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Mayville Planning Commission

Official Meeting Minutes

January 22, 2020

Present: 5 Cecilia Kapcia-Chairman, Randy Valentine-Vice Chairman, Kelly Torrey, Bruce McGhee, Judy Chesney-Secretary

Visitors 0

Meeting opened at 6:30 p.m.

K. Torrey moved supported by R. Valentine to accept the January 8th minutes, motion carried.

R. Valentine moved supported by J. Chesney to accept the and send the thank you letters to the Mayville District Public Library and the Mayville Community Schools for having our meetings for the last three years, motion carried.

B. McGhee moved supported by R. Valentine to update page 45 of Master Plan (performance measures) per the meeting of 01-22-2020 discussion and submission, motion carried.

J. Chesney moved supported by B. McGhee to accept the paragraph for the Village Informer and add 'on line' to the second to last sentence, motion carried.

Master Plan RRC Review Results

Item #1, The master plan reflects the community's desired direction for the future. Recommendation: None

Item #2. The master plan identifies strategies for priority redevelopment areas. Recommendation: RRC recommends that the village include a specific section on priority redevelopment areas as part of the future land use section or as its own chapter.

We identified development ready and we will make bullet points for this item.

Item #3. The master plan addresses land use and infrastructure, including complete streets. Recommendation: The village should add content related to non-motorized transportation including sidewalks and biking. The transportation section should be pulled out of the economic development chapter to be its own section. **On this item, B. & R. Valentine will work on this item.**

Item #4 The master plan includes a zoning plan. Recommendation: In the future and use section, add an actual zoning plan coordinating how the future land use categories translate to actual zoning designations. **Working on this item.**

Item #5, The master plan incorporates recommendations for implementation, including goals, actions, timelines and responsible parties. Recommendation: None

Item #6. Progress on the master plan is annually reported to the governing body. Recommendation: Make a slight update to the performance measurements to include a task for annually reporting on master plan progress. **We are adding**

B. McGhee's paragraph on page 45 of the Master Plan.

Item #7. The master plan is available online. Recommendation: Ensure the adopted master plan is available online. Done.

RRC zoning recommendations, R. Valentine will update us at the next meeting.

K. Torrey moved and supported by R. Valentine to accept the End of the Year Report as long as J. Chesney attends the next council meeting, Motion carried.

Discussed the Zoning Administration Fees page.

R. Valentine moved and supported by B. McGhee to adjourn the meeting at 8:20 p.m., motion carried.

Submitted by,

Judy Chesney, Secretary