

# OFFICIAL MINUTES OF MAYVILLE VILLAGE COUNCIL MEETING MAY 19, 2026 (Official)

The Village Council of Mayville, Michigan held a **Regular** Meeting at the Village Hall on May 19th, 2026. The meeting was called to order at 7:00pm. by Kristen Valentine, Village President, with the following officers and Trustees present: Bill Barkowska, Margo Chambers, Kathy Freeland, and Beau Shaver.

**Absent** - None

**Employees Present** – Police Officer Cynthia Herfert, Fire Chief Terry Blackmer, Assistant Fire Chief Jason Bellor, DPW Ray Herington, and Clerk\Interim Manager Kayla Reed.

**Guests** – 6

**Pledge of Allegiance** -

**Acknowledgment of Special Guest and or Presentations** -Sunflower Festival President Cammie Asmus

This year's 35<sup>th</sup> Annual Michigan's Mayville Sunflower Festival will take place July 16 through 19, 2026. A complete list of the proposed events is attached. The Festival Committee is seeking permission from the Village of Mayville as follows:

- Permission to hang fourteen street pole banners on Main and Fulton Streets.
- Permission to have a temporary drive off M-24 for access to Ohmer Park.
- Permission to hang a banner over M-24 (should permit be obtained).
- Permission to host Village wide garage and yard sales in which Village residents would not need a permit from Thursday to Sunday.
- Permission to have food trucks at various locations throughout the Village from Thursday to Sunday, see waiver attached. All food truck permits will be subject to Tuscola County Health Department inspection.

**Friday, July 17:**

- Permission to have a grand parade on village streets of Fulton, Main, First, and Orchard (working around any construction). Participants will sign waivers. Rain date of Sunday.
- Permission to have bed races on Fulton Street. Participants will sign waivers.
- Permission for Boss Hammer Company to host a "Beat the Boss" skills competition on Fulton Street. In this competition, contestants will be timed doing various skills with Boss Hammer tools (drive nails, loosen bolts, etc.) with the winner taking home some tools.
- Permission for a corn hole tournament on Fulton Street, hosted by Mayville Athletic Association.
- Permission to have downtown entertainment featuring Cody Vest from 7:30pm to 9:30 pm.
- Permission to have Schramke Fire, an insured fireworks company (same company as last 18 years) provide a fireworks display at approximately 10pm on the High School athletic fields (rain date of Saturday). Mayville Community School's Board of Education approved event at their May 13 meeting. Schramke Fire will provide insurance coverage naming the Village, Festival, and School as additional insured.

### **Saturday, July 18:**

- Permission to host wooden bat softball games at Ohmer Park. All participants will be required to sign athletic waivers. Food trucks will be on site.
- Permission to host a 5K run/walk through the streets of town. Athletic waivers will be required of all participants.
- Permission to have a bounce houses, petting zoo, pony rides, face painting, and Fantastic Foam Party at Bodeis Park. Certificates of insurance will be required listing the Village and Festival as additional insured.
- Permission to have a car show and food trucks on Fulton Street. Participants of the car show will be required to sign waivers.

### **Sunday, July 19:**

- Permission for TNT to host a Bump and Run Derby. TNT will provide a Certificate of Insurance listing the Village and Festival as additional insured (Assisted by Mayville Area Chamber of Commerce). Food trucks will be on site.
- Permission to have a drawing for a golf cart during intermission of Bump and Run Derby. State License was obtained, see attached.

The Festival Committee will provide appropriate bathroom facilities for all events as well as clean up.

Motion by M. Chambers, 2nd by K. Freeland to Approve the 2026 Sunflower Festival and all Permissions asked.

**Yays - 5 Nays – 0**

**Motion Carried**

**Public Hearing** - Nick Portwine with Spicer Group - DWSRF\ Lead & Copper Project Plan Presentation  
The Village of Mayville is holding a public hearing on the proposed Drinking Water State Revolving Fund (DWSRF) 2027 Water Service Line Replacement project for the purpose of receiving comments from interested persons.

The purpose of this project is to replace galvanized water service lines at 34 addresses within the Village. This project will allow the Village to comply with EGLE's Lead and Cooper Rule requirements that has to be completed by 2041. The project plan and service line verification has been funded by the TMF Grant and at no cost to the village. The Plan allows for the Village to apply for funding availability, once the plan is submitted, EGLE scores it and then offers a financial package. The Village then decides if they want to move forward with that opportunity or not.

Impacts will be limited to local lane closures and temporary water shut off during the reconnection of the new services to existing water main.

The total forecasted cost for the project is \$357,000.

**DWSRF Public Comments** - Kerry Horton asked who was paying for this? Each identified property separately or the village as a whole?

It was explained the recovery of funds would most likely and commonly be seen through rate increases over a period of time. Property owners can not legally be held responsible. The village can't say for sure until the rate studies come back and we know for sure what financial package will be offered.

Public Hearing concluded.

**DWSRF Project Planning Approval Resolution** - \*\* See Attached\*\*

Motion by K. Freeland, 2nd by B. Shaver to Approve the DWSRF\ Lead & Copper Project Plan Resolution as presented.

**Roll call vote -K. Freeland- Y B. Barkowska- Y B. Shaver-Y M. Chambers - Y K. Valentine- Y**

**Motion carried**



Village of Mayville  
 6104 Fulton St.  
 PO Box 219  
 Mayville, MI 48744  
 989.843.6423 Phone  
 989.843.0123 Fax  
 www.villageofmayville.org

VILLAGE OF MAYVILLE –RESOLUTION NO.05192026-1 \_\_\_\_\_

**A RESOLUTION ADOPTING A FINAL PROJECT PLANNING DOCUMENT FOR WATER SYSTEM IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE.**

Minutes of a regular meeting of the Council of the Village of Mayville, Tuscola County, Michigan, held in the Village of Mayville Hall, at 6104 Fulton Street, in said Village, on May 19th, 2026, at 7:00 PM.

PRESENT: COUNCIL MEMBERS: *Bill Barkauska, Margo Chambers, Kathy Freeland, Beau Shaver, Kristen Valentine*  
 ABSENT: COUNCIL MEMBERS: *none*

The following preamble and resolution were offered by: Council Member: *K. Freeland* and supported by Council Member: *B. Shaver*

WHEREAS, the Village of Mayville recognizes the need to make improvements to its existing water treatment and distribution system; and

WHEREAS, the Village of Mayville authorized Spicer Group, Inc. to prepare a Project Planning Document, which recommends the replacement of 34 existing galvanized water service lines.

WHEREAS, said Project Planning Document was presented at a Public Hearing held on May 19th, 2026, at 7:00 PM and all public comments have been considered and addressed;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Mayville formally adopts said Project Planning Document and agrees to implement the selected alternative to replace 34 existing galvanized water service lines.

BE IT FURTHER RESOLVED, that the Village Manager, a position currently held by Kayla Reed, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

YEAS: *K. Freeland, B. Barkauska, B. Shaver, M. Chambers, K. Valentine*  
 NAYS: *0* ABSENT: *0*

**CERTIFICATION**

I certify that the above Resolution was adopted by the Village of Mayville Council on May 19, 2026.

Village President, Kristen Valentine *Kristen Valentine*

Village Clerk/Interim Manager, Kayla Reed *Kayla Reed*

Date *5-19-2026*

**Public Comments** - Kyle & Sarah Brocker regarding a fence permit they applied for and the Planning Commission discovered it does not comply with the Ordinance due to the fact they are seeking a 6ft tall privacy along the neighboring property line which exceeds the front of the home. The ordinance only allows 3ft fencing when exceeding the front of the house. The reason for wanting the 6ft fence is well understood by the majority, it was recommended that they apply for a Variance. They were given the Variance application.

Tom G - Praising the Fire Department for its recent services in the village and saving the downtown as well as a home. Also, confirming the fire at 6049 Fulton is village owned and wondering what is going to be done?

The Village is waiting to hear back from insurance and looking into any and all possible funding options.

**Acknowledgment of Special Guest and or Presentations** - Village Attorney Adam Flory  
Per MCL 15.268- 1h - To consider material exempt from discussion or disclosure by state or federal statute, Adam Flory requested the council for a closed session with a roll call vote.

Motion by B. Shaver 2nd by K. Freeland to move into Closed Session at 7:53

**Roll call vote** -B. Barkowska- Y M. Chambers- Y B. Shaver - Y K. Freeland- Y K. Valentine- Y

**Motion carried**

President Valentine called meeting to order

Motion by M. Chambers, 2nd by K. Freeland to reopen meeting to public at 8:30pm

**Roll call vote** -M. Chambers - Y B. Barkowska- Y K. Freeland- Y B. Shaver- Y K. Valentine- Y

**Motion carried**

### **Consent Agenda-**

#### **Approval of Joint Planning & Council Meeting Minutes for April 21, 2026 -**

Motion by M. Chambers, 2nd by B. Shaver to Approve Joint Planning & Council Meeting Minutes for April 21, 2026.

**Yays - 5 Nays – 0**

**Motion Carried**

#### **Approval of Regular Council Meeting Minutes for April 21, 2026 -**

Motion by M. Chambers, 2nd by B. Shaver to Approve Regular Council Meeting Minutes for April 21, 2026.

**Yays - 5 Nays – 0**

**Motion Carried**

#### **Approval of Regular Council Meeting Minutes for May 5, 2026 -**

Motion by K. Freeland, 2nd by M. Chambers to Approve Regular Council Meeting Minutes for May 5, 2026.

**Yays - 5 Nays – 0**

**Motion Carried**

#### **Approval of Bills as Presented -**

Motion by K. Freeland, 2nd by M. Chambers to Approve Bills as presented.

**Roll call vote** -K. Freeland- Y B. Barkowska- Y B. Shaver- Y M. Chambers - Y K. Valentine- Y

**Motion carried**

### **Action Items -**

#### **Audit Engagement Letter -**

Motion by M. Chambers, 2nd by B. Shaver to Approve presented Audit Engagement & Fees from Weinlander and Fitzhugh for 2025-2026 Audit.

**Roll call vote** - B. Shaver- Y K. Freeland- Y M. Chambers - Y B. Barkowska- Y K. Valentine- Y

**Motion carried**

**2026 L-4029 Tax Rate Request -**

Motion by B. Shaver 2nd by K. Freeland to Approve the 2026 L-4029 Tax Rate Request as presented.

**Roll call vote - B. Barkowska- No B. Shaver - Y M. Chambers- Y K. Freeland- Y K. Valentine- Y**

**Motion carried**

**Zoning Permit Application - 6129 Fox St. Fence**

Motion by B. Shaver, 2nd by M. Chambers to Approve the Planning Approved Fence Permit Application for 6129 Fox St.

**Yays - 5 Nays – 0**

**Motion Carried**

**Department Reports -**

**D.P.W** - Monthly report presented by Ray Herington.

The Water Plant Generator did not work during the last power outage, Cummins came to diagnose, repair estimate is for harness kit, tank coolant, pressure cap, labor & travel in the amount of \$2,565.84

Motion by M. Chambers, 2nd by B. Barkowska to Approve the presented estimate from Cummins for repair of the Water Plant Generator.

**Roll call vote -M. Chambers - Y B. Barkowska- Y K. Freeland- Y B. Shaver-Y K. Valentine- Y**

**Motion carried**

**Fire Department Report** – Monthly report presented by Fire Chief Terry Blackmer.

Since last month 4/18/26 there have been 17 calls for service. Year to date 5/19/26 there have been 74 calls for service, approximately 30 more than this time last year. 35 Burn permits issued this past month.

**2026 Incidents by Township — TOTALS**

Fremont Township: 25 (35.7%)

Dayton Township: 15 (21.4%)

Village of Mayville: 15 (21.4%)

Rich Township: 5 (7.1%)

**Mutual Aid**

Vassar: 4 (5.7%)

Fostoria / Watertown: 2 (2.9%)

Caro: 1 (1.4%)

**Police Department Report**– Monthly report submitted by Police Chief Louis Cook, presented by Officer Cyntia Herfert. 37 calls of service for the last month.

**Zoning Report** – No report submitted - Vacant

**Planning Commission** - Monthly Verbal report presented by Planning Chair Cecilia Kapcia. Announced Kelly Torrey’s immediate resignation from the Planning Commission.

**Ambulance Report** - Monthly Verbal report presented by Village Representative Jason Bellor. 67 calls for service for the month of April.

**Manager Report** - Monthly report presented by Clerk/Interim Manager Kayla Reed.

**President Updates** - Zoning Administrator\Code Enforcement Applications - 13 Applications have been received, due to meeting time constraints minimal discussion took place and will be discussed further at the next meeting.

**Public Comments** - None


**Adjournment** – Motion by B. Shaver, 2nd by B. Barkowska to adjourn at 9:13pm.

**Yays - 5 Nays – 0**

**Motion Carried**

**Meeting Adjourned.**

  
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Kayla Reed  
Village Clerk

  
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Kristen Valentine  
Village President