

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING

August 20, 2019

(Official Minutes)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on August 20, 2019. The meeting was called to order at 7:01 p.m. by Village President Barbara Valentine, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette and Sue Marlow.

Absent – None

Employees Present – Police Chief Louis Cook, Fire Chief Robert Hiiter, and Clerk Kayla Reed

Guests – 11

Pledge of Allegiance - Invocation led by Pastor Dennis Squires, Spring of Life Church

Communication – None

Public Comments - Resident voiced concern regarding water drainage issue on High St. D.P.W will look into it.

Resident voiced concern regarding the volume and length of the Mills Memorial Baptist Church Chimes. Concern was taken to Chief Cook, investigated, and no action has been taken.

Mills Memorial Baptist Church Pastor Sam Reece offered response to resident concern. The Bells and Chimes have been a tradition in Mayville for over 60 years. Council will discuss further at Committee of the Whole and advise at the next Regular Meeting in September.

Consent Agenda –

a) Approval of Regular Council Meeting Minutes July 16th, 2019

b) Approval of Committee of the Whole Meeting Minutes August 6th, 2019

c) Approval of Bills as Presented

Motion by Marlow 2nd by Charette to approve July 16th and August 6th Meeting Minutes along with Bills as presented

Roll Call Vote - Charette - Y Atkinson - Y Marlow - Y Barkowska - Y Valentine - Y

Yeas - 5 Nays - 0

Motion Carried

Action Items - (Motion Needed)

a) **Tuscola County EDC Allocation Request -**

Discussion - NO Motion Made

b) MDOT Resolution for Designation of Street Administrator -

Michigan Department
of Transportation
2012 (08/19)

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR**

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____ Barbara Valentine

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____ Kayla Reed

_____ Village Clerk _____ as the single Street Administrator for the City or Village of

_____ Mayville _____ in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____ Charette

Yeas 5

Nays 0

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the _____ 20th _____ day of _____ August, 2019

CITY OR VILLAGE CLERK (SIGNATURE) <i>Kayla Reed</i>	E-MAIL ADDRESS clerk@villageofmayville.org	DATE <i>8-20-19</i>
STREET ADMINISTRATOR (SIGNATURE) <i>Kayla Reed</i>	E-MAIL ADDRESS clerk@villageofmayville.org	DATE <i>8-20-19</i>
ADDRESS OF CITY OR VILLAGE OFFICE 6043 Fulton St		P.O.BOX 219
CITY OR VILLAGE Mayville	ZIP CODE 48744	PHONE NUMBER (989) 843-6423

Motion by Charette 2nd by Atkinson to designate Clerk Kayla Reed as MDOT Street Administrator. Clerk signed Resolution immediately following vote.

Yeas - 5 Nays- 0

Motion Carried

c) Match Funds for MEDC Grant to complete Zoning Ordinance Book -

Motion by Marlow 2nd by Atkinson to match funds for MEDC Grant to complete Zoning book in the amount of \$3,550.

Roll Call Vote - Charette - Y Marlow - Y Atkinson - Y Barkowska - Y Valentine - Y

Yeas - 5 Nays- 0

Motion Carried

d) Approve Planning request to have Village Attorney send letter regarding old Gus's Property -

Motion by Charette 2nd by Atkinson to approve planning request for Village Attorney to send letter regarding property at 218 W. Main St

Yeas - 5 Nays- 0

Motion Carried

Upcoming Training Opportunities – BS&A On Site Training September 9th & 10th
Treasury Summit September 16th - Lansing
Treasury On Site September 20th

President Updates -

- a) Bavarian MS Breakaway Bike Ride - Motion to approve the plans as presented by Marlow, 2nd by Charette.

Yeas - 5 Nays- 0

Motion Carried

- b) Department of Treasury On Site Training on September 20th in Best Practices, Policies and Procedures.
- c) Audit Update - Finishing up, working on final requests.
- d) MML Workmans Comp Audit - Scheduled for August 28th in office.
- e) Cityhood Incorporation Information Packet- Available in the Village Office
Motion to pursue application for Cityhood moved by Charette, 2nd by Atkinson.

Yeas - 5 Nays- 0

Motion Carried

Department Reports -

D.P.W - Monthly report submitted by the Director of Public Works Mike Glasgow

Police Department Report – Monthly report presented by Police Chief Louis Cook
Request for approval of CLEMIS Contract -

Motion to accept CLEMIS contract as presented, with a cost of \$3083 by Charette, 2nd by Atkinson.

Roll Call Vote - Marlow - Y Charette - Y Barkowska - Y Atkinson - Y Valentine - Y

Yeas - 5 Nays- 0

Motion Carried

Fire Department Report – Monthly report presented by Chief Hiiter

Zoning Report – No report given

Planning Commission - Randy Valentine gave a verbal report.

Public Comments - None

Adjournment - Moved by Charette, 2nd by Atkinson to adjourn at 8:57 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Clerk