

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING DECEMBER 15, 2020

(Official Minutes)

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Library on December 15, 2020. The meeting was called to order at 7:00 p.m. by President Barbara Valentine, with the following officers and Trustees present: Susan Atkinson, Sue Marlow, Susan Shaver and Kelly Torrey.

Absent – None

Employees Present – Police Chief Louis Cook, Fire Chief Robert Hiiter, D.P.W Joe Werner, Zoning Administrator Steve Charette and Clerk Kayla Reed

Guests – 1

Pledge of Allegiance - Invocation - led by Police Chief Louis Cook

Public Comments -

Consent Agenda –

- a) Approval of Regular Council Meeting Minutes November 17th, 2020
- b) Approval of Regular Council Meeting Minutes December 1st, 2020
- c) Approval of Bills as Presented

Moved by Torrey 2nd by Atkinson to approve November 17th and December 1st Regular Meeting Minutes along with Bills as presented.

Roll Call Vote - Torrey - Y Atkinson - Y Shaver - Y Marlow - Y Valentine - Y

Motion Carried

Action Items - (Motion Needed)

a) **Sewer Project Fee-** To assist residents in smooth transition to monthly billing and easier budgeting, would like to delay the next scheduled Sewer Project Fee increase until Monthly Billing begins in January 2021.

Moved by Atkinson 2nd by Torrey to Delay Sewer Project Fee increase until Monthly Billing beginning in January 2021.

Roll Call Vote - Marlow - Y Torrey - Y Shaver - Y Atkinson - Y Valentine - Y

Motion Carried

b) **Appoint Fire Chief -**

Moved by Marlow 2nd by Atkinson to Appoint Robert Hiiter as Continued Fire Chief.

Yes - 5 No - 0

Motion Carried.

c) Appoint Library Board and Ambulance Board -

Moved by Marlow 2nd by Atkinson to Table Library and Ambulance Board Appointments until January 5th Meeting.

Yes - 5 No - 0

Motion Carried

d) Appoint Planning Commission Vacancy - President Valentine Nominates John Welke for the Vacant Position on Planning Commission.

Moved by Torrey 2nd by Shaver to Appoint John Welke to the Vacant Planning Commission position, effective January 2021.

Yes - 5 No - 0

Motion Carried

e) Approve 2021 Council Meeting Schedule -

Moved by Atkinson 2nd by Marlow to Approve 2021 Council Meeting Schedule.

Yes - 5 No - 0

Motion Carried

f) Approve 2021 Planning Commission Meeting Schedule -

Moved by Atkinson 2nd by Marlow to Approve 2021 Planning Commission Meeting Schedule.

Yes - 5 No - 0

Motion Carried

g) Approve Annual Zoning Rates and Fees -

Moved by Atkinson 2nd by Shaver to Approve Zoning Rate and Fees for 2021.

Yes - 5 No - 0

Motion Carried

h) Office Furniture - Randy Valentine had an opportunity to purchase office furniture from Speed Connect. With regards to the 6049 Fulton St. future Village Offices, Randy offered to sell the Village 6-7 full office spaces including L-shaped desks with cabinets, upper cabinets and a reception desk for a total of \$2,000.00. The Furniture is being stored at the old dime store building by Randy, free of charge.

Moved by Atkinson 2nd by Shaver to Approve purchase of Office Furniture for \$2,000.00 from Valenti Properties.

Roll Call Vote - Marlow - Y Torrey - Y Atkinson - Y Shaver - Y Valentine - Y

Motion Carried

i) Planning Commission 2020 Attendance/ Pay -

Moved by Marlow 2nd by Torrey to Approve Planning Commission Attendance and Pay for 2020.

Yes - 5 No - 0

Motion Carried

President Updates -

- a) **CDBG Grant Progress** - Still awaiting Grant Contract from MEDC.
- b) **Sewer and Lagoon Project Updates** - Submitted Several Certifications to USDA.
- c) **DWAM Grant Updates** - Submitting Application Next Week.
- d) **Treasury Conference Call** - Want to assist in funding additional expenses incurred with Meter Installation. Hoping to find additional funding to assist with Future Fire Truck Purchase.

Department Reports -

D.P.W - Monthly report presented by Joe Werner.

D.P.W Truck Repair Estimate - The Instrument cluster is bad in the Red Truck and gauges do not work.

Moved by Marlow 2nd by Atkinson to Approve repair of Instrument Cluster in Red D.P.W truck in the amount of \$419.00

Roll Call Vote - Marlow - Y Torrey - Y Shaver - Y Atkinson - Y Valentine - Y

Motion Carried

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Police Policy and Procedures Updates- A major overhaul of Police Policy and Procedure updates were required on Federal Level (to obtain any Grant Funding). Went from 40 pages to 140 pages.

Moved by Atkinson 2nd by Marlow to Approve Updated Police Policy and Procedures Handbook.

Roll Call Vote - Torrey - Y Shaver - Y Marlow - Y Atkinson - Y Valentine - Y

Motion Carried

Fire Department Report – Monthly report presented by Fire Chief Robert Hiiter.

Zoning Report – Nothing to report.

Planning Commission - Verbal report by Randy Valentine

Public Comments - None

Adjournment - Moved by Marlow 2nd by Atkinson to adjourn at 8:15 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Clerk