

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING AUGUST 19, 2025 (Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on August 19th, 2025. The meeting was called to order at 7:00pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

Absent - None

Employees Present – Police Chief Louis Cook, Fire Chief Terry Blackmer, DPW Joe Werner, and Clerk Kayla Reed.

Guests – 14

Pledge of Allegiance - Invocation led by - Police Chief Louis Cook

Communications - Joelin Hahn presented her website research and findings.

Acknowledgement of Special Guest and or Presentations - Adam Flory - Village Attorney

Closed Session - Per MCL15.268 - 1 (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

Motion by K. Freeland, 2nd by M. Chambers, to move into closed session for discussion of litigation regarding docket# 2025-33239-CZ Judith Chesney\Clare Fryers VS. Village of Mayville\Kristen Valentine\ Beau Shaver at 7:19pm

Roll call vote -B. Shaver - Y K. Freeland- Y M. Chambers- Y B. Barkowska- Y K. Valentine- Y
Motion carried

President Valentine called meeting to order

Motion by K.Freeland, 2nd by M.Chambers to reopen meeting to public at 7:48pm

Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y
Motion carried

Public Comments -

A couple residents raised concerns about trees, kids running around at all hours, and liability.

Attorney Adam Flory also explained how and why President Valentine and Trustee Shaver are entitled to legal defense through the village. “Any public servant being sued in the capacity of their public position is entitled to defense”

Closed Session #2 - Treasurer Christina Smithhart requests in writing her 90 day review be held in closed session Per MCL 15.268 - 1 (a) - To consider the dismissal, suspension, or disciplining of, or to

hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. Motion by B. Shaver, 2nd by K. Freeland to move into closed session for employee review per MCL 15.268-1(a) at 8:18pm.

Roll call vote - B. Barkowska- No M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y
Motion carried

President Valentine called meeting to order

Motion by K. Freeland, 2nd by M. Chambers to reopen meeting to public at 8:27pm

Roll call vote -B. Shaver - Y K. Freeland- Y M. Chambers- Y B. Barkowska- Y K. Valentine- Y
Motion carried

Treasurer 90 Day Review Raise -

Motion by M. Chambers, 2nd by B. Barkowska to grant Treasurer Christina Smithhart. a \$1.00 per hour raise effective immediately. Total treasurer wage \$18.00 per hour.

Roll call vote - B. Barkowska- Y B. Shaver- Y K. Freeland- Y M. Chambers - Y K. Valentine- Y
Motion carried

Consent Agenda-

Approval of Regular Council Meeting Minutes for July 15, 2025 -

Motion by M. Chambers, 2nd by K. Freeland to Approve Regular Council Meeting Minutes for July 15, 2025

Yays - 5 Nays – 0

Motion Carried

Approval of Regular Council Meeting Minutes for August 5, 2025 -

Motion by M. Chambers, 2nd by B. Barkowska to Approve Regular Council Meeting Minutes for August 5, 2025

Yays - 5 Nays – 0

Motion Carried

Approval of Bills as Presented -

Motion by B. Shaver, 2nd by M. Chambers to Approve Bills as presented.

Roll call vote - K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

Action Items -

Planning Commission Appointment -

Motion by B. Shaver, 2nd by K. Freeland to Appoint Joshua Lavalley to the vacant 3 yr (Dec 2026) planning commission seat.

Roll call vote -B. Barkowska- No M. Chambers- Abstain K. Freeland- Y B. Shaver - Y K. Valentine- Y
Motion carried

Capital Improvement Plan (CIP) Approval -

Motion by M. Chambers, 2nd by K. Freeland to Approve the 2026-2031 Capital Improvement Plan as presented.

Roll call vote - K. Freeland- Y B. Barkowska- No B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

Add Treasurer Christina Smithhart to all Mayville State Bank accounts -

Motion by M. Chambers, 2nd by B. Barkowska to Add Treasurer Christina Smithhart to all Mayville State Bank accounts.

Signers on ALL Mayville State Bank accounts will be as follows

Kayla Reed - Clerk

Kristen Valentine - President

Kathy Freeland - Trustee

Christina Smithhart - Treasurer

Roll call vote - B. Shaver - Y K. Freeland- Y M. Chambers- Y B. Barkowska- Y K. Valentine- Y

Motion carried

Carpet Quote for Village Hall- Steele Floor Covering provided estimates for 4 different carpets.

Motion by B. Shaver, 2nd by M. Chambers to approve the estimate for 63 sq. yards of Hard Hat II with a 5 year warranty and labor in the amount of \$4,400. This quote includes carpet for outside, front entry, police entry, skim coating the concrete, installation and materials.

Roll call vote - B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Freeland- Y K. Valentine- Y

Motion carried

Department Reports -

D.P.W - Monthly report presented by Joe Werner.

Fire Department Report – Monthly report presented by Fire Chief Terry Blackmer.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – No report given.

Planning Commission - Monthly report presented by Planning Chair Cecilia Kapcia.

Ambulance Report - Monthly report presented by Jason Bellor

Manager Report - Monthly report presented by Clerk/Interim Manager Kayla Reed.

Public Comments -

Adjournment – Motion by B. Shaver, 2nd by M. Chambers to adjourn at 9:19pm.

Yays - 5 Nays – 0

Motion Carried

Meeting Adjourned.



Kayla Reed
Village Clerk



Kristen Valentine
Village President