

OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING DECEMBER 16, 2025

(Official)

The Village Council of Mayville, Michigan held a **Regular Meeting** at the Village Hall on December 16th, 2025. The meeting was called to order at 7:00pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

Absent - Beau Shaver - Arrived 7:10pm

Employees Present – Police Chief Louis Cook, Fire Chief Terry Blackmer, Assistant Fire Chief Terry Wingert, DPW Ray Herington and Clerk\Interim Manager Kayla Reed.

Guests – 8

Pledge of Allegiance - Invocation led by - Police Chief Louis Cook

Public Comments - None

Consent Agenda-

Approval of Regular Council Meeting Minutes for November 18, 2025 -

Motion by K. Freeland, 2nd by M. Chambers to Approve Regular Council Meeting Minutes for November 18, 2025

Yays - 4 Nays - 0

Motion Carried

Approval of Bills as Presented -

Motion by M. Chambers, 2nd by B. Barkowska to Approve Bills as presented.

Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver-Absent M. Chambers - Y K. Valentine- Y
Motion carried

Acknowledgement of Special Guest and or Presentations - Village Attorney Adam Flory - Personnel\Resignations

Closed Session - Joe Werner DPW Sewer\Water Operator requests in writing his employee review\resignation be held in closed session Per MCL 15.268 - 1 (a) - To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing.

Motion by K. Freeland, 2nd by M. Chambers to move into closed session for employee review per MCL 15.268-1(a) at 7:08pm.

Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver-Absent M. Chambers - Y K. Valentine- Y
Motion carried

President Valentine called meeting to order

Motion by M. Chambers, 2nd by K. Freeland to reopen meeting to public at 7:51pm

Roll call vote - B. Shaver - Y B. Barkowska- Y K. Freeland- Y M. Chambers- Y K. Valentine- Y
Motion carried

Action Items -

USDA Phase 2 Invoice Approval - Spicer - December -

Motion by B. Shaver, 2nd by M. Chambers to Approve Phase 2 Spicer December invoice in the amount of \$28,535.35 be submitted to USDA for payment.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y
Motion carried

Lagoon Phase 2 Change Order #3 -

Motion by B. Barkowska, 2nd by B. Shaver to Approve Phase 2 Fisher Contracting Change Order #3 as presented, includes a contract cost **decrease** of 384,559.05.

Roll call vote - M. Chambers- Y B. Shaver - Y B. Barkowska- Y K. Freeland- Y K. Valentine- Y
Motion carried

Fire Chief Appointment - President Valentine Nominated to reappoint Terry Blackmer as Fire Chief for 2026. Motion by B. Barkowska, 2nd by K. Freeland to Approve and Accept the Nomination and Reappointment of Terry Blackmer as Fire Chief for 2026.

Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y
Motion carried

Joe Werner Resignation -

Motion by K. Freeland, 2nd by B. Shaver to Approve and Accept the Resignation of Water\Sewer Operator Joe Werner Effective 11/20/25.

Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

Tim Barteld Retirement Resignation -

Motion by B. Barkowska, 2nd by K. Freeland to Approve and accept the Retirement Resignation of Backup Water Operator Tim Barteld effective immediately.

Roll call vote - B. Barkowska- Y M. Chambers- Y K. Freeland- Y B. Shaver - Y K. Valentine- Y
Motion carried

Update Wage Resolution- *** See Attached***

Motion by B. Shaver, 2nd by M. Chambers to Approve the updated wage resolution, no raises took place, only reflecting change in hours of 1 DPW employee and the removal of the 2 resignations.

Roll call vote - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y
Motion carried

DPW Credit Card Authorized User - Clerk Reed recommends Ray Herington.

Motion by K. Freeland, 2nd by B. Shaver to Approve Ray Herington as the new updated Authorized user for village frankenmuth credit union credit card.

Roll call vote - B. Barkowska- Y B. Shaver - Y M. Chambers- Y K. Freeland- Y K. Valentine- Y
Motion carried

**RESOLUTION TO APPROVE SALARIES AND WAGES FOR
THE VILLAGE OF MAYVILLE FOR THE FISCAL YEAR
APRIL 1, 2025, TO MARCH 31, 2026
Updated 12-16-2025**

At a meeting of the village of Mayville Village Council on Tuesday, December 16, 2025, at 7:00 p.m. in the Mayville Village Hall, 6104 Fulton St. Mayville MI, the following resolution was presented by Kristen Valentine, Village President:

WHEREAS, the Village of Mayville employs a Clerk\Interim Manager, Treasurer, Custodian, Interim Zoning Administrator\Enforcement Officer, 1 DPW Equipment & Building Maintenance Supervisor, 1 DPW Public Works Supervisor, 1 Seasonal\Winter DPW Worker, 1 Lien Certified PD Office Administrator, 2 Crossing Guards, 3 Part Time Police Officers and a Chief of Police on a full time, part time, seasonal, contracted or irregular part time basis, and

WHEREAS, the Village Council has approved the following Salaries and Wages for the 2025 – 2026 fiscal year:

1. Clerk\Interim Manager, \$26.78 Per Hour, 24 -32 Hours Per Week
2. Treasurer, \$18.00 Per Hour, 12-18.75 Hours Per Week
3. Custodian, \$20.00 Per Hour, up to 5 Hours Per Week **Contracted with No Benefits, Vacation, Personal Time or Raises**
4. Interim Zoning Administrator\Enforcement Officer, \$20.00 Per Hour, up to 20 Hours Per Week - **Contracted with No Benefits, Vacation, Personal Time or Raises**
5. DPW Equipment and Building Supervisor, \$21.29 Per Hour, 32- 36 Hours Per Week
6. DPW Public Works Supervisor, \$20.37 Per Hour, 40 Hours Per Week
7. DPW Seasonal on Call Worker with CDL, \$20.69 per hour, up to 40 Hours Per Week during snow events **ONLY – No Current commitment from that employee.**
8. Lien Certified Office Administrator, \$21.21 Per Hour, 18 hours Per Week
9. Crossing Guard, \$15.00 Per Hour, 5 Hours per Week Maximum - **Contracted with No Benefits, Vacation, Personal Time or Raises**
10. Part Time Police Officer – 4 years of service - \$20.00 Per Hour
11. 2 Part Time Police Officers – 5 years of service - \$22.00 Per Hour
12. Chief of Police, \$25.89 Per Hour, 32 Hours Per Week

NOW, THEREFORE, BE IT RESOLVED that the Council of the Village of Mayville does resolve to adopt these salaries and wages for the Fiscal Year of April 1, 2025, to March 31, 2026.

CERTIFICATION: I hereby certify that the foregoing is a true and complete resolution adopted by the Village Council for the Village of Mayville at a meeting held on this 16th day of December 2025.

YEAS: B. Shaver, K. Freeland, M. Chambers
B. Barkowska + K. Valentine

ABSTAIN:

NAYS:

Kayla Reed
Kayla Reed
Mayville Village Clerk\Interim Manager

ABSENT:

Kristen Valentine
Kristen Valentine
Mayville Village President

******Please note - DPW Sewer Operator Position** is being covered by MRWA on a NO Cost consulting basis for the month of December and most likely January.

DPW Water Operator Position will be covered by MRWA on a NO Cost consulting basis for the month of January. Tim is covering the month of December. This will be discussed further.

Water Tower Temperature Control Alarm Quote from UIS SCADA -

Motion by B. Shaver, 2nd by M. Chambers to Approve the Quote from UIS SCADA in the amount of \$2,495.00 for a Temperature Control Alarm at the Water Tower.

Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y
Motion carried

President Updates -

Department Reports -

D.P.W - Monthly report presented by Ray Herington.

Fire Department Report – Monthly report presented by Fire Chief Terry Blackmer.

Police Department Report – Monthly report presented by Police Chief Louis Cook.

Zoning Report – No report submitted by Zoning Administrator Kelly Torrey.

Planning Commission - Monthly report presented by Planning Chair Cecilia Kapcia.

Ambulance Report - No report submitted by Ambulance Representative Jason Bellor.

Manager Report - Monthly report presented by Clerk/Interim Manager Kayla Reed.

Public Comments - Kerry Horton asked about the “crooked contractors” working at lagoon and what the hours worked and hourly pay is and how the village logs or bills those hours? As he has seen them in town on Sundays.

President & Manager Response - The Lagoon is a contracted project & price, engineers & contractors have to work within the means of that total contract. The village does not pay prevailing wages or overtime to any contractor, we do not keep track of the amount of time hours or days worked.

Adjournment – Motion by K. Freeland, 2nd by M. Chambers to adjourn at 8:56pm.

Yays - 5 Nays - 0

Motion Carried

Meeting Adjourned.

Kayla Reed

Kayla Reed
Village Clerk\Interim Manager

Kristen Valentine

Kristen Valentine
Village President