



VILLAGE OF MAYVILLE

Development Guidebook



Planning Commission approved 04-06-2022

Village Council approved 05-03-2022

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About the Village of Mayville

Since the mid 1990's, like so many other small rural villages, Mayville has evolved into a bedroom community offering residents a beautiful country setting, a low cost of living, and an easy commute to major cities. The quality of life, coupled with a wealth of outdoor activities and access to broad range of hunting and fishing pursuits that attract sportsman of all ages, has helped to reshape the vision of Mayville over the coming decade. We offer a vital lifestyle in a community retaining a true "hometown" feel. Surrounded by farmland, the Village of Mayville offers its residents, businesses and visitors a vibrant place to live, work.

The Village of Mayville is located in the south-central portion of Tuscola County, part of the "Greater Thumb" area of east central Michigan. The Mayville area is characterized by a rural setting of family farms, natural areas, in addition to the quaint Village of Mayville. Mayville has a land area of approximately 1.2 square-miles and sits in the southeast corner of Fremont Township.

The Village's approximately 900 residents have chosen one of the state's quietest and safest communities where the parks are protected, and the entrepreneurial spirit is supported. Thank you for joining us.

About the development guidebook

This guide provides a general overview of the Village of Mayville's development approval process. It is meant to help residents, developers, investors, and others understand the review and approval process for any size project from concept through occupancy. Consultation with staff and/or outside professionals is recommended for most projects. You can also learn more online at www.villageofmayville.org

Outside Agencies

Additional people may hold jurisdiction on particular development issues within the Village of Mayville depending on the project. The following list includes the mostly commonly involved outside people.

Tuscola County Safebuilt			
Permits	141 Almer Street	989.262.4546	tuscolapermits@safebuilt.com
Inspection Lin		800.503.9513	
Zoning Board of Appeals			
Matt Cantrell '23	6356 First Street		Firefighter1995@hotmail.com
Matt Mertens '24	6053 First Street		
Brad Frenzel '22	5779 Fulton Street		
Al Sugden '23	5841 Fulton Street		
DPW Department			
Joe Werner, Sup	5950 Fox Street	O-989.843.6621	jwerner@villageofmayville.org
Emergency/On Call		C-989.553.0074	
Jay Friday			
Lavern Franks			
Earl Diller			
Police Department			
Louis Cook - Chief		O-989.843.5301	lcook@villageofmayville.org
		C-810.577.1987	
Sgt. Cindy Herfert			

Fire Department			
Terry Blackmer -Fire Chief	6044 Trend Street	989.843.6662	tblackmer@villageofmayville.org
Jason Bellor - Asst. Chief			
Terry Wingert – Asst. Chief			

Planning Commission			
Cecilia Kapcia -Chair '24	PO Box 381		kapciac@gmail.com
Randy Valentine-V. Chair '23	5946 Fulton Street		Valentine.vomplanning@gmail.com
Judy Chesney-Sec '23	6140 Fox Street		Chesney.vomplanning@gmail.com
Roxann Hiiter '22	6103 Fifth Street		Hiiter.vomplanning@gmail.com
John Welke '22	320 Orchard Street		Jwelke.vomplanning@gmail.com

Zoning Administrator / Enforcement Officer			
Bernie Milot		810.614.2189	zoning@villageofmayville.org

MDOT			
Carol Aldrich	Engineer of Research	517.282.6590	AldrichC@michigan.gov
Lisa Branch	Administrative Assistant	517.281.4004	BranchL2@Michigan.gov
Michael Townley	Supervisor, Project Administration	517.599.7377	TownleyM@Michigan.gov
Rebecca Petri	Research Project Analyst	517.285.1850	PetriR1@Michigan.gov

DTE			
		800.477.4747	www.dteenergy.com

Tuscola Co Drain Commissioner			
Bob Mantey, Commissioner	125 W Lincoln Street Caro, MI	O-989.672.3820 F-989.673.3497	Drain-commissioner@tuscolacounty.org
Dara Hood, Deputy Commissioner		E-989.553.3824	

Tuscola Co Road Commissioner			
	1733 S Mertz Road Caro, MI	O-989.673.2128 F-989.553.3824	

Michigan Department of Transportation			
Ben Burrows	Construction Permits	989.775.6104 ext 305	burrowsb@michigan.gov
Mike Lovnes	Utility Coordination	989.775.6104 ext 306	loynesm@michigan.gov

Consumers Energy			
		800.477.5050	www.consumersenergy.com

Miss Dig			
		811	www.missdig.org

Boards and Commissions

Most development applications are considered by the Planning Commission. Other boards or commissions may become involved in your application if appeals, variances, rezoning or text

amendments, or incentives are involved. Staff can direct you to the appropriate boards for your particular case. You can visit the Village of Mayville web site to view the staff at www.villageofmayville.org.

Master Plan

Click [here](#) to view and download the Village's Master Plan.

Click [here](#) to view and download the Village's Future Land Use Map **page 32**.

The Master Plan is the primary tool for making decisions that affect the future land use of the community. It is a broad-based policy document for the physical, economic and social development as it relates to land use and has a long-range vision providing a coordinated approach to making important decisions. The current Master Plan was adopted in 2020.

Zoning Ordinance / Map

Click [here](#) to view and download the Village's Zoning Ordinance.

Click [here](#) to view and download the Village's Zoning Map **page 276**

The zoning ordinance regulates the use and development of land within the Village of Mayville. Standards are in place that apply both Village wide and in each specific zoning district. You are encouraged to review the zoning ordinance and consult with staff before initiating any change of use or construction project within the Village.

Incentives

Applicants can potentially request support in the form of locally waived fees, assistance in securing façade grants, and through state resources including MEDC. Incentives include the following:

1. Expedited review process
2. Infrastructure advantages with water, sewer, and sewer connections to the storm drains.
3. Resource connections, façade grants, MEDC Grant Assistance, Business Improvement Zone, Chamber of Commerce, Planning Commission and Village Council.
4. Working with the Tuscola County Economic Development Corporation to seek all available federal, state and county grants to assist with Mayville's economic development efforts. Continue to work closely with local State of Michigan for business assistance.
5. Promote façade enhancements and property reinvestment. Subject to future funding, or possibly MEDC Grant Assistance.

Notification Procedures

The Village of Mayville meets or exceeds the notification requirements of the Michigan Zoning Enabling Act (P.A. 110 of 2008, as amended).

The Village of Mayville publishes notices in the Monitor which is available for sale at the local grocers Wingerts and mails notices to all persons owning property and occupants of property within 300 feet of the boundary of the property for which approval is requested at least fifteen (15) days before the hearing. For applications which require a public hearing, the Village will require you to place a zoning notification sign at the subject property up to fifteen (15) days before the hearing. Failure to post the notice sign may result in postponement of your application by the Planning Commission. The Planning Commission will notify you of signage requirements at submittal.

Fee Schedule

Click [here](#) to view and download the Village of Mayville Fee Schedule.

Land use applications

This section is designed to provide a comprehensive overview of each type of land use application. This overview does not preempt or supersede any regulations contained within the Village of Mayville Zoning Ordinance. Most land use applications are circulated to other reviewers outside of Planning Commission for comment.

	Makes Recommendations		Approves		
	Planning Commission	Planning Commission	Village Council	Zoning Board of Appeals	Zoning Administrator
Site Plan		X			X
Special Land Use Permit		X			
Rezoning	X		X		
Text Change Ordinance	X		X		X
Zoning Compliance					X
Development Parcel Plan		X			X
Variance				X	
Appeals				X	

Zoning Compliance

Prior to considering any alterations to an existing structure or use, you are strongly encouraged to consult with the Planning Commission and Zoning Administrator to confirm that the structure and/or use proposed conform to the requirements of the zoning ordinance. Upon request, the Village will provide a Zoning Compliance letter.

Pre-Application Meeting

A pre-application meeting with Village of Mayville Planning Commission/Zoning Administrator is required prior to submitting any development application. At this meeting, staff from Planning, Public Works, Fire and Building Safety can provide a preliminary review of a site plan, explain zoning requirements and discuss project timelines. Pre-application meetings often address circumstances that would otherwise result in an application being postponed or denied. Depending on the project scope and timing, multiple pre-application meetings may be necessary. Please call 989.843.6423 or email planning@villageofmayville.org to schedule an appointment.

Community Input

All applicants – particularly those applying for a Special Use Permit or Rezoning, are strongly encouraged to seek input from neighboring residents and businesses prior to filing an application with the Village. This outreach can help to identify potential issues and allow time to address them prior to review. Village staff can provide contact information for adjacent property owners and tenants upon request. If a meeting is held with adjacent owners and tenants, it is suggested that you gather the names of attendees and prepare a summary of the discussion. These materials can be submitted with your application to the Village. The Village has an adopted Community Participation Guide that can be downloaded and viewed [here](#).

Site Plan Review

Click [here](#) to view and download the Zoning Permit.

Click [here](#) to review and download **Article 5 Division 1: Site Plan Review Sec. 14.01, page 182** of the zoning ordinance.

Site Plan Review and approval of all development proposals is required to ensure that the Village of Mayville develops in an orderly fashion in accordance with the zoning ordinance and Master Plan. It is recommended that all potential applicants consult with the Planning Commission / Zoning Administrator regarding compliance with the zoning ordinance. Most applications for site plan review are reviewed and approved by the Planning Commission

Revised Site Plans: A request to revise, modify or change an approved site plan shall be treated as a new application. Any changes to an approved site plan should be discussed with the Village Zoning Administrator prior to implementation.

Time Limit of Approval and Work Completion: Site Plan approval is valid for one year from the date of approval. Extension requests shall be made in writing to the Planning Commission prior to approval expiration and may require the review of the Planning Commission.

Appeals: If a site plan review application is denied, the decision may be appealed to the Zoning Board of Appeals. Application must be made within 30 days of the decision. Applications should be submitted to the Village Clerk. Click [here](#) **Article 6 Division 3 Sec. 21.07, page 261 Conditions** to read more about filing an appeal.

Site Plan Review Timeline

Step	Description	Timing
Pre-Application Meeting	See 'Pre-application Meeting' on Village website	Prior to application submittal.
Application Submittal	Applicants shall submit an application for Site Plan Review to the Planning Commission and Zoning Administrator. The information required for Site Plan Review is listed on the application form. The applicable filing fee is required at submittal.	Generally, the First and Third Wednesdays of Month. Click here for Schedule.
Review	Upon receipt of a complete application, staff and outside agencies, as applicable, will provide a review and recommendation on the Site Plan based upon the requirements of the zoning ordinance and other applicable standards. Staff will also determine if the application is eligible for administrative approval.	
Approval	Upon determination of staff and/or the Planning Commission that the Site Plan is or is not in conformance with the standards of the zoning ordinance, the Site Plan shall be granted approval, approval with conditions, or denial. All conditions imposed on approval must be resolved in order to receive final site plan approval and prior to making application for building permits.	Planning Commission Review:
Permit	Application may be made for all necessary building permits with the Village of Mayville Zoning Administrator	Within one year of site Plan Approval.

Special Land Use Permits

Click [here](#) to review the Special Land Use Permit application. Click [here](#) to review Article 5 Division 3 Section 16.04 **page 217** (Special Land Use Permits) of the zoning ordinance. A land use designated as a 'special land use' in a particular zoning district is one that, because of its inherent nature, extent, or external effects, generally is not permitted in the district but could be if subject to standards and restrictions to ensure the use is located, designed, and operated in a manner harmonious with neighboring development and does not adversely affect the public health, safety, and general welfare. No special land use is permitted without a Special Land Use Permit issued in accordance with the zoning ordinance. All applications for special land use permits (and associated site plan reviews) are reviewed and approved by the Planning Commission.

Appeals: If a special land use permit is denied, the decision may be appealed to the Zoning Board of Appeals. Application must be made within 30 days of the decision. Applications should be submitted to the Village Office. Click [here](#) to read more about filing an appeal. Article 5, Division 2 Section 15.13, **page 208**.

Zoning Amendments

Click [here](#) to review and download the Zoning map **page 276**. Click [here](#) to review and download Article 6, Division 4: Rezoning, Ordinance Amendments, and Master Plan Amendments, Sec. 22.01. Initiation of Rezoning, Zoning Ordinance Text, and Master Plan Amendments **page 265**.

Zoning divides land into categories according to their character and use and sets regulations for these categories. When a property owner wants to develop or use land in a way that is not permitted by the zoning of the property, the owner must request to rezone the property to a classification that permits the desired development or use. A rezoning is a legislative process that will amend the zoning map and/or text of the zoning ordinance. The Planning Commission has the authority to approve or deny rezoning requests and receives a recommendation from the Planning Commission prior to such actions. Rezoning applications must include a Development Parcel Plan that meets the Minimum requirements of Article 4 (Click [Article 4 Site Development Standards](#) to review) of the zoning ordinance and has been certified as meeting those standards by the Planning Commission.

The Planning Commission may of its own motion, or upon petition by the owner(s) of a property proposed for rezoning, prepare an ordinance amending or changing the district boundaries or the district regulations.

Special Land Use Permit Timeline

Step	Description	Timing
Pre-Application Meeting	See 'Pre-application Meeting' on Village website	Prior to application submittal
Application Submittal	Applicants shall submit Special Land Use Permit application to the Planning. The information required for review is listed on the application form. Special Land Use Permit applications may also require a Site Plan Review; please check with Planning Commission regarding your proposed use. The applicable filing fee is required at submittal.	Generally, the First and Third Wednesdays of Month. Click here for Schedule.
Notice of Public Hearing	Upon receipt of a completed application, staff will make proper notification of the meeting. The applicant is responsible for posting a zoning notification sign(s) on the subject property.	At least 15 days before the hearing.
Review	The Planning Commission (and other staff as appropriate) will provide a review and recommendation based upon the required standards and findings outlined in the zoning ordinance. This review and recommendation will be presented during the public hearing being conducted at the Planning Commission meeting.	
Public Hearing & Approval	Upon receiving the staff report and conducting a public hearing, the Planning Commission will approve, approve with conditions or deny the Special Land Use Permit . The Planning Commission may postpone action on the application if it is determined that additional information is needed from the applicant that would help address the standards of the zoning ordinance. All conditions imposed on approval must be resolved in order to receive final Special Use Permit approval and make application for building permits.	Generally, the First and Third Wednesdays of Month. Click here for Schedule
Review	Application may be made for all necessary building permits with the Village Clerk.	Within one year of Site Plan Approval.

Zoning Amendment Timeline

Step	Description	Timing
Pre-Application Meeting	See 'Pre-application Meeting' on Village website	Prior to application submittal
Application Submittal	The Applicant shall submit the required information to the Planning Commission. The applicable filing fee is required at submittal.	Generally, the First and Third Wednesdays of Month. Click here for Schedule
Notice of Public Hearing	Upon receipt of a complete application, staff will make proper notification of the meeting. The applicant is responsible for posting a zoning notification sign(s) on the subject property	At least 15 days before the hearing.
Review	The Planning Commission (and other staff as appropriate) will provide a review and recommendation regarding the rezoning request based upon the criteria contained in the zoning ordinance.	
Planning Commission Public Hearing & Recommendation to the Village Council	The Planning Commission will receive the staff report and conduct a Public Hearing. The Planning Commission will make a recommendation to the Village Council to approve, approve with conditions, deny or postpone the rezoning request .	Generally, the First and Third Wednesdays of Month. Click here for Schedule (3-4 weeks after submittal)
Village Council Public Hearing & Action	Upon receiving a recommendation from the Planning Commission, the Village Council will either set a public hearing on the proposed rezoning to be held at a subsequent meeting or remand the proposed amendment back to the Planning Commission for further consideration. Following the Public Hearing, the Village Council will take action to approve, deny or postpone the rezoning request.	Generally, 4 weeks after Planning Commission recommendation is received.
Village Council Approval	Once the Village Council approves the amendment to the zoning ordinance, a Notice of Amendment will be published within fifteen (15) days in the Mayville Monitor.	Effective 30 days after approval by the Village Council.

Variations and Appeals

Click [here](#) to review the Appeal application

Click [here](#) to review the Variance application

Click [here](#) to review Article 5, Division 2, Section 15.13 Appeals and Variations **page 208**

The Zoning Board of Appeals (ZBA) is the legislatively appointed body that can permit variations from the zoning ordinance. The ZBA can also hear and decide questions that arise in the administration of the zoning ordinance, including the interpretation of zoning maps and zoning language. The ZBA cannot issue use variations. An applicant or any other aggrieved party may file an application to the ZBA.

In granting a variance, the board may grant a lesser variance or specify, in writing, conditions regarding the location, character, landscaping or other treatment that will, in the board’s judgment, be reasonably necessary to the furtherance of the intent of the zoning ordinance and the protection of the public interest. The breach of any condition shall automatically invalidate the permit granted.

Each variance granted under the provisions of the zoning ordinance becomes null and void after one year from the date of granting unless the construction or occupancy authorized by such variance or permit has commenced and is being pursued diligently to completion.

The ZBA may grant an extension for a period not to exceed one year for an approved variance. The applicant must request an extension in writing to the ZBA prior to the expiration date of the original approval. The ZBA will determine if the relevant facts of the appeal have or have not significantly changed. If the ZBA determines that relevant facts have changed significantly, the request shall be treated as a new appeal and processed according to the provisions of the zoning ordinance.

After a variance has been denied in whole or in part by the board, then no application shall be resubmitted for a period of one year from the date of the last denial, provided that a denied variance may be reconsidered by the board when, in the opinion of the Building Official or ZBA, newly discovered evidence or changed conditions warrant such reconsideration.

Zoning Board of Appeals Timeline

Step	Description	Timing
Application Submittal	The applicant shall submit the required information to the ZBA. The applicable filing fee is required at submittal.	Generally, the Village Clerk will have to schedule and get back to the applicant.
Notice of Public Hearing	Upon receipt of a complete application, staff will make required notification of the meeting.	At least 15 days before the hearing.
Review	Staff will provide a review and recommendation based upon the required standards and findings outlined in the zoning ordinance.	
Public Hearing & ZBA Decision	Upon hearing review and conducting the public hearing, the ZBA shall approve or deny the variance and/or appeal. The decision will be accompanied by a finding of fact explaining the basis for the decision.	Generally, 3-4 weeks after submittal.

Residential Construction Projects

Click [here](#) learn more about Building Permits

To learn more about project involving single and two-family homes please consult our building project guide below. Please note that new construction of a two-family dwelling or conversion of a single-family dwelling to a two-family dwelling generally first requires approval of a special use permit by the Planning Commission.

Commercial Construction Projects

Commercial projects, including multiple-family and non-family residential housing, require design documents prepared by a licensed architect or engineer.

All required zoning approvals must be obtained prior to application and issuance of any building permits.

Please note that the Village of Mayville Fire Department requires all contractors to submit plans for review of all sprinkler systems, fire detection and alarm systems, and gas suppression or dry chemical systems and that these plans and inspections may be conducted by a third party at the expense of the applicant.

- Step 1. Application Submission: The following items should be included in the permit application:
- Checklist – A checklist shall be completed for the project to identify other permits and/or approvals required as part of the construction project.
 - Permit Application (Building, Zoning & Demolition)
 - An application shall be completed based on the proposed project, i.e. Building, Zoning or Demolition.
 - Applicant shall complete a application for all construction projects consistent with the information noted on the construction plans.
 - A detailed building and lot plan shall be provided as prescribed in the permit application. Projects requiring formal site plan review before the Planning Commission (Rooming Dwellings, RSO Dwellings, Apartment Buildings, Commercial Buildings and Industrial projects) shall receive approval prior to making application for a building permit. A copy of the approved site plan shall accompany the permit application. Questions regarding exception to this requirement should be directed to the Planning Commission.
 - The Application shall be signed and dated by the property owner and the agent.
 - Application Fee – For the purpose of calculating a permit fee, the applicant shall provide the value of all construction work, including all finished work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguish systems, landscape, and other permanent work or equipment.
 - DPW Approvals – Copies of approval for work in the Right of Way, Water and Sewer Tap-in and the storm water permit issued by the DPW shall be provided as part of the submittals on the project (Refer to checklist)
 - Driveway Permits – copies of the DPW permit/s authorizing work within the Village’s right-of-way shall be provided for all new and/or altered driveways. Where access is

- planned out of the site to a county or MDOT right-of-way, permits shall be secured from those agencies and copies shall be included as part of the submittals on the project.
- Construction Plans – 15 sets
 - Plans to bear the seal & signature of the registered design professional in charge.
 - Architectural and structural plans
 - Electrical, Plumbing and Mechanical plans.
 - Plans to denote “Deferred Submittals”, i.e., Fire Alarm, Sprinkler, Hood Systems, etc.
 - Statement of Special Inspection to be provided per chapter 17 of the MBC.
 - Soils Report per chapter 18 of the MBC.
 - Verification the project complies with the State Energy Code.
 - Design loads with structural calculations shall be provided.
 - Truss Drawings to be filed with permit when applicable
 - Specifications shall be provided with construction plans
 - Soil Erosion and Sedimentation Control – A permit (issued by Tuscola County) is required where the project involves an earth change within 500 feet of the river, open drain or disturbance of more than one (1) acre of land.
 - Other Permits – Where the project involves approval from the State of Michigan for work involving a Wetland or a Floodplain, copies of the permits from the MDEQ shall be filed with the civil drawings for the project. A copy of the Soil Erosion permit, issued by Tuscola County, along with a copy of the approved soil erosion plan for the project shall also be filed with the Building Safety Department.

All information noted above shall be submitted with the Building Permit Application and all forms shall be filled out completely.

Step 2. Plan Review:

- The permit application and required submittals will be made part of the plan review process.
- Staff will route copies of the construction plans/details to Tuscola County and Department of Fire Safety for their review.
- Deferred submittals involving fire safety systems (sprinkler, fire alarm, specialty systems) or commercial kitchen exhaust hoods require separate reviews through the Department of Fire Safety. Questions regarding those reviews may be directed to Terry Blackmer, Fire Chief 989.843.6662.
- The Architect of record and the applicant will be notified if information provided does not meet the building code requirements and/or zoning regulations, along with requests for additional information when necessary.
- Once approved, the stamped copy of the approved plans shall be maintained on site and available to the inspector throughout construction (MBC 107.3.1).
- Any changes in the approved plan shall be resubmitted to the Building Official for approval prior to the change.
- All required inspections will be outlined on the final plan review issued by the Department of Building Safety to be used in conjunction with the approved plans.
- Incomplete applications will be returned to the applicant.
- Electrical, Plumbing, and Mechanical Permits (trade) permits and/or questions regarding their review shall be made to Tuscola County.

141 S Almer Street. Suite 1, Caro, MI 48723
989.262.4546 | tuscolapermits@safebuilt.com
Inspection Line: 800.503.9513

Copies of trade permits will be sent to the Village once they are issued. Work authorized under the trade permits may not begin until review and approval is granted by the County following the issuance of the building permit.

Step 3. Permit Issuance:

- Staff will contact the applicant to advise them when the permit is ready.
- Building Permit fees are due at the time of issuance.
- Permit fees can be paid by cash, credit card, debit card, or check.

Step 4. Construction Site:

- The building permit shall be posted on site and maintained throughout the project until a certificate of occupancy is issued (MBC 105.7)
- The address shall be posted with the permit and visible from the street
- The stamped copy of the approved plans shall be maintained on site and available to the inspector throughout construction (MBC 107.3.1).
- All work shall be installed in accordance with the approved plans and code requirements.
- Streets shall be maintained free and clear of mud and/or construction debris.
- Excavations shall be secured during all times when construction staff is not present.
- Construction may only occur between 7 a.m. to 8 p.m. [per section 30-93 of the Village code](#).
- MISS DIG must be contacted at 811 or www.missdig.org at least 3 business days prior to any digging or excavation. Locate requests are valid for 21 days.

Codes Currently in Effect

RESIDENTIAL BUILDINGS (Single Family, Duplex or Townhouses)

BUILDING	2015 – Michigan Residential Code (MRC)	Effective February 8, 2016
ELECTRICAL	2015 – Michigan Residential Code (MRC)	Effective February 8, 2016
PLUMBING	2015 – Michigan Residential Code (MRC)	Effective February 8, 2016
MECHANICAL	2015 – Michigan Residential Code (MRC)	Effective February 8, 2016
ENERGY CODE	2015 – Michigan Uniform Energy Code	Effective February 8, 2016

COMMERCIAL BUILDINGS

BUILDING	2015 Michigan Building Code (MBC)	Effective April 20, 2017
	2015 Michigan Rehab Code Existing Buildings	Effective April 20, 2017
	2012 International Fire Code (IFC)	Reference Standard 2012 MBC
ACCESSIBILITY	2012 ICC/ANSI A117.1	Effective April 20, 2017
ELECTRICAL	2014 Michigan Electrical Code (MEC)	Effective June 18, 2015
PLUMBING	2015 Michigan Plumbing Code (MPC)	Effective April 20, 2017
MECHANICAL	2015 Michigan Mechanical Code (MMC)	Effective April 12, 2017
	2012 International Fuel Gal	Effective September 27, 2013
FIRE CODE	2012 International Fire Code (IFC)	Adopted May 11, 2016
	2012 International Fire Code (IFC) Appendix	Adopted May 11, 2016
SPRINKLER	2010 NFPA – 13 (Commercial Buildings)	Reference Standard 2012 MBC

	2010 NFPA – 13R (Residential Buildings)	Reference Standard 2012 MBC
	2010 NFPA – 13D (One & Two Family Builds)	Reference Standard 2012 MBC
FIRE ALARM	2010 NFPA – 72	Reference Standard 2012 MBC
COMM. HOOD	2009 NFPA – 17 (Kitchen Hoods)	Reference Standard 2012 MBC
ENERGY CODE	MUEC Part 10a R408.31087 to R408.31099	Effective October 9, 2014

Codebooks may be purchased on-line through the International Code Council (ICC), National Fire Protection Association (NFPA) or through the Michigan Department of Licensing and Regulatory Affairs, Bureau of construction Codes.

International Code Council
National Fire Protection Association
LARA (MI Department of Licensing and Regulatory Affairs)

www.iccsafe.org
www.nfpa.org
www.michigan.gov/lara

Residential Rental Inspection

Residential rental properties are licensed by the Village of Mayville. Inspections are conducted annually prior to recertification of a property’s rental license to ensure compliance with all applicable licensing codes. All rental licenses also require zoning approval by the Planning Commission.

Business Licenses

Certain businesses are required to obtain a license from the Village Clerk prior to initiating operations. These licenses can be obtained Tuesday through Thursday 9-3pm from the Village of Mayville’s Clerk’s Office,

Village of Mayville Clerk’s Office 6104 Suite A Fulton Street PO Box 219,
989.843.6423 phone, 989.843.0123 fax,
Clerk@villageofmayville.org

Liquor Licenses

Businesses must be approved for a Liquor License with both the Michigan Liquor Control Commission (MLCC) and the Village of Mayville in order to sell or serve alcoholic beverages. The Village of Mayville also has available Redevelopment Liquor Licenses that require the support of the Village of Mayville prior to issuance by the MLCC.

Most businesses that sell or serve alcohol require a Special Use Permit from the Planning Commission; please contact the Planning Commission for details.

More information is available through the following sources:

Michigan Liquor Control Commission 517.284.6250 miccinfo2@michigan.gov