

**OFFICIAL MINUTES OF MAYVILLE
VILLAGE COUNCIL MEETING
December 17, 2019
(Official Minutes)**

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on December 17, 2019. The meeting was called to order at 7:00 p.m. by President Barbara Valentine, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette and Sue Marlow.

Absent – None

Employees Present – Police Chief Louis Cook, D.P.W Director Mike Glasgow, Fire Chief Robert Hiiter and Clerk Kayla Reed

Guests – 1

Pledge of Allegiance - Invocation - led by Police Chief Louis Cook

Acknowledgment of Visitors and/or Special Presentations - Don Beavers and Steve Rutowski with Spicer Engineering.

Communication – None

Public Comments - None

Consent Agenda –

- a) Approval of Regular Council Meeting Minutes November 19th, 2019
- b) Approval of Committee of the Whole Meeting Minutes December 3rd, 2019
- c) Approval of Special Meeting Minutes December 16th, 2019
- d) Approval of Bills as Presented

Moved by Charette 2nd by Marlow to approve November 19th, December 3rd, and December 16th Meeting Minutes along with Bills as presented.

Roll Call Vote - Charette - Y Atkinson - Y Barkowska - Y Marlow - Y Valentine - Y

Motion Carried

Action Items - (Motion Needed)

- a) **Cityhood** - Don Beavers with Spicer Engineering discussed the process, requirements, guidelines, estimated time frames and costs for Cityhood Status.

Moved by Charette 2nd by Atkinson to enter contract between the Village of Mayville and Spicer Engineering for Planning Assistance to move forward with City Status.

Roll Call Vote - Marlow - Y Charette - Y Atkinson - Y Barkowska - Y Valentine - Y

Motion Carried

b) **Main Street Project** - Met with Rick Bourne on Main St project engineering overages. Spicer proposed a settlement.

Moved by Charette 2nd by Atkinson to agree on settling with Spicer to pay only \$40,000 of the \$98,000 in project overages.

Roll Call Vote - Barkowska - Y Atkinson - Y Marlow - Y Charette - Y Valentine - Y

Motion Carried

c) **USDA - Sewer\Lagoon** - Steve Rutowski explained the agreement for Basic Services and Residential Project Observation for Lagoon\ Sewer Project. Which includes basic project management, permits, inspections, design, and construction.

Moved by Atkinson 2nd by Marlow that Village of Mayville enter agreement with Spicer Engineering for Professional Services for USDA Sewer\Lagoon

Roll Call Vote - Atkinson - Y Barkowska - Y Marlow - Y Charette - Y Valentine - Y

Motion Carried

d) **CDBG (Community Development Block Grant)** - Grant opportunity available for up to \$1.75 Million for Water and Sewer Infrastructure upgrades. Requires a 10% Match which would come from multiple funds. Deadline is February 14th 2020. Many Projects are to be included on the application, including moving water, sewer, and storm sewer connections from Fulton Street to alley (including an 8" water main and sewer service connections), sidewalks and curbs with 2" cap on downtown Fulton Street, Fulton Street rebuild from Main to M-24, Water Main replacement and service connections on First St, and the Lobdell Loop project.

Moved by Charette 2nd by Barkowska to accept letter agreement with Spicer Engineering for CDBG Application.

Roll Call Vote - Barkowska - Y Marlow - Y Charette - Y Atkinson - Y Valentine - Y

Motion Carried

e) **Council and Planning 2020 Meeting Schedule Approval -**

Moved by Marlow 2nd by Barkowska to approve 2020 Council Meeting Schedule with the correction of Jan 7th Committee of the Whole meeting to be scheduled as a Regular Council Meeting.

Yes - 5 No - 0

Motion Carried.

Moved by Marlow 2nd by Atkinson to approve Planning Commission 2020 Meeting Schedule.

Yes - 5 No - 0

Motion Carried.

f) **Planning Commission Appointments -**

Moved by Marlow 2nd by Atkinson to Appoint Kelly Torrey and Bruce McGhee to Planning Commission for 3year terms.

Yes - 5 No - 0

Motion Carried.

g) **Zoning Rates** - Added Commercial Zoning Permit, Campus Addition Permit, and Catastrophic Loss\ Rebuild Permit and fees.

Moved by Charette 2nd by Barkowska to accept revised Zoning Rates

Yes - 5 No - 0

Motion Carried.

h) **Insurance Renewal** - Current Insurance renews in February, we are requesting to renew on April 1st\ first day of fiscal year for Audit purposes.

Moved by Charette 2nd by Atkinson to approve request of April 1st Insurance renewal.

Roll Call Vote - Charette - Y Barkowska - Y Atkinson - Y Marlow - Y Valentine - Y

Motion Carried

Upcoming Training Opportunities –

- a) MML Winter Institute Training - January 28-31, 2020
- b) MML Weekender - February 28-29, 2020

President Updates -

- a) C.I.P. (Capital Improvements Plan) - Requirement for CDBG, working on it currently, will discuss more at Jan 7th meeting.
- b) Parks - Part of C.I.P - B.o.s.s Committee brought some estimates for some planned projects in the Spring. More to come.
- c) Sunflower Festival - September 25th - 27th 2020

Department Reports -

D.P.W - Monthly report presented by the Director of Public Works Mike Glasgow.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Fire Department Report – Monthly report presented by Chief Robert Hiiter. Requested Council Appointment of Fire Chief.

Moved by Charette 2nd by Barkowska to Retain Robert Hiiter as Fire Chief.

Roll Call Vote - Atkinson - Y Barkowska - Y Marlow - Y Charette - Y Valentine - Y

Motion Carried

Zoning Report – Verbal report by Mike Glasgow

Planning Commission - Verbal Report by Randy Valentine.

Public Comments - Council would like to Congratulate Austin Middleton on Player of the Year!

Adjournment - Moved by Marlow, 2nd by Atkinson to adjourn at 8:42 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Clerk