

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING NOVEMBER 18, 2025

(Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on November 18th, 2025. The meeting was called to order at 7:00pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

Absent - None

Employees Present – Police Chief Louis Cook, Fire Chief Terry Blackmer, DPW Joe Werner, Ray Herington & Vern Franks, and Clerk\Interim Manager Kayla Reed.

Guests – 9

Pledge of Allegiance - Invocation led by - Police Chief Louis Cook

Acknowledgement of Special Guest and or Presentations - Frank Franzel & Ron Gromak with the Chamber of Commerce - regarding Ohmer Park Improvements.

The Chamber of Commerce would like to seek council support for some driveway grading, brush trimming\clean up. Will present full plans after the first of the year to seek full approval. The council fully supports the chambers efforts and is excited to hear the final plans.

Public Comments -

Consent Agenda-

Approval of Joint Planning & Council Meeting Minutes for October 21, 2025 -

Motion by M. Chambers, 2nd by K. Freeland to Approve Joint Planning & Council Meeting Minutes for October 21, 2025

Yays - 5 Nays - 0 **Motion Carried**

Approval of Regular Council Meeting Minutes for October 21, 2025 -

Motion by M. Chambers, 2nd by B. Shaver to Approve Regular Council Meeting Minutes for October 21, 2025

Yays - 5 Nays - 0 **Motion Carried**

Approval of Closed Session Council Meeting Minutes for October 21, 2025 -

Motion by K. Freeland, 2nd by M. Chambers to Approve Closed Session Council Meeting Minutes for October 21, 2025

Yays - 4 Nays - 1 **Motion Carried**

Approval of Bills as Presented -

Motion by B. Shaver, 2nd by M. Chambers to Approve Bills as presented.

Roll call vote - K. Freeland- Y B. Barkowska- No B. Shaver- Y M. Chambers - Y K. Valentine- Y

Motion carried

Action Items -

USDA Phase 2 Invoice Approval - Spicer - November -

Motion by B. Shaver, 2nd by M. Chambers to Approve Phase 2 Spicer November invoice in the amount of \$19,452.25 be submitted to USDA for payment.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y
Motion carried

USDA Phase 2 Invoice Approval - Fisher Contracting PP #8 -

Motion by K. Freeland, 2nd by M. Chambers to Approve Phase 2 Fisher Contracting Progress Payment #8 invoice in the amount of \$619,384.64 be submitted to USDA for payment.

Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y
Motion carried

USDA Phase 1 Invoice Approval - \$32,191.75 - 5 invoices total - 2 spicer - 3 equipment

Motion by K. Freeland, 2nd by M. Chambers to Approve Phase 1 invoice requests in the amount of \$32,191.75 be submitted to USDA for payment.

Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y
Motion carried

Spicer Letter Agreement - MDOT Cat B Grant -

Motion by B. Shaver, 2nd by M. Chambers to Approve the presented Preliminary Estimated Cost from Spicer for the proposed improvements to Orchard & Lincoln streets with the awarded MDOT Category B Grant

Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

Christmas in the Village - Use of Village Hall Lobby for baking contest and hot cocoa (Cub Scouts) on December 6th from 2-4 p.m.

Motion by B. Barkowska, 2nd by K. Freeland to Approve the Use of Village Hall Lobby on Dec. 6th from 2:00-4:00p.m for the Baking Contest and Cub Scout cocoa sales.

Yays - 5 Nays – 0 **Motion Carried**

Christmas in the Village - Close Fulton St. for Christmas in the Village events December 6th, 2025. Parade Line up at 5:30p.m.

Motion by B. Barkowska, 2nd by M. Chambers to Approve closing Fulton St from 6:00-8:00p.m Main to Turner for downtown events and for the Light Parade Fulton St will be closed from Main to School Parking Lot.

Yays - 5 Nays – 0 **Motion Carried**

President & Manager Updates -

President Valentine discussed some cost saving measures the village has taken over the last several months. To name a few...

1. Cutting the internet at the DPW saving \$130.00\month
2. Cintas Rugs contract was cut in half saving \$140.00\month.
3. Now changing to AT&T FirstNET Cell phones will save at least \$100.00\ month.
4. That does not include the savings on wages of employees by the zoning administrator and janitorial not using nearly the hours they are allotted, along with the difference of past manager wages to current manager wage.

President Valentine also stated that the current zoning administrator is not going to fully resign until spring, allowing for more time to post the position and rightfully train.

Interim Manager Reed also stated that in the last month 7 houses have sold with several others in the works of closing.

Department Reports -

D.P.W - Monthly report presented by Joe Werner.

Fire Department Report – Monthly report presented by Fire Chief Terry Blackmer.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – No report submitted by Zoning Administrator Kelly Torrey.

Planning Commission - Monthly report presented by Planning Chair Cecilia Kapcia.

Ambulance Report - Verbal report by Ambulance Representative Jason Bellor.

Manager Report - Monthly report presented by Clerk/Interim Manager Kayla Reed.

Public Comments -

Trustee Barkowska again brought up the website and the need to move forward before costs increase and ADA deadlines approach. President Valentine reminded everyone that we have until 2027 for ADA and we are still awaiting the official survey results from the residents.

Motion by B. Barkowska to move forward with STG\Shumaker Technology Group for the website. No support, Motion dies.

Adjournment – Motion by B. Shaver, 2nd by K. Freeland to adjourn at 8:16pm.

Yays - 5 Nays - 0

Motion Carried

Meeting Adjourned.


Kayla Reed

Village Clerk\Interim Manager


Kristen Valentine
Village President