

**OFFICIAL MINUTES OF MAYVILLE
VILLAGE COUNCIL MEETING
JANUARY 19, 2021
(Official Minutes)**

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville District Library on January 19, 2021. The meeting was called to order at 7:07 p.m. by President Barbara Valentine, with the following officers and Trustees present: Susan Atkinson, Sue Marlow, Susan Shaver and Kelly Torrey.

Absent – None

Employees Present – Police Chief Louis Cook, Fire Chief Robert Hiiter, D.P.W Joe Werner, and Clerk Kayla Reed

Guests – 2

Pledge of Allegiance - Invocation - led by Police Chief Louis Cook

Public Comments -

Consent Agenda –

- a) Approval of Regular Council Meeting Minutes December 15th, 2020
- b) Approval of Regular Council Meeting Minutes January 5th, 2021
- c) Approval of Bills as Presented

Moved by Torrey 2nd by Atkinson to approve December 15th and January 5th Regular Meeting Minutes along with Bills as presented.

**Roll Call Vote - Marlow - Y Torrey - Y Atkinson - Y Shaver - Y Valentine - Y
Motion Carried**

Action Items - (Motion Needed)

a) **Sewer Project Fee-** Currently \$38.76 per quarter, was supposed to increase to 77.51 per Quarter in October 2020. Council voted to delay that increase to help residents during Covid. If we leave it at \$38.76 monthly there will be no more increases on that fee in the future.

Moved by Torrey 2nd by Atkinson to continue with \$38.76 as the Monthly Sewer Project Fee moving forward.

**Roll Call Vote - Shaver - Y Atkinson - Y Marlow - Y Torrey - Y Valentine - Y
Motion Carried**

b) **Fire Contracts (Fremont & Dayton) -** Unable to find master contracts, have not had time to recreate the documents.

Moved by Atkinson 2nd by Shaver to Table until February 2nd Meeting.

Yes - 5 No - 0 Motion Carried.

c) **Appoint Library Board Representative -**

Moved by Marlow 2nd by Atkinson to Reappoint Karen Welke as continued Village Representative of the Mayville Library Board.

Yes - 5 No - 0 Motion Carried

d) **Appoint Planning Commission -** Randy Valentine's term is up.

Moved by Torrey 2nd by Shaver to Reappoint Randy Valentine to the Planning Commission for a 3 year term. Ending in December 2023.

Yes - 5 No - 0

Motion Carried

e) **Appoint Planning Commission** - Judy Chesney's term is up.

Moved by Torrey 2nd by Atkinson to Reappoint Judy Chesney to the Planning Commission for a 3 year term. Ending in December 2023.

Yes - 5 No - 0

Motion Carried

f) **Ambulance Board Appointment** - Received the operational reports as requested, awaiting more board information.

Moved by Atkinson 2nd by Torrey to Table again until February 2nd Meeting.

Yes - 5 No - 0

Motion Carried

g) **Zoning Board of Appeals** - Have been in contact with all current members except one. Waiting for a return call. Need the next two weeks to better prepare. **No Action Taken. Will discuss more on February 2nd.**

h) **Commercial and Residential Water Rates** - With all the Meter Changes and trying to clean up the billing software side. We have found some questionable water base rates, especially on the commercial side. Need to do some more research and find some comparable community rates. **No Action Taken. Will discuss more on February 2nd.**

i) **Water\ Sewer Bill Monthly Schedule** - Set Schedule for monthly billing. Would like to start the monthly billing in February 2021 with a March 15th due date, and transition to postcard billing over the next 2-3 months. Bills expected to be in the mail by the 20th of each month and be due on the 15th of the next month.

Moved by Shaver 2nd by Atkinson to Start Monthly Water\ Sewer Billing in February 2021 with a due date of the 15th of the next month.

Yes - 5 No - 0

Motion Carried

President Updates -

- a) **CDBG Grant Progress** - Still awaiting Grant Contract from MEDC.
- b) **Sewer and Lagoon Project Updates** - Moving forward.
- c) **DWAM Grant Updates** - Application Submitted.

Department Reports -

D.P.W - Monthly report presented by Joe Werner.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Fire Department Report – Monthly report presented by Fire Chief Robert Hiiter.

Zoning Report – Nothing to report.

Planning Commission - Had Joint Meeting at 6:30pm tonight, received year end report.

Adjournment - Moved by Atkinson 2nd by Marlow to adjourn at 9:05 p.m.

Yes - 5 No - 0

Motion Carried.

Barbara Valentine
Village President

Kayla Reed
Village Clerk