

Action Items -

USDA Invoice Request -

Motion by B. Shaver 2nd by K. Freeland, to Approve 1 invoice for Progress Payment #4 to American Excavating for \$441,051.08 to be submitted to USDA for payment.

Roll Call Vote - K. Valentine - Absent B. Shaver- Y K. Freeland - Y S. Charette- Y
Motion Carried

Motion by K. Freeland 2nd by B. Shaver, to Approve 1 invoice to Spicer Group for \$5,757.00 be submitted to USDA for payment.

Roll call vote - K. Freeland - Y K. Valentine- Absent B. Shaver - Y S. Charette - Y
Motion carried

USDA Bank Account for Lagoon Phase 2 - USDA Required Account for Lagoon Phase 2 and must be separate from Phase 1. All monies for that project will flow through that account.

Motion made by B. Shaver 2nd by K. Freeland to Open a USDA required checking account at Mayville State Bank, titled "USDA Dedicated Construction Sewer Account Phase 2" for Lagoon Project.

Roll call vote - B. Shaver - Y K. Valentine - Absent K. Freeland- Y S. Charette - Y
Motion Carried

Open a Restricted Act 33 Checking Account - Act 33 funds have been in a C.D, now with needing to make payments on the new Fire Truck these funds need to be readily available but still restricted.

Motion by B. Shaver 2nd by K. Freeland to Open a Restricted Checking Account for ACT 33 Funds and Debt Service only at Frankenmuth Credit Union.

Roll call vote - K. Freeland- Y B. Shaver - Y K. Valentine - Absent S. Charette - Y
Motion carried

Allocated ACT 33 Funds -

Motion made by K. Freeland 2nd by B. Shaver to move\ Deposit the Previously allocated \$12,000 from the sale of 25 E Turner St into the Restricted ACT 33 Funds and Debt Service Checking Account at Frankenmuth Credit Union.

Roll Call Vote - K. Valentine - Absent B. Shaver- Y K. Freeland - Y S. Charette- Y
Motion Carried

ACT 33 Certificate of Deposit-

Motion by B. Shaver 2nd by K. Freeland to Close ACT 33 Certificate of Deposit when it comes to Maturity in March 2024 and Deposit those funds into the Restricted ACT 33 Funds & Debt Service Checking Account at Frankenmuth Credit Union.

Roll call vote - K. Freeland - Y K. Valentine- Absent B. Shaver - Y S. Charette - Y
Motion carried

Motion by B. Shaver 2nd by K. Freeland to reopen to take a 3 min Recess at 7:43pm

Motion by B. Shaver 2nd by K. Freeland to Open Meeting at 7:47pm

DPW Red Truck Tires -

All 10 Ply Goodyear DuraTracs

1. T&K Auto - Tim Stone - Mayville\Silverwood - \$1085 out the door installed + Disposal
2. Pat's Auto - Mayville- \$1200 + \$80 install - unsure of disposal
3. Stephens Tire - Caro - \$ 1398 installed - unsure of disposal
4. McDonalds - Millington -\$ 1420 installed - unsure of disposal

Motion made by K. Freeland 2nd by B. Shaver to Approve and Accept the Quote from T&K Auto LLC in the amount of \$1085.00 for 4 new Goodyear DuraTrac tires (Red pickup), Mount & Balance included.

**Roll call vote - K. Freeland - Y B. Shaver - Y K. Valentine- Absent S. Charette - Y
Motion carried**

December 2023 Meeting Reschedule (Due to Travel) -

Motion made by S. Charette 2nd by B. Shaver to Reschedule December 19th Meeting to December 12th 2023.

Yays - 3 Nays – 0

Motion Carried

2024 Council and Planning Meeting Calendars -

Motion made by S. Charette 2nd by K. Freeland to Approve the proposed 2024 Council Meeting Schedule & to resume to the 1st & 3rd Tuesday of each month starting February 2024 with the exception of July 2nd and September 3, 2024 being canceled along with the proposed 2024 Planning Commission Meeting Schedule of 1 meeting per month (2nd Wednesday).

Yays - 3 Nays – 0

Motion Carried

Planning Pay Increase -

Motion made by K. Freeland 2nd by B. Shaver to Approve Planning Commission Pay Increase to \$40.00 per Meeting, Secretary \$50.00 per Meeting retroactive to November 1, 2023.

Roll call vote -

K. Freeland- Y B. Shaver-Abstain (due to familial relation) K. Valentine-Absent S. Charette - Y

Planning Commission Feedback Survey -

Motion made by K. Freeland 2nd by B. Shaver to Approve the survey as presented and Distribute to Village Residents with Utility Billing.

Yays - 3 Nays – 0

Motion Carried

Department Reports -

Manager Report - Monthly report presented by Village Manager Barbara Valentine.

D.P.W - Monthly report presented by Joe Werner.

Fire Department Report – Monthly report presented by Fire Chief Terry Blackmer.

“It is with a Heavy Heart the Mayville Fire Department must inform the community of the passing of Retired Fire Chief Robert Hiiter today.”

Donation to Mayville United Methodist Church for Food -

Motion made by K. Freeland 2nd by B. Shaver to Approve a \$500 donation to Mayville United Methodist Church for Chief Hiiter's Funeral Dinner.

**Roll Call Vote - K. Valentine - Absent B. Shaver- Y K. Freeland - Y S. Charette- Y
Motion Carried**

Misc expense relating to Robert Hiiter Funeral -

Motion by S. Charette 2nd by B. Shaver to Approve up to \$1,000 for incidentals such as but not limited to chair rentals, hotel, fuel, etc towards Chief Robet Hiiter Funeral and transport.

**Roll call vote - K. Freeland- Y K. Valentine - Absent B. Shaver - Y S. Charette - Y
Motion carried**

Funeral Flower Expense -

Motion by B. Shaver 2nd by K. Freeland to spend up to \$500 on flowers and family gift such as wind chime\plaque for Chief Robert Hiiter Funeral.

**Roll call vote - B. Shaver - Y K. Valentine - Absent K. Freeland- Y S. Charette - Y
Motion Carried**

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – Monthly report submitted by Kelly Torrey.

Planning Commission - Monthly report presented by Planning Chairperson Cecilia Kapcia.

Public Comments -

None

Adjournment – Moved by B. Shaver, 2nd by K. Freeland to adjourn at 9:00 pm.

Yays - 3 Nays – 0

Motion Carried

Meeting Adjourned.



Kayla Reed
Village Clerk



Steve Charette
Village President