

**OFFICIAL MINUTES OF MAYVILLE
VILLAGE COUNCIL MEETING
November 19, 2019
(Official Minutes)**

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Public Library Community Room on November 19, 2019. The meeting was called to order at 7:00 p.m. by President Barbara Valentine, with the following officers and Trustees present: Susan Atkinson, William Barkowska, Steve Charette and Sue Marlow.

Absent – None

Employees Present – Police Chief Louis Cook, D.P.W Director Mike Glasgow, Fire Chief Robert Hiiter and Clerk Kayla Reed

Guests – 6

Pledge of Allegiance - Invocation - led by Police Chief Louis Cook

Acknowledgment of Visitors and/or Special Presentations - Cammie Asmus\ Sunflower Festival President. Asking for Council approval to accept Sunflower Festival as its own Entity under Village jurisdiction and allow to pursue a raffle license for golf cart raffle 2020.

Sunflower Festival Date - Last Weekend in September 25-27th 2020

Moved by Marlow 2nd by Atkinson to approve Sunflower Festival as its own Entity under Village jurisdiction and allow to pursue a raffle license for golf cart raffle 2020.

Yes -5 No - 0

Motion Carried

Communication – None

Public Comments - Resident asked about Lagoon update - President Valentine updated

Consent Agenda –

- a) Approval of Regular Council Meeting Minutes October 15th, 2019
- b) Approval of Committee of the Whole Meeting Minutes November 5th, 2019
- c) Approval of Bills as Presented

Moved by Marlow, 2nd by Atkinson to approve October 15th and November 5th Meeting Minutes along with Bills as presented.

Roll Call Vote - Charette - Y Atkinson - Y Marlow - Y Barkowska - Y Valentine - Y

Motion Carried

Action Items - (Motion Needed)

- a) **Ordinance Updates** - Attorney has not finished the Weed and Leaf Ordinance. Will follow up at Committee of the Whole.
- b) **Office Computer Upgrade** - Laptop in Village Office is almost 10 Years old and does not work properly. The laptop is the primary computer for utility and tax payments and is connected to receipt printer and scanner. No longer accepts updates with BS&A Software.

Moved by Charette 2nd by Atkinson to approve Village Office Laptop upgrade for up to no more than \$1,700.00

Roll Call Vote - Barkowska - Y Atkinson - Y Charette - Y Marlow - Y Valentine - Y

Motion Carried

- c) **C.D. Maturity 11/27/19** - C.D for Water in amount of \$25,327.52

Moved by Charette 2nd by Atkinson to move Water Certificate of Deposit in the amount of \$25,327.52 to Frankenmuth Credit Union for the best short term rate.

Roll Call Vote - Atkinson - Y Marlow - Y Barkowska - Y Charette - Y Valentine - Y

Motion Carried

- d) **Road Millage Renewal (March Ballot Deadline Dec 17th 2019)** - Currently have 2 Mills for a Road Millage which equals approximately \$26,000 per year. That money is used for Snow, Leaf and Yard Waste Removal, Equipment, Maintenance and Labor. Looking to ask for a renewal of 2 Mills and an additional 2 mills, on a separate Ballot Line for a total of 4 Mills for Streets.

Moved by Charette 2nd by Atkinson to approve the current 5 year, 2 Mill Road Millage Renewal and request an additional 2 Mills for 5 years on a Separate Ballot Line for the March 10th 2020 Election.

Roll Call Vote - Barkowska - Y Marlow - Y Charette - Y Atkinson - Y Valentine - Y

Motion Carried

- e) **As Needed - Filing Cabinets & Folders** - Knights Insurance has offered the Village 8 tall Filing Cabinets, 400 Manilla folders and 400 Hanging Folders for \$836.00. Most all filing cabinets in the office are full or broken, each Department (Police, Fire, D.P.W., Clerk, Treasurer and Council\Planning) would like at least one.

Moved by Charette 2nd by Atkinson to accept the offer of 8 Cabinets, 400 Manilla Folders and 400 Hanging Folders for \$836.00.

Roll Call Vote - Marlow - Y Charette - Y Atkinson - Y Barkowska - Y Valentine - Y

Motion Carried

Upcoming Training Opportunities –

- a) MML Winter Institute Training - January 28-31, 2020
- b) MML Weekender - February 28-29, 2020

President Updates -

- a) Sunflower Festival Dates - Festival will be last weekend in September 25-27
- b) Main Street Project Update - Had meeting today, Railings have been painted should be installed next week.

Department Reports -

D.P.W - Monthly report presented by the Director of Public Works Mike Glasgow. Received Notice of opportunity for county **RESIDENT** only Tire Collection in 2020. No cost to us expect man hours for the event.

Moved by Charette 2nd Barkowska to Approve Tire Collection Application.

Yes - 5 No - 0

Motion Carried.

Police Department Report – Monthly report presented by Police Chief Louis Cook. Was asked to look into Radar signs, with research done it seems to be about \$2,500.00 for basic Radar with 11 inch print, bolts to existing poles. One with computer hookup, batteries and bigger print run about \$3,500.00 - \$4,000.00. Wants to do more research before any decisions are made.

Chief Cook requested a raise for Officer Cyndi Herfert of a \$1.00 an Hour (\$832.00 total per year). She has been with the department since July of 2018 and is an asset and is currently making \$15.00 per hour.

Moved by Charette, 2nd by Marlow to approve that Officer Cyndi Herfert receive a \$1.00\ hr from \$15.00 to \$16.00 per hour (\$832.00 a year) Raise effective next week.

Roll Call Vote - Barkowska - Y Charette - Y Atkinson - Y Marlow - Y Valentine - Y

Motion Carried

Fire Department Report – Monthly report presented by Chief Robert Hiiter. Applied for and received 10 new portable radios from Genesee county, need reprogramming. County has implemented a new Pager System in which requires upgrades to our pager system. Asking for approval of \$1,188.00 for Pager upgrade and \$2,500.00 for New Portable Radio Reprogramming.

Moved by Atkinson 2nd by Charette to Approve \$1,188.00 for Pager upgrade and \$2,500.00 for New Radio Reprogramming.

Roll Call Vote - Atkinson - Y Barkowska - Y Marlow - Y Charette - Y Valentine - Y

Motion Carried

Zoning Report – Verbal report by Mike Glasgow

Planning Commission - Verbal Report by Randy Valentine.

Public Comments - None

Adjournment - Moved by Marlow, 2nd by Atkinson to adjourn at 8:47 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Clerk