

# OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING MAY 21, 2024 (Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on May 21st, 2024. The meeting was called to order at 7:00pm. by Steve Charette, Village President, with the following officers and Trustees present: Kathy Freeland, Ben Huntley, Beau Shaver, and Kristen Valentine.

**Absent** - None

**Employees Present** – Police Chief Louis Cook, Fire Chief Terry Blackmer, DPW Joe Werner, DPW Lavern Franks, and Clerk Kayla Reed.

**Guests** – 4

**Pledge of Allegiance - Invocation led by** - Police Chief Louis Cook

**Acknowledgment of Special Guest and or Presentations** -Sunflower Festival President Cammie Asmus

This year marks the 33rd Annual Michigan's Mayville Sunflower Festival. The celebration will take place July 18 through 21, 2024. A complete list of the proposed events is attached. The Festival Committee is seeking permission from the Village of Mayville as follows:

- Permission to hang fourteen street pole banners on Main and Fulton Streets.
- Permission to have a temporary drive off M-24 for access to Ohmer Park.
- Permission to host Village wide garage and yard sales in which Village residents would not need a permit from Thursday to Sunday.
- Permission to have food trucks at various locations throughout the Village from Thursday to Saturday, see waiver attached.

**Thursday, July 18:**

- Permission to host opening ceremonies behind the fenced in area at Ohmer Park.
- Permission to have a vintage baseball game in the open area adjacent to ball field (vintage baseball was not played on a traditional field) at Ohmer Park. Athletic waivers will be signed by all participants.
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**Friday, July 19:**

- Permission to have a kids' parade on Fulton Street from the High School to Main Street. Parents of participants will sign waivers.
- Permission to have a grand parade on the streets of Fulton, Main, First, and Orchard. Participants will sign waivers.
- Permission to have downtown entertainment by The Klik Band and axe throwing by 6544 Main Events. All axe throwing participants will sign waivers and 6544 Main Events will provide a certificate of insurance listing the Village and Festival as additional insured.
- Permission to have Schramke Fire, an insured fireworks company (same company as last 16 years) provide a fireworks display at approximately 10pm on the High School athletic fields (rain date of Saturday). See attached 2024 Michigan Fireworks Application. Mayville Community School's Board of Education approved event at their May 8 meeting. Schramke Fire will provide insurance coverage naming the Village, Festival, and School as additional insured.

**Saturday, July 20:**

- Permission to host wooden bat softball games at Ohmer Park. All participants will be required to sign athletic waivers.
- Permission to host a 5K run/walk through the streets of town. Athletic waivers will be required of all participants.
- Permission to have a petting zoo, pony rides, and inflatables at Mayville High School. Certificates of insurance will be required listing the Village, Festival, and School as additional insured. The Board of Education approved the event at their May 8th meeting.
- Permission to have a car show and sidewalk chalk contest on Fulton Street. Participants of the car show will be required to sign waivers.
- Permission to host a Bump and Run Derby with waivers being signed by all drivers and pit crew personnel in the pits (Assisted by Mayville Area Chamber of Commerce). Intermission entertainment will be Guy Louis' World of Music (kids' entertainer).
- Permission to have a drawing for a golf cart during intermission of Bump and Run Derby. State License was obtained.
- Permission to host a drive-in movie event in front of the Spring of Life Church (Church is the host).
- Permission for a corn hole tournament at Ohmer Park, hosted by Mayville Athletic Association.

The Festival Committee will provide appropriate bathroom facilities for all events as well as clean up.

Motion by B. Shaver 2nd by B. Huntley to Approve the 2024 Sunflower Festival and all Permissions asked.

**Yays - 5 Nays – 0**

**Motion Carried**

**Consent Agenda-**

**Approval of Joint Planning Commission and Council Meeting Minutes for April 16, 2024 -**

Motion by B. Shaver 2nd by K. Freeland to Approve Joint Planning Commission and Council Meeting Minutes for April 16, 2024

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Regular Council Meeting Minutes for April 16, 2024 -**

Motion by B. Shaver 2nd by B. Huntley to Approve Regular Council Meeting Minutes for April 16, 2024

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Special Council Meeting Minutes for April 18, 2024 -**

Motion by K. Freeland 2nd by B. Huntley to Approve Special Council Meeting Minutes for April 18, 2024

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Regular Council Meeting Minutes for May 07, 2024 -**

Motion by B. Huntley 2nd by K. Valentine to Approve Regular Council Meeting Minutes for May 07, 2024

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Bills as Presented -**

Motion by B. Shaver 2nd by B. Huntley to Approve Bills as presented.

**Roll call vote -K. Freeland- Y B. Huntley- Y B. Shaver- Y K. Valentine- Y S. Charette - Y  
Motion carried**

**Action Items -**

**USDA Invoice Request -**

Motion by K. Valentine 2nd by S. Charette to Approve progress payment #7 to American Excavating for \$525,700.36 to be submitted to USDA for payment.

**Roll call vote -K. Valentine- Y B. Shaver- Y B. Huntley- Y K. Freeland- Y S. Charette - Y  
Motion carried**

Motion by B. Shaver 2nd by K. Freeland to Approve 1 invoice to Spicer Group for \$20,119.25 be submitted to USDA for payment.

**Roll call vote -K. Freeland- Y B. Huntley- Y K. Valentine- Y B. Shaver- Y S. Charette - Y  
Motion carried**

**MDOT Category B Grant Application Resolution - \*\* See Attached\*\***

Motion by B. Shaver 2nd by S. Charette to Approve and Adopt Resolution #052124-1 to establish a request for funding, designate an agent, attest to the existence of funds and commit it to implementing a maintenance program for pavement improvements, to Turner st - Lincoln St west to Blackmore st, Blackmore St - Turner St south to High St and High St - Blackmore St east to Fox St, village of Mayville funded by the Transportation Economic Development Fund Category B Program.

**Roll call vote - B. Shaver- Y K. Valentine- Y K. Freeland- Y B. Huntley- Y S. Charette - Y  
Motion carried**

**Sidewalk Improvements Letter Agreement -**

Motion by K. Valentine 2nd by B. Shaver to Approve the presented letter agreement from Spicer group for design and construction administration for Downtown (Fulton Street between Main & Turner) Sidewalk Improvements.

**Roll call vote -K. Freeland- Y B. Huntley- Y B. Shaver- Y K. Valentine- Y S. Charette - Y  
Motion carried**

**L-4029 Tax Rate Request-**

Motion by K. Valentine 2nd by K. Freeland to Approve the L-4029 Tax Rate request form as presented by Clerk Reed.

**Roll call vote -K. Valentine- Y B. Shaver- Y B. Huntley- Y K. Freeland- Y S. Charette - Y  
Motion carried**



VILLAGE OF MAYVILLE  
RESOLUTION NO. 052124-1

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT IT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR PAVEMENT IMPROVEMENTS, TO TURNER STREET – LINCOLN STREET WEST TO BLACKMORE STREET, BLACKMORE STREET – TURNER STREET SOUTH TO HIGH STREET AND HIGH STREET – BLACKMORE STREET EAST TO FOX STREET, VILLAGE OF MAYVILLE FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Minutes of a regular meeting of the Council of the Village of Mayville, Tuscola County, Michigan, held in the Village of Mayville Hall, at 6104 Fulton Street, in said Village, on May 21, 2024, at 7:00 PM.

PRESENT: COUNCIL MEMBERS: S. Charette, K. Freeland, B. Huntley, B. Shaver + K. Valentine

ABSENT: COUNCIL MEMBERS: none

The following preamble and resolution were offered by:

Council Member: B. Shaver

and supported by Council Member: S. Charette

WHEREAS, the Village of Mayville is applying for \$201,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct pavement improvements on Turner street – Lincoln Street west to Blackmore Street, Blackmore Street – Turner Street south to High Street and High Street – Blackmore Street east to Fox Street

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Barbara Valentine, Village Manager to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, providing at least \$342,000.00 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

PRESENT: COUNCIL MEMBERS: B. Shaver, K. Valentine, K. Freeland, B. Huntley, S. Charette

NAYS: COUNCIL MEMBERS: none

ABSENT: COUNCIL MEMBERS: none

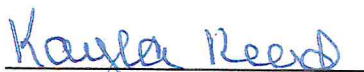
RESOLUTION DECLARED ADOPTED.

  
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President

  
\_\_\_\_\_  
Clerk

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the Village of Mayville held on May 21, 2024.

  
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Kayla Reed  
Village Clerk

**Veteran Street Light Banners** - Larsen Graphics provided a corrected estimate in the amount of \$1036.50 for 14 banners, 28 pictures and art prep.

Motion by K. Valentine 2nd by B. Shaver Approve the updated quote from Larsen Graphics in the amount of \$1036.50 for 14 2-sided (28 pictures) Veteran street banners.

Sponsorship will be available to the Community at a later time for the Veteran Street Banners.

**Roll call vote -K. Freeland- Y B. Huntley- Y K. Valentine- Y B. Shaver- Y S. Charette - Y**  
**Motion carried**

**Manager Report** - Verbal by Village Manager Barbara Valentine.

**Department Reports -**

**D.P.W** - Monthly report presented by Joe Werner.

**Fire Department Report** – Monthly report presented by Fire Chief Terry Blackmer.

**Police Department Report** – Monthly report presented by Police Chief Louis Cook.

**Zoning Report** – Monthly report submitted by Zoning Administrator Kelly Torrey.

**Planning Commission** - Monthly report presented by Planning Chair Cecilia Kapcia.

**Public Comments** - None

**Adjournment** – Motion by B. Shaver, 2nd by K. Valentine to adjourn at 8:37pm.

**Yays - 5 Nays – 0**

**Motion Carried**

**Meeting Adjourned.**



Kayla Reed  
Village Clerk



Steve Charette  
Village President