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Mayville Planning Commission

Meeting Minutes

June 17, 2020

Present: 5 Cecilia Kapcia-Chairman, Randy Valentine-Vice Chairman, Bruce McGhee, Judy Chesney-Secretary and Kelly Torrey
Visitors 3 Kevin Boyle, Fisher Senior Care & Rehab Center - Mike Glasgow, Village Zoning Admin., Barbara Valentine-Village President

Meeting opened at 6:30 p.m.

K. Boyle passed out drawings of phase 1 and phase 2 plan for Fisher Senior Care & Rehab Center. No bed increases will be done during phase 1 or phase 2. Phase 1 will include a storage building, a covered walkway, increase parking spaces and a ring road. Phase 2 will include renovating and adding a dining room. Discussed that this was a Administrative Review process not a Site plan Review because this change was not impeding on neighbors and not changing use. **R. Valentine moved and supported by K. Torrey to accept the plans and with a follow-up with a summary with a time line, K. Torrey seconded, Roll vote, R. Valentine-Yes, K. Torrey-Yes, B. McGhee-Yes, C. Kapcia-Yes, J. Chesney-Yes, motion passed.**

M. Glasgow will be doing the Administrative Reviews in the future, and will inform planning of permits authorized by the Zoning Administrator. M. Glasgow will be constructing a letter to send to residents who have forgotten to get a permit. Mike will email the letter to planning, and council. The zoning permit needs to be updated to specifically include pools and fences, they are already included but residents do not realize that they are included.

R. Valentine moved and supported by K. Torrey to update our zoning permit to specifically mention fences and pools and add potential penalties. **Roll vote, R. Valentine-Yes, J. Chesney-Yes, C. Kapcia-Yes, K. Torrey-Yes, B. McGhee-Yes, motion passed.** Send to council for approval and to establish a potential penalty fee.

Discussed that Kelly McIntyre, CIB Director, Carmine Avantini CIB Training are expected to join us July 15th to discuss our zoning ordinances.

B. McGhee moved supported by R. Valentine to accept the June 03, 2020 minutes, motion passed.

K. Torrey moved supported by R. Valentine to adjourn the meeting at 7:52 p.m. motion passed.

Submitted by,

Judy Chesney, Secretary