

**OFFICIAL MINUTES OF MAYVILLE
VILLAGE COUNCIL MEETING
DECEMBER 11, 2023
(Official)**

The Village Council of Mayville, Michigan held a **Regular Meeting** at the Village Hall on December 11th, 2023. The meeting was called to order at 7:00pm. by Steve Charette, Village President, with the following officers and Trustees present: Kathy Freeland, Beau Shaver, and Kristen Valentine.

Absent - None

Employees Present – Police Chief Louis Cook & Clerk Kayla Reed.

Guests – 2

Pledge of Allegiance - Invocation led by - Police Chief Louis Cook

Acknowledgment of Special Presentations -

Communications -

Consent Agenda-

Approval of Regular Council Meeting Minutes for November 20, 2023 -

Motion by K. Valentine 2nd by K. Freeland to Approve Regular Council Meeting Minutes for November 20, 2023

Yays - 4 Nays – 0

Motion Carried

Approval of Special Council Meeting Minutes for December 02, 2023 -

Motion by K. Freeland 2nd by K. Valentine to Approve Special Council Meeting Minutes for December 02, 2023

Yays - 4 Nays – 0

Motion Carried

Approval of Bills as Presented -

Motion by B. Shaver 2nd by K. Freeland to Approve Bills as presented.

Roll call vote - K. Freeland - Y K. Valentine - Y B. Shaver - Y S. Charette - Y
Motion carried

Action Items -

USDA Invoice Request -

Motion by B. Shaver 2nd by S. Charette to Approve 1 invoice for Progress Payment #9 to Fisher Contracting for \$84,824.23 be submitted to USDA for payment.

**Roll call vote - B. Shaver - Y K. Valentine - Y K. Freeland- Y S. Charette - Y
Motion carried**

Motion by K. Valentine 2nd by K. Freeland to Approve 1 invoice to Spicer Group for \$6,264.00 be submitted to USDA for payment.

**Roll call vote - K. Freeland- Y B. Shaver - Y K. Valentine - Y S. Charette - Y
Motion carried**

Motion by K. Freeland 2nd by B. Shaver to Approve 1 invoice to Spicer Group for \$11,217.25 be submitted to USDA for payment.

**Roll call vote - K. Freeland- Y B. Shaver - Y K. Valentine - Y S. Charette - Y
Motion carried**

Appoint Fire Chief -

President Charette nominates Terry Blackmer for Fire Chief for 2024.

Motion made by S.Charette 2nd by K.Valentine to Appoint Terry Blackmer as Fire Chief.

Yays - 4 Nays – 0 Motion Carried

Zoning Permit Fee Schedule -

Motion made by S. Charette 2nd by K. Valentine to Approve and Adopt the Zoning Permit Fee Schedule as presented with no changes.

Yays - 4 Nays – 0 Motion Carried

Dayton Township Fire Contract -

Chief Blackmer proposed contracts back in July with approval to move forward. Dayton Township has received, accepted and signed the proposed 3yr fire contract, effective April 1, 2024.

Motion by K. Valentine 2nd by K. Freeland to Approve, Accept and Sign the Dayton Township 3yr Fire Contract.

**Roll call vote - K. Freeland- Y B. Shaver - Y K. Valentine - Y S. Charette - Y
Motion carried**

Elementary School Water Bill Leak -

Council reviewed documentation related to the leak in question.
School was asked to fill out an administrative review which has not been completed.

Motion by S. Charette 2nd by B. Shaver to decline action on this issue and request the bill be paid.

Roll call vote - K. Valentine - Y B. Shaver - Y K. Freeland- Y S. Charette - Y
Motion Carried

DNR Park Grant -

The Village has been awarded a \$135,000 DNR Park Grant for upgrades to Bodeis Park.

Motion by K. Valentine 2nd by K. Freeland to confirm the obligation of remaining \$46,000 in ARPA funds as the match for the DNR Park Grant.

Roll call vote - K. Freeland - Y K. Valentine- Y Shaver - Y S. Charette - Y
Motion carried

Motion by B. Shaver 2nd by K. Valentine to take a 3 min Recess at 7:47pm

Motion by S. Charette 2nd by B, Shaver to Open Meeting at 7:49pm

President Updates -

Department Reports -

Manager Report - Monthly report presented by Village Manager Barbara Valentine.

D.P.W - Monthly report submitted by Joe Werner.

Fire Department Report – Monthly report submitted by Fire Chief Terry Blackmer.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – No report submitted.

Planning Commission - No report submitted.

Public Comments -

One resident asked about fixing railroad tracks and who is responsible?

Council response - The Village does not own or have responsibility for railroad tracks.

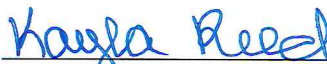
The railroad needs to be contacted.

Adjournment – Moved by K. Freeland, 2nd by B. Shaver to adjourn at 8:11 pm.

Yays - 4 Nays – 0

Motion Carried

Meeting Adjourned.



Kayla Reed
Village Clerk



Steve Charette
Village President

