

**SECTION 23**  
**VILLAGE OF MAYVILLE SIDEWALK ORDINANCE**  
**(Adopted – November 1<sup>st</sup>, 2017, Amended March 6th, 2019)**

**Sec. 23.01. DEFINITIONS**

The following definitions shall apply in the interpretation of this Ordinance:

- a. "Sidewalk" shall mean the portion of the street right-of-way designed for pedestrian travel.
- b. "Director" shall mean the Director of Public Works.

**Sec. 23.02. SPECIFICATIONS AND PERMITS**

No person shall construct, rebuild or repair any sidewalk except in accordance with the line, grade, slope and specifications established for such sidewalk, nor without first obtaining a written permit and specifications from the Director.

**Sec. 23.03. LINE AND GRADE STAKES**

The Director shall furnish line and grade stakes as may be necessary for proper control of the work, but this shall not relieve the owner of responsibility for making careful and accurate measurements in constructing the work to the lines furnished by the Director. Where it is necessary to replace engineer's stakes disturbed or destroyed without fault on the part of the Village, or its employees, a charge of one (\$1.00) dollar per stake shall be paid.

**Sec. 23.04. SIDEWALK SPECIFICATIONS**

Sidewalks shall be constructed in accordance with specifications on file in the office of the Director, copies of which shall be available to the public.

**Sec. 23.05. PERMIT REVOCATION**

The Director may issue a stop order to any permittee holding a permit issued under the terms of this Chapter for failure to comply with this ordinance, or the rules, regulations, plans and specifications established for the construction, rebuilding or repair of any sidewalk, and the issuance of such stop order shall be effective until the next regular meeting of the Village Council, and if confirmed by the Council, at its next regular meeting, such stop order shall be permanent, and shall constitute a revocation of the permit.

**Sec. 23.06. CONSTRUCTION BY VILLAGE**

If the owner of any lot or premises shall fail to build any particular sidewalk as described in said notice, and within the time and in the manner required thereby, the Village Council is hereby authorized and required, immediately after the expiration of the time limited for the construction or rebuilding by the owner, to cause such sidewalk to be constructed and the expense thereof shall be charged to such premises and the owner shall pay bill or it will be put on their tax roll as an assessment.

**Sec. 23.07. SIDEWALK MAINTENANCE**

No person shall permit any sidewalk which adjoins property owned by him to fall into a state of disrepair or to be unsafe.

## VILLAGE OF MAYVILLE SNOW CLEARANCE GUIDELINES

The Village of Mayville DPW will be plowing to combat any storm, however, there will be hazardous conditions until all the Village's roads and streets have been treated.

It is unavoidable for Village of Mayville's snow plows to push snow on sidewalks at all intersection corners during cleanup operations. **It shall be the responsibility of the adjacent residential/business owner to remove these snow berms from the corners of intersections.**

### RESIDENTS CAN ASSIST THE DPW CREWS IN THEIR EFFORTS BY DOING THE FOLLOWING:

- a. Residents should not park on the street during a snow event. On-street parking is prohibited by Village Ordinance.
- b. Commercial property owners are responsible for plowing commercial parking lots, driveways, and public sidewalks adjoining their businesses.
- c. Residential property owners are responsible for shoveling or plowing public sidewalks adjoining their homes.
- d. Shovel snow from driveways into the parkway and not into the street. This will help to avoid creating dangerously slippery conditions for both motorists and pedestrians. **Shoveling snow into the street is a Village violation.**
- e. Shovel out fire hydrants that are in or around your property and around meters to aid utility meter readers.
- f. Clear sidewalks of snow for the safety of pedestrians and children walking to school.
- g. Uncover your mailbox and create a path for postal vehicles to pull up to mailboxes.
- h. Help your neighbors. For many residents, age or medical conditions make it difficult to shovel snow without risking their health.

### SNOWFALL EVENTS

- a. The Village of Mayville DPW has a goal of clearing all streets within twenty-four (24) hours **after** the snow stops falling. Heavier snows often take longer to clear.
- b. Driveways: When plowing is required, snow "berms" are unavoidably created across driveways. The plow operators do not have control over the wind-row of snow coming off the edge of the blade. The DPW tries to keep this problem to a minimum. **Residents are reminded that shoveling or plowing snow into the street is strictly prohibited by local ordinance.** To minimize the frustrating problem of the snowplow covering your driveway with snow after you've just shoveled it, stand facing the street and shovel snow into the yard or parkway instead of the street.
- c. Private Snow Plowing: Property owners should be aware that placing, dumping, or pushing snow onto Village streets or right-of-way from adjacent properties is **prohibited by the Village of Mayville.**

### SIDEWALKS MAINTENANCE

- a. The Village of Mayville provides some sidewalk clearing in the downtown only.

The village does not clear sidewalks in residential or business neighborhoods and applauds citizens and proprietors for clearing sidewalks to help their neighbors and customers weather the storm.

- b. Sidewalks should be cleared to the pavement at least one shovel's width within 24 hours after a snowfall event. This makes it easier for children to walk to school or the bus stop. Please lend a hand to elderly or disabled neighbors who cannot clear their own sidewalks, porches, and steps.
- c. Chemicals used in Snow Fighting: The Village of Mayville utilizes a mixture of rock salt and organic liquids containing sugar beet juice in the fight against snow accumulation and freezing on the roadways. This combination allows for the material to be effective down to a temperature of minus thirty degrees (-30) Fahrenheit. In addition, this mixture will be less corrosive to the streets, vehicles, and vegetation within the Village of Mayville. Residents should expect to see a brownish residue on the streets as opposed to the white residue. As with the salt, this material is easily washed off vehicles.
- d. In addition, the Village of Mayville will be proactive in their snow fighting with the application of an anti-icing program where the streets are treated with a chemical composition to combat the onset of the accumulation of snow and ice and also prohibit the bond between the snow and ice and the pavement. This will allow for a quicker cleanup of the roadways, while also slowing down the snow/ice accumulation on the roadway. This chemical composition to be used consists of salt brine, beet juice, and calcium chloride. Residents should expect to see this on the main routes throughout the Village. As more equipment becomes available this treatment will be expanded to all the streets in the Village of Mayville.

#### **MAILBOXES.**

- a. The Village of Mayville DPW make every effort to clear the roads from curb to curb where cars are not parked on the street. In many cases with wet snow, the snow or plow blade may damage/remove mailboxes that are set close to the street; this is unavoidable. Mailbox damage complaints will be dealt with on a case-by-case basis.
- b. **The Village of Mayville will not reimburse for any mailbox damage on improperly located mailboxes.** The standard and accepted mailbox placement should be 42 inches measured from the ground surface to the bottom of the mailbox. The mailbox should be located so the front of the box is no closer than 6 inches from the back of curb. Any questions regarding the placement of mailboxes should be directed to the Village of Mayville Post Office at 989.843.5351.

**The residents of the Village of Mayville are asked to be patient and recognize that during the winter months there may be some minor inconvenience. Snow operations are labor intensive and equipment does break down on occasion. Snow removal crews work long hours to keep the streets clear and safe. We ask for everyone's cooperation to help keep our streets safe as well.**