



Village of Mayville
6104 Fulton St. Suite A, PO Box 219
Mayville, MI 48744
989.843.6423 Phone
989.843.0123 Fax
www.villageofmayville.org

Mayville Planning Commission

Official Minutes
April 21, 2021

Present: 5 Cecilia Kapcia-Chairman, Randy Valentine-Vice Chairman, Bruce McGhee,
Judy Chesney-Secretary, and John Welke
Visitors 0 Steve Charette-Zoning Administrator

Meeting opened at 6:30 p.m.

R. Valentine moved supported by B. McGhee to accept April 07, 2021 minutes, motion carried.

Discussed the Zoning Report. Discussed the blue prints of Fisher Senior Care & Rehab Center Renovation & Addition.

Discussed the drain on the corner of Second and Orchard that is vacant.

Discussed the Village of Mayville Community Participation Tracking Sheet. It will be a data gathering device and after a while shredded. This tracking sheet will be changed frequently till perfected and used by all departments. This tracking sheet full fills Trello requirements 3.10 and touches on most of these.

Discussed RRC requirements-Trello 2.0 and moved tasks to the ACTIVE column.

- 1.2 The governing body has adopted a downtown or corridor plan.
- 1.4 The community has a public participation plan for engaging a diverse set of community stakeholders.
- 3.2 The community has clearly identified a point of contact for development review activities
- 3.3 The community defines and offers conceptual review meetings for applicants.
- 3.10 The community solicits feedback and regularly reviews the development review experience.
- 3.7 The community offers clear methods of payment.
- 4.4 The community has bylaws for boards and commissions.
- 4.6 Community has a documented training strategy

Discussed 4.4 and Planning is done. We need a joint meeting with council.

Discussed 3.7 and currently researching villages ability to engage in credit card payment methods for permits. The fee schedule was last updated 12/15/2020 on our website at <https://villageofmayville.org/faq/> The village accepts checks and cash for permits in the village office. C. Kapcia will schedule a joint meeting with council to discuss more costs.

Discussed 4.6 and B. McGhee will start on this.

Discussed Place & Main Survey and R. Valentine will give them our results at the next meeting with them and our BIZ (Business Improvement Zone) which will be May 4th. B. McGhee, R. Valentine plan on attending.

R. Valentine moved supported by J. Welke to adjourn the meeting at 8:07 p.m. motion passed.

Submitted by,

Judy Chesney, Secretary