

Village of Mayville Planning Commission
Proposed Meeting Minutes

December 6, 2016

Present: 6

Richard Dotson, Cecilia Kapcia, Judy Chesney, Bill Barkowska,
Matthew McMullen, Randy Valentine

Visitors: 2

Clare Fryers, Zoning Administrator, Barbara Valentine, Village President

1. Meeting opened at 7:00 pm.
2. C. Fryers discussed why he didn't issue a permit to 6049 Fulton St. The people need a ventilation system to be able to put a garage in the basement. Also at 6132 Pine St. nothing at the moment is happening.
3. C. Kapcia made a motion to accept the minutes of the Planning Commission meeting for September 2016, motion was seconded by B. Barkowska, motion passed.
4. C. Kapcia made a motion to accept the minutes of the Planning Commission meeting for October 2016, motion was seconded by R. Valentine, motion passed.
5. B. Barkowska made a motion to accept the minutes of the Planning Commission meeting for November 2016, motion was seconded by J. Chesney, motion passed.
6. B. Barkowska made a motion to accept 2016 Attendance chart and make slight changes for 2017, R. Valentine seconded, motion passed.
7. We discussed the 'Rental Ordinance' and came up with recommendations for the council to decide on.
 - Add back into the ordinance the 'Administrative Warrant' to sec 18-43
 - Register from January to June with all inspections completed by September 30th
 - Inspection fee \$50.
 - Fire inspection \$25.
 - We could not come to a decision on the frequency of inspections, (3) voted for every two years and (3) voted for every year inspections
 - Add tenants name to the water bill
 - For Zoning to do inspections at the same time as Firemen do the fire inspection.
- C. Kapcia made a motion to recommend these to council, J. Chesney seconded, motion passed.
8. We discussed the new village maps. The new maps show the missing 80 acres and the coloring was brought up to date. Minor changes still needed are, on the side with the key is the words Future land use, take out Future and put in 'Zoning', it is Blackmore St not Rd., and in the bottom corner take out the words Portion of the Waste Management Lagoon and just put in Waste Water Management. C. Kapcia made the motion to accept the maps with the changes, R. Valentine seconded, motion passed.
9. R. Dotson motioned to adjourn at 8:48 pm, J. Chesney seconded.

10. Meeting adjourned at 8:48 pm.

Submitted by Judy Chesney