

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING SEPTEMBER 16, 2025 (Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on September 16th, 2025. The meeting was called to order at 7:00pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

Absent - None

Employees Present – Police Chief Louis Cook, Fire Chief Terry Blackmer, and Clerk\Interim Manager Kayla Reed.

Guests – 11

Pledge of Allegiance - Invocation led by - Police Chief Louis Cook

Acknowledgement of Special Guest and or Presentations - Samantha Cain with Weinlander Fitzhugh. Presented Village Audit for the year ending 3/31/25. The audit can be viewed online at <https://treas-secure.state.mi.us/DocumentSearch> and also at www.villageofmayville.org under Village Government\Council\F65\Treasury Document Search.

Public Comments -

A business owner has concern with the ordinance violation notices they are receiving and want to speak with the Zoning Administrator.

A resident has concerns with sidewalk cracks\lifting and believes it should be under warranty, requests the DPW to communicate directly with him.

A council member wanted to confirm that ducks fall under the same ordinance as chickens as they have seen ducks. The Zoning Administrator will be notified.

Consent Agenda-

Approval of Regular Council Meeting Minutes for August 19, 2025 -

Motion by K. Freeland, 2nd by M. Chambers to Approve Regular Council Meeting Minutes for August 19, 2025

Yays - 5 Nays – 0

Motion Carried

Approval of Closed Session Council Meeting Minutes for August 19, 2025 -

Motion by M. Chambers, 2nd by B. Shaver to Approve Closed Session Council Meeting Minutes for August 19, 2025

Yays - 4 Nays – 1

Motion Carried

Approval of Closed Session #2 Council Meeting Minutes for August 19, 2025 -

Motion by K. Freeland, 2nd by M. Chambers to Approve Closed Session #2 Council Meeting Minutes for August 19, 2025

Yays - 5 Nays – 0

Motion Carried

Approval of Regular Council Meeting Minutes for September 2, 2025 -

Motion by M. Chambers, 2nd by K. Freeland to Approve Regular Council Meeting Minutes for September 2, 2025

Yays - 5 Nays – 0

Motion Carried

Approval of Bills as Presented -

Motion by B. Shaver, 2nd by M. Chambers to Approve Bills as presented.

Roll call vote - K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y

Motion carried

Action Items -

USDA Phase 2 Invoice Approval - Spicer - August -

Motion by K. Freeland, 2nd by M. Chambers to Approve Phase 2 Spicer August invoice in the amount of \$6,319.75 be submitted to USDA for payment.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y

Motion carried

USDA Phase 2 Invoice Approval - Spicer - September -

Motion by M. Chambers, 2nd by K. Freeland to Approve Phase 2 Spicer September invoice in the amount of \$5,788.25 be submitted to USDA for payment.

Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y

Motion carried

USDA Phase 2 Invoice Approval - Fisher Contracting PP #6 -

Motion by M. Chambers, 2nd by B. Shaver to Approve Phase 2 Fisher Contracting Progress Payment #6 invoice in the amount of \$467,854.19 be submitted to USDA for payment.

Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y

Motion carried

Audit Approval for year Ending 3/31/2025-

Motion by B. Shaver, 2nd by K. Freeland to Approve the Audit for Village of Mayville year ending March 31, 2025, performed by Weinlander and Fitzhugh.

Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y

Motion carried

Trick or Treat Times & Halloween Festivities -

Close Fulton St at 4:00 pm for Trunk or Treat setup, Trunk or Treat from 5:30 pm to 6:00 pm, Trick or Treat 6:00 pm - 7:00 pm with Whistle (Beginning & End) on Friday October 31st.

After Trick or Treating the Lions Club will have cider and donuts at the Fire Hall and the Fire Department will be doing candy checks.

Contests - Costume and Trunk Judging will be at 5:55pm in front of Willow Bee Yoga (for sound system availability). **Must Be Present to Win!!**

Costume - 2 age groups - 0-5 Years - 6-12 Years

Best Decorated Trunk - No need for registration, just show up at 4:00 for setup.

Best Decorated House in Town - Must register to participate. Clerk@villageofmayville.org or 989.843.6423

The Fire Department will Judge Houses on Friday October 31st, after festivities conclude.

Cash Prizes -

Costume - 1st \$25.00 2nd \$15.00 3rd \$10.00 (2 categories = \$100 total)

Best Decorated Trunk - 1st \$25.00 2nd \$15.00 3rd \$10.00

Best Decorated House in Town - 1st \$50.00 2nd \$30.00 3rd \$20.00

Total Prizes \$250.00

Motion by K. Freeland, 2nd by M. Chambers to Approve the presented Trick or Treat times and Halloween Festivities/Prizes.

Roll call vote - K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

Water Bond Reserve CD Renewal (FCU) -

Motion by B. Shaver, 2nd by M. Chambers to Approve Renewal of Water Bond Reserve CD# 308 at Frankenmuth Credit Union at 3.51% for 7 months in the amount of \$5,183.83 plus any accrued interest.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y
Motion carried

Fire Truck Sale CD Renewal (FCU) -

Motion by B. Shaver, 2nd by K. Freeland to Approve Renewal of Fire Truck Sale CD# 300 at Frankenmuth Credit Union at 3.51% for 7 months in the amount of \$30,444.02 plus any accrued interest.

Roll call vote - B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Freeland- Y K. Valentine- Y
Motion carried

Elementary School Halloween Parade Permit -

Motion by B. Shaver, 2nd by M. Chambers to Approve the Elementary School Halloween Parade Permit and Route for Friday October 31st at 1:15p.m

Yays - 5 Nays – 0

Motion Carried

Meeting Schedule -

Motion by K. Freeland, 2nd by B. Shaver to Cancel November 4th and December 2nd 2025 Council Meetings.

Roll call vote - B. Barkowska- Y B. Shaver- Y K. Freeland- Y M. Chambers - Y K. Valentine- Y
Motion carried

Bodeis Park Ribbon Cutting Ceremony -

Motion by M. Chambers, 2nd by K. Freeland to Hold Ribbon Cutting Ceremony for Bodeis Park Improvement for Grant Closeout on Friday October 10, 2025 at 4:00p.m.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y
Motion carried

Department Reports -

D.P.W - No report submitted.

Fire Department Report – Monthly report presented by Fire Chief Terry Blackmer.

Chief Blackmer announced that due to the retirement of Captain Matt Iseler, there were a couple of well deserved promotions within the department.

Bradlee Wingert promoted from Lieutenant to Captain!

William Decker promoted to Lieutenant!

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – No report submitted.

Planning Commission - Monthly report presented by Planning Chair Cecilia Kapcia.

Ambulance Report - Monthly report presented by Jason Bellor

Manager Report - Verbal report by Clerk/Interim Manager Kayla Reed.

Public Comments - Resident discussion\complaints of staffing and office hours.

Adjournment – Motion by B. Shaver, 2nd by M. Chambers to adjourn at 8:54pm.

Yays - 5 Nays – 0

Motion Carried

Meeting Adjourned.



Kayla Reed
Village Clerk



Kristen Valentine
Village President