



VILLAGE OF MAYVILLE

Planning Commission 2025 End of the Year Report





Village of Mayville
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Mayville Planning Commission 2025 Annual Report

Roger Huntley	exp. 2028
Cecilia Kapcia, Chairman and Recording Secretary	exp. 2027
Susan Shaver	exp. 2028
Kelly Torrey, Vice Chairman	exp. 2026
Joshua LeValley, Recording Secretary	exp. 2026

Kelly Torrey, Zoning Administrator

The Mayville Planning Commission met 14 times for voting and for working on agenda items. This meets the requirements of the MPEA.

Master Plan Review

There is a copy of the Master Plan online at the village web site villageofmayville.org. We are in the review process updating our Master Plan and will be completed by October 2026.

Zoning Ordinance Amendments

There were no Zoning Ordinance Amendments made during the 2025 year.

Development Reviews

Project Action Location	Description	Status	Rec. of Council	Date of Action
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Variances

Project type	Location	Description	Status	Recommendation to legislative body	Date of Action
None	-----	-----	-----	-----	-----

Actions by Legislative Body

January – Worked on a Composting Ordinance and an Environment Ordinance with a correction of adding not to impede the flow of traffic.

February –Northern Log presented blueprints for the proposed addition to the Northern Log Complex.

March – Completed the assessment of the Master Plan Chapter One – The History of Mayville, Roger Huntley completed his research.

April – Joint meeting with Council and continued work on the Master Plan.

May – Worked on the Master Plan

June–August - Worked on proposed changes to the Master Plan. Joseph Israel presented the new build proposal for a Bar and Restaurant on an existing property in Mayville and will follow with necessary plans for final approval.

September – The Capital Improvement Plan was approved and posted.

October – Joint meeting with Council and continued work on the Master Plan.

November –Worked on the Planning Commission Survey and tabulated results.

December –. Worked on Fee Structure for Village of Mayville Building Department Zoning and Permit Fees.

Village of Mayville Grants

The village of Mayville was awarded the Department of Natural Resources (DNR) Recreation Passport Grant (RP) local development Grant for parks.

The Village of Mayville is continuing to work on the following Grants:

1. Filed an intent to apply for funds regarding EGLE Lead and Copper and DWSRF (drinking water state revolving fund) Funds
2. CBDG – completion of First Street
3. ARPA for parks and DNR – Passport Grant
4. USDA Sewer and Lagoon Phase 1 and Phase 2
5. Tuscola County Community Foundation Grants was awarded for Ohmer Park Plant beautification

Community (Public) Participation

A survey was sent out to the community residents with their monthly water bill in September for their feedback on how the village is doing with relationship to communication and activities the community can engage in fostering a better community. The results will be posted with the 2025 Planning Commission Year End report.

Contacts for the year include 300 phone calls. Most are happy to see improvements. There have been no complaints as to the requirements, or the fee to obtain a zoning permit.

Zoning Map

No changes were made.

Zoning Report

During the year 2025 (14) Zoning Permit applications requested and a total of sixteen (14) were completed. Twenty four blight notices were issued.

Trainings

The Planning Commission did not complete any training this year

Joint Meetings with Village Council

Our joint meetings for the year April 15, 2025 and October 21, 2025 are based initiatives that need to be completed by the planning commission.

Master Plan Progress Assessment

The Master Plan was completed on March 2nd 2021 and we are reviewing it annually and will be updated by March 2026.

End of Year Report Assessment/Evaluation

The end of the year report is to be formally reviewed. The review evaluation process should begin no later than October 1st on an annual basis. Public Meetings, Facebook, Village website Feedback button, our Community Participating Guide, our Variance Application under Conceptual Review, Zoning Permit Application and our Site Plan Review Evaluation. When the plan is implemented as stated, the feedback loop will create a continuous review process that enables Village officials to successfully make changes through a consistently improved upon, dynamic process.

Submitted by,

Cecilia Karcia
Village of Mayville Planning Commission Secretary