

**OFFICIAL MINUTES OF MAYVILLE  
VILLAGE COUNCIL MEETING  
OCTOBER 18, 2022  
(Official)**

The Village Council of Mayville, Michigan held a Meeting at the Fire Hall on October 18th, 2022. The meeting was called to order at 7:00 p.m. by Barbara Valentine, Village President, with the following officers and Trustees present: Steve Charette, Sue Marlow, Susan Shaver, and Kelly Torrey

**Absent** - None

**Employees Present** – Fire Chief Terry Blackmer, Assistant Fire Chief Terry Wingert, Assistant Fire Chief Jason Bellor, Zoning Administrator Bernie Milot, Police Chief Louis Cook, D.P.W Supervisor Joe Werner, and Clerk - Kayla Reed

**Guests** – 15

**Pledge of Allegiance - Invocation** - led by Police Chief Louis Cook

**Special Presentation** - Samantha Cain with Weinlander Fitzhugh Presented Village Audit for the year ending 3/31/22. This included a brief discussion regarding the Audit Findings, including unauthorized raises by the former Clerk and Administrator who were terminated on May 19, 2022. Brief discussion regarding the outcomes of reporting these Findings to State Officials and the corrective actions requested by the State.

Motion by Charette 2nd by Shaver to Approve the Audit for Village of Mayville year ending March 31, 2022, performed by Weinlander and Fitzhugh.

**Yays - 5**

**Nays - 0**

**Motion carried**

**Public Comments** - Residents of 6195 Fulton St. (old hospital) with concern of how to avoid receiving blight notices during their renovation.

Resident at 43 E High St. concerned with the lifted sidewalk in front of her residence. Extreme trip hazard.

DPW will evaluate the sidewalk.

**Consent Agenda** -

Motion by Charette, 2nd by Torrey to approve Regular Council Meeting Minutes for September 20, 2022, Regular Council Meeting Minutes for October 4, 2022 and Bills as presented.

**Roll call vote - Shaver- Y Charette - Y Torrey - Y Marlow- N Valentine - Y**

**Motion carried**

**Action Items -**

**Elementary Halloween Parade Permit -**

Motion by Torrey, 2nd by Shaver to Approve Elementary Halloween Parade.

**Yays - 5**

**Nays - 0**

**Motion carried**

**Semi Annual Budget Amendments -**

Motion by Charette, 2nd by Shaver to Approve the Semi Annual Budget Amendments as presented.

**Roll call vote - Torrey - Y Marlow - Y Charette - Y Shaver - Y Valentine - Y**

**Motion carried**

**Banking - Add Treasurer to Bank Accounts**

Motion by Torrey, 2nd by Charette to Add Treasurer, Kirstie Troup, as a signer to all Mayville State Bank and Frankenmuth Credit Union Accounts, effective immediately.

**Roll call vote - Marlow- Y Torrey - Y Shaver - Y Charette - Y Valentine - Y**

**Motion carried**

**November Meeting Date -** Due to Opening Day of Deer Hunting, Reschedule Nov 15th Meeting

Motion by Torrey 2nd by Shaver to change the November 15th Meeting to November 22nd.

**Yays - 5**

**Nays - 0**

**Motion carried**

**President Updates -**

- a) **Sewer and Lagoon Project Updates** - Closing Next Wednesday October 26th, 2022 at 9:00am, Pre-Construction Meeting to follow.
- b) **CDBG** - Meeting Tomorrow to Close Out Project.
- c)

**Department Reports -**

**D.P.W** - Monthly report presented by Joe Werner.

**Police Department Report** – Monthly report presented by Police Chief Louis Cook. Presented a Quote for Cameras at Village Offices. These security measures are necessary due to the ongoing harassment of Village Officials and Village Employees, which has caused the Village Offices to operate By Appointment Only since May 20, 2022.

Motion by Torrey 2nd by Shaver to Approve the Quote for Security Cameras and Installation at 6104 Fulton St\ Village Offices in the Amount of \$1,350.62

**Roll call vote - Marlow- Y Torrey - Y Shaver - Y Charette - Y Valentine - Y**

**Motion carried**

**Fire Department Report** – Monthly report presented by Fire Chief Terry Blackmer.

Requesting 4 sets of BAO Tactical\ Active Shooter Body Armor, presented Quote.

Motion by Charette 2nd by Torrey to Approve the purchase of 4 sets of BAO Tactical\ Active Shooter Gear, not to exceed \$850.00 including shipping.

**Roll call vote - Torrey - Y Marlow - Y Charette - Y Shaver - Y Valentine - Y**

**Motion carried**

Renewal of Iam Responding Software. Chief Blackmer negotiated an Offer to lock in for 3 years at the current \$300.00 per year cost.

Motion by Torrey 2nd by Charette to Approve the 3 year contract with Iam Responding for \$300 per year or a total of \$900.00.

**Roll call vote - Shaver- Y Charette - Y Torrey - Y Marlow- N Valentine - Y**

**Motion carried**

**Zoning Report** – Monthly report presented by Zoning Enforcement Officer Bernie Milot  
Motion by Torrey 2nd by Charette to look into how to pursue the next stage of Compliance Enforcement at\with Dollar General, including the Village bringing the Property into Compliance and charging the costs back to Dollar General.

**Roll call vote - Charette - Y Shaver- Y Marlow- Y Torrey - Y Valentine - Y**

**Motion carried**

**Planning Commission** - Monthly report presented by Cec Kapcia


**Public Comments** - None

**Adjournment** – Moved by Torrey, 2nd by Charette to adjourn at 8:18 pm.

**Yays - 5 Nays – 0**

**Motion Carried**

**Meeting Adjourned.**

  
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Kayla Reed  
Village Clerk

  
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Barbara Valentine  
Village President