

**OFFICIAL MINUTES OF MAYVILLE  
VILLAGE COUNCIL MEETING  
FEBRUARY 2, 2021  
(Official Minutes)**

The Village Council of Mayville, Michigan held a Regular Meeting at the Mayville Fire Department on February 2, 2021. The meeting was called to order at 7:07 p.m. by President Barbara Valentine, with the following Officers and Trustees present: Susan Atkinson, Sue Marlow, Susan Shaver and Kelly Torrey.

**Absent** – None

**Employees Present** – Clerk Kayla Reed

**Guests** – 2

**Pledge of Allegiance** -

**Public Comments** -

**Action Items** - (Motion Needed)

a) **Employment** - Offer Clerk Position to DeeDee Vendittelli. Current Clerk Kayla Reed will move back to Treasurer/ Deputy Clerk and Current Treasurer Sue Marlow will be Administrator.

Moved by Shaver 2nd by Atkinson to Offer DeeDee Vendittelli the Village Clerk Position for \$14.50 per hour with Quarterly Reviews.

**Roll Call Vote - Shaver - Y Atkinson - Y Torrey - Y Marlow - Y Valentine - Y  
Motion Carried**

b) **Fire Contracts ( Fremont & Dayton)** - Proposed Fire contracts for Fremont and Dayton Townships with a 3% Annual increase over 3 years. April 1st, 2021 - March 31st, 2024. Only change is within Dayton and no longer offering to bill for car fires. They will be responsible for all of their own billings.

Moved by Torrey 2nd by Atkinson to Approve presented Fire Contracts for both Dayton and Fremont Townships.

**Roll Call Vote - Atkinson - Y Marlow - Y Shaver - Y Torrey - Y Valentine - Y  
Motion Carried**

c) **Commercial and Residential Water Base Rates** - Researched rates from communities such as Pigeon, Vassar, Millington, Marlette, Caro, Unionville and Sebewaing. Sebewaing has the most detailed (based on Meter Size) and in comparison rates to us.

5/8" or 3/4" Meter - \$16.00 per month

1" Meter - \$17.00 per month

1 1/2" Meter - \$20.00 per month

2" Meter - \$25.00 per month

3" Meter - \$35.00 per month

4" Meter - \$50.00 per month

Dead End - \$8.00 per month - No Meter - \$16.00 per month

Moved by Atkinson 2nd by Shaver to Adopt a Water Base Fee Based on Meter Size copied from Sebewaing Rates.

**Roll Call Vote - Torrey - Y Shaver - Y Marlow - Y Atkinson - Y Valentine - Y  
Motion Carried**

d) **Bank Accepted Utility Payments** - With Monthly Billing, will we want the bank to accept payments always? Considering a penalty amount is precalculated on the bill and there will be a continuous cycle of current billing, it seems easiest for the residents to allow Mayville State Bank to accept payment always for Water/ Sewer billing. Any partial or over payments would be applied accordingly.

Moved by Shaver 2nd by Atkinson to Allow Mayville State Bank to accept Utility payments at all times moving forward.

**Yes - 5 No - 0 Motion Carried.**

e) **Clarification on \$250.00 Non- Compliance Penalty for New Water Meter** - The Council Approved a Penalty of \$250.00 for Non - Compliance of the New Water Meter upgrade last month. Need clarification as to how that is to be applied on Multi Unit Properties.

Moved by Torrey 2nd by Atkinson to Apply the \$250.00 Penalty per unit on Multi Unit Properties.

**Roll Call Vote - Marlow - Y Torrey - Y Atkinson - Y Shaver - Y Valentine - Y  
Motion Carried**

f) **Computer** - With an Additional Employee, we need another Computer to accommodate.

Moved by Torrey 2nd by Shaver to Approve up to \$2,000.00 for a new Computer.

**Roll Call Vote - Atkinson - Y Marlow - Y Shaver - Y Torrey - Y Valentine - Y  
Motion Carried**

g) **Rent Increase** - Due to mainly Covid the Village is occupying more space than originally negotiated.

Moved by Torrey 2nd by Shaver to Pay Valenti Properties an additional \$100.00 a month in Rent retroactive to February 1st 2021 for Village Office Space at Belle Gray Building through May 1st 2021.

**Roll Call Vote - Marlow - Y Shaver - Y Atkinson - Y Torrey - Y Valentine - Abstain  
Motion Carried**

**Public Comments** - None

**Adjournment** - Moved by Atkinson 2nd by Marlow to adjourn at 9:02 p.m.

**Yes - 5 No - 0 Motion Carried.**

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Barbara Valentine  
Village President

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Kayla Reed  
Village Clerk