, state, county, and local laws and ordinances.

New Ordinance (After 8/21/18)

• Sec. 18-43.- Registration and inspection of rental dwellings and units. The owner of any rental dwelling or rental unit shall register each rental dwelling and all rental units contained within the rental dwelling with the Village of Mayville before September 1 of each year at no cost to the owner. Failure to do so will result in a \$100.00 fine per unit, per infraction. The owner shall have ten working days to remedy the infraction. Once the rental unit is registered, the owner has 30 days to pay for and schedule a general inspection. The owner shall provide access to such premises for making the inspections necessary to insure compliance with the terms of this ordinance and Code. All rental units must be inspected annually and when there is a change of ownership. A certificate of compliance shall not be issued if the registration provisions of this ordinance are not complied with. Inspection fee is \$55.00 per rental unit. Return inspection to check remedy of noncompliant inspection fee is \$25.00 per unit, which will be returned if non compliant matters are corrected. If failure to comply, the fee will not be returned. In addition to

rental inspection, an annual building fire safety inspection fee will be \$50.00 per building not unit. This fee will not be refunded. All fees can be changed by resolution of the Mayville Village Council at any time.

4. Motion to adjourn Public Hearing Meeting moved by Marlow 2nd by Atkinson

Yes -5 No - 0

Motion Carried.

Adjourned at 7:34pm

Submitted by Kayla Reed- Treasurer