

# OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING OCTOBER 21, 2025 (Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on October 21st, 2025. The meeting was called to order at 7:09pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

**Absent** - None

**Employees Present** – Police Chief Louis Cook, Fire Chief Terry Blackmer, DPW Joe Werner & Ray Herington, and Clerk\Interim Manager Kayla Reed.

**Guests** – 8

**Pledge of Allegiance - Invocation led by** - Police Chief Louis Cook

**Acknowledgement of Special Guest and or Presentations** - Village Attorney Adam Flory

**Closed Session** - Per MCL15.268 - 1 (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

Motion by B. Shaver, 2nd by M. Chambers, to move into closed session for discussion of litigation regarding docket# 2025-33239-CZ Judith Chesney\Clare Fryers VS. Village of Mayville\Kristen Valentine\ Beau Shaver at 7:11pm

**Roll call vote** - K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y  
**Motion carried**

Motion by M. Chambers, 2nd by K. Freeland to reopen meeting to public at 7:34pm

**Roll call vote** - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y  
**Motion carried**

President Valentine called meeting to order

**Public Comments** - Resident asked about the outcome of the trial and asked for information to be in the paper.

President Valentine confirmed a Jury of 7 unanimously sided with the village and that yes it will go in the paper.

## **Consent Agenda-**

### **Approval of Regular Council Meeting Minutes for September 16, 2025 -**

Motion by M. Chambers, 2nd by K. Freeland to Approve Regular Council Meeting Minutes for September 16, 2025

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Regular Council Meeting Minutes for October 7, 2025 -**

Motion by B. Barkowska, 2nd by M. Chambers to Approve Regular Council Meeting Minutes for October 7, 2025

**Yays - 5 Nays – 0**

**Motion Carried**

**Approval of Bills as Presented -**

Motion by M. Chambers, 2nd by K. Freeland to Approve Bills as presented.

**Roll call vote - K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y**

**Motion carried**

**Action Items -**

**USDA Phase 2 Invoice Approval - Spicer - October -**

Motion by K. Freeland, 2nd by M. Chambers to Approve Phase 2 Spicer October invoice in the amount of \$7,941.75 be submitted to USDA for payment.

**Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y**

**Motion carried**

**USDA Phase 2 Invoice Approval - Fisher Contracting PP #7 -**

Motion by B. Barkowska, 2nd by K. Freeland to Approve Phase 2 Fisher Contracting Progress Payment #7 invoice in the amount of \$482,566.94 be submitted to USDA for payment.

**Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y**

**Motion carried**

**Budget Amendments -**

Motion by M. Chambers, 2nd by K. Freeland to Approve Budget Amendments as presented.

**Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y**

**Motion carried**

**2026 Council and Planning Meeting Schedule -**

Motion by B. Shaver, 2nd by B. Barkowska to Approve the 2026 Council and Planning Commission Meeting Schedule as presented.

**Yays - 5 Nays – 0**

**Motion Carried**

**Zoning Administrator Job Posting - Kelly Torrey submitted verbal resignation effective 10/31/25**

Motion by K. Freeland, 2nd by M. Chambers to post for Zoning Administrator\Ordinance Enforcement position online, in paper and locally.

**Yays - 5 Nays – 0**

**Motion Carried**

Motion by B. Barkowska, 2nd by K. Freeland to post Zoning Administrator\Ordinance Enforcement position starting at \$17.00 per hour, up to 20 hours per week depending on certifications and experience.

**Roll call vote -K. Freeland- Y B. Barkowska- Y M. Chambers - Y B. Shaver- Y K. Valentine- Y**

**Motion carried**

**Ohmer Park Bleacher and Fence Insurance Claim -**

Motion by K. Freeland, 2nd by B. Barkowska to Proceed with full claim on both the Bleachers and Fence damages at Ohmer Park.

**Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y**  
**Motion carried**

**AT&T FirstNet Account Set up -**

Motion by B. Barkowska, 2nd by M. Chambers to Approve moving forward with setting up an account with AT&T FirstNet for cell phones, police car internet and 1 tablet.

**Roll call vote - B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Freeland- Y K. Valentine- Y**  
**Motion carried**

**Tires for Backhoe -**

Motion by B. Barkowska, 2nd by M. Chambers to Approve the purchase of 4 tires for backhoe from Alma Tire in the amount of \$2,171.30.

**Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y**  
**Motion carried**

**Department Reports -**

**D.P.W** - Monthly report presented by Joe Werner.

**Fire Department Report** – Monthly report presented by Fire Chief Terry Blackmer.

**Police Department Report** – Monthly report presented by Police Chief Louis Cook.

**Zoning Report** – Monthly report submitted by Zoning Administrator Kelly Torrey.

**Planning Commission** - Monthly report presented by Planning Chair Cecilia Kapcia.

**Ambulance Report** - No report submitted.

**Manager Report** - Verbal report by Clerk/Interim Manager Kayla Reed.

**Public Comments** - Resident\previous employee asked\demanded for a public apology from the Council.

**Adjournment** – Motion by B. Shaver, 2nd by M. Chambers to adjourn at 8:26pm.

**Yays - 5 Nays – 0**

**Motion Carried**

**Meeting Adjourned.**



Kayla Reed  
Village Clerk



Kristen Valentine  
Village President